



**Agency Records Disposition Schedule**

Department: Department of Health and Senior Services

Section: Section for Disease Prevention

Division: Division of Community and Public Health

Sub-Section: Bureau of Immunization Assessment and Assurance

**TITLE:** A. CD - 31 School Immunization Reports

**CUTOFF:**

**DESCRIPTION:** A. CD - 31 School Immunization Reports. May be destroyed after conclusion of state audit if completed before end of retention period.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7465

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986

**TITLE:** A. Quarterly Program Narratives

**CUTOFF:** EOSFY

**DESCRIPTION:** A. Quarterly Program Narratives

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 7469

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986

**TITLE:** B. Immunization program Activities

**CUTOFF:** EOSFY

**DESCRIPTION:** B. Immunization program Activities

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 7466

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986



**Agency Records Disposition Schedule**

Department: Department of Health and Senior Services

Section: Section for Disease Prevention

Division: Division of Community and Public Health

Sub-Section: Bureau of Immunization Assessment and Assurance

**TITLE:** B. Vaccine Distribution and Administration Reports

**CUTOFF:**

**DESCRIPTION:** B. Vaccine Distribution and Administration Reports

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7470

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986

**TITLE:** Drugs and Biologics, Purchase Orders, Vouchers, Vaccine Records.  
Justifications for payments

**CUTOFF:**

**DESCRIPTION:** Drugs and Biologics, Purchase Orders, Vouchers, Vaccine Records.  
Justifications for payments

**RETENTION:** Years: 5 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7474

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986

**TITLE:** Immunization Survey Sum - Federal Project Grant Programs - Financial  
authority for operations programs

**CUTOFF:** EOFFY

**DESCRIPTION:** Immunization Survey Sum - Federal Project Grant Programs - Financial  
authority for operations programs

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 7476

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986



**Agency Records Disposition Schedule**

Department: Department of Health and Senior Services

Section: Section for Disease Prevention

Division: Division of Community and Public Health

Sub-Section: Bureau of Immunization Assessment and Assurance

**TITLE:** Immunization Surveys - Specific areas (county Kansas City and St. Louis)

**CUTOFF:**

**DESCRIPTION:** Immunization Surveys - Specific areas (county Kansas City and St. Louis)

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7475

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986

**TITLE:** Rash Investigations

**CUTOFF:** EOSFY

**DESCRIPTION:** Rash Investigations

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 7478

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986

**TITLE:** Reference material

**CUTOFF:** WSO

**DESCRIPTION:** Research studies on various diseases

**RETENTION:** Years: 0 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 22787

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986



**Agency Records Disposition Schedule**

Department: Department of Health and Senior Services

Section: Section for Disease Prevention

Division: Division of Community and Public Health

Sub-Section: Bureau of Immunization Assessment and Assurance

**TITLE:** Request for Out-State Travel - copies - Original DOH - Administration

**CUTOFF:**

**DESCRIPTION:** Request for Out-State Travel - copies - Original DOH - Administration

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7472

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986

**TITLE:** State Contracts - Personnel - copies - Original in St. Louis, Kansas City and St. Louis County

**CUTOFF:** WSO

**DESCRIPTION:** State Contracts - Personnel - copies - Original in St. Louis, Kansas City and St. Louis County

**RETENTION:** Years: 0 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7463

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986

**TITLE:** Surveillance Reports - Investigation reports of all vaccine Preventable Diseases

**CUTOFF:** EOSFY

**DESCRIPTION:** Surveillance Reports - Investigation reports of all vaccine Preventable Diseases

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 7473

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986



**Agency Records Disposition Schedule**

Department: Department of Health and Senior Services

Section: Section for Disease Prevention

Division: Division of Community and Public Health

Sub-Section: Bureau of Immunization Assessment and Assurance

**TITLE:** Swine Influenza Consent Forms

**CUTOFF:** EOSFY

**DESCRIPTION:** Swine Influenza Consent Forms

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 7479

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986

**TITLE:** Vaccine Adverse Event Reporting System (VAERS) Reports

**CUTOFF:** EOSFY

**DESCRIPTION:** Vaccine Adverse Event Reporting System (VAERS) Reports

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 7480

**SERIES STATUS:** Approved

**APPROVAL DATE:**

1/27/1986