



Agency Records Disposition Schedule

Department: Department of Health & Senior Services

Section: DRL Director's Office

Division: Regulation & Licensure

Sub-Section: Certificate of Need Program

TITLE: (Hill-Burton) Federal/Title XVI: Public Law 91-296 or 93-641 (Administration responsibility of single state agency) Hill-Burton (Closed) Project Files

CUTOFF:

DESCRIPTION: (Hill-Burton) Federal/Title XVI: Public Law 91-296 or 93-641 (Administration responsibility of single state agency) Hill-Burton (Closed) Project Files

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 7866

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987

TITLE: (Hill-Burton) Federal/Title XVI: Public Law 91-296 or 93-641 (Administrative responsibility of single state agency) - Application File Pending, Application File Closed (No action as yet), Physical Plant Evaluation Survey File (Survey form file of existing

CUTOFF: EOFFY

DESCRIPTION: (Hill-Burton) Federal/Title XVI: Public Law 91-296 or 93-641 (Administrative responsibility of single state agency) - Application File Pending, Application File Closed (No action as yet), Physical Plant Evaluation Survey File (Survey form file of existing health facilities in state), Inventory Update and Certification of Need for FHA Mortgage Insurance, Hill-Burton (Active) Project Files

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 7865

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987

TITLE: Communications

CUTOFF:

DESCRIPTION: Communications - Legislative information, news releases, State Health Planning and Development Agency Reviews, press clippings

RETENTION: Years: 2 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 7854

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987



Agency Records Disposition Schedule

Department: Department of Health & Senior Services

Section: DRL Director's Office

Division: Regulation & Licensure

Sub-Section: Certificate of Need Program

TITLE: Hospital Annual Reports

CUTOFF: EOSFY

DESCRIPTION: Hospital Annual Reports

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 7864

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987

TITLE: Hospital Construction File - correspondence, plan review, comments and certification of construction for licensing purpose.

CUTOFF: EOSFY

DESCRIPTION: Hospital Construction File - correspondence, plan review, comments and certification of construction for licensing purpose.

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 7867

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987

TITLE: Monthly Activity Reports

CUTOFF: WSO

DESCRIPTION: Monthly Activity Reports

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 7870

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987



Agency Records Disposition Schedule

Department: Department of Health & Senior Services

Section: DRL Director's Office

Division: Regulation & Licensure

Sub-Section: Certificate of Need Program

TITLE: Office Management and Budget Circular A-95 Files - Related to Section 401. (a) of the Intergovernmental cooperation Act of 1968 - Section 204 (c) of the Demonstration Cities and metropolitan Development Act of 1966

CUTOFF:

DESCRIPTION: Office Management and Budget Circular A-95 Files - Related to Section 401. (a) of the Intergovernmental cooperation Act of 1968 - Section 204 (c) of the Demonstration Cities and metropolitan Development Act of 1966. 3 eyars or federal audit incl. CSA.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 7869

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987

TITLE: Operations - Information pertaining to Health Systems agencies and correspondence with each

CUTOFF: WSO

DESCRIPTION: Operations - Information pertaining to Health Systems agencies and correspondence with each

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 7858

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987

TITLE: Personal Health - Planning activities concerning specialized care, primary health care services, in and out patient clinics and preventive medicine in the State Health Planning and Development Agency Office

CUTOFF:

DESCRIPTION: Personal Health - Planning activities concerning specialized care, primary health care services, in and out patient clinics and preventive medicine in the State Health Planning and Development Agency Office. May be destroyed after conclusion of state audit if completed before end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 7855

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987



Agency Records Disposition Schedule

Department: Department of Health & Senior Services

Section: DRL Director's Office

Division: Regulation & Licensure

Sub-Section: Certificate of Need Program

TITLE: States files

CUTOFF: WSO

DESCRIPTION: States file - Information bulletins, educational material given to Statewide Health Coordinating Council from other states

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 7863

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987

TITLE: Statewide health Coordinating Council Status Reports

CUTOFF: EOSFY

DESCRIPTION: Statewide health Coordinating Council Status Reports. May be microfilmed, paper destroyed.

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 7861

SERIES STATUS: Approved

APPROVAL DATE:

2/23/1987