



Agency Records Disposition Schedule

Department: Department of Health & Senior Services

Section: DRL Director's Office

Division: Regulation & Licensure

Sub-Section: Time Critical Diagnosis

TITLE: Trauma Center Certifications

CUTOFF: Date of certification

DESCRIPTION: Records include, but are not limited to applications, review documents, equipment checklists, staffing credentials, response times, review team reports, designation letters, letters of deficiencies, plans of correction, credentialing documents, changes of management notifications and changes of medical director letters. This information is submitted by trauma centers annually for certification.

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 23825

SERIES STATUS: Approved

APPROVAL DATE: 11/13/2013
