



**Agency Records Disposition Schedule**

Department: Department of Health and Senior Services

Section:

Division: Division of Senior and Disability Services

Sub-Section:

**TITLE:** Tax Credit Information

**CUTOFF:** EOSFY in which tax credit is redeemed

**DESCRIPTION:** Records submitted to the Division of Senior and Disability Services by individuals applying for a tax credit. Records include, but are not limited to identifying information about the registered caregiver, identifying information about the elderly/disabled person receiving care, a physician certification, proof of care and financial documentation. Tax credits are only available for Missouri State Income Tax and may be applied to estimated quarterly taxes.

**RETENTION:** Years: 7 Months: 0 Days: 0

**NOTES:** Tax Credits include, but are not limited to Shared Care Tax Credit, Senior Prescription Drug Tax Credit, and Retired Senior Volunteer Program Tax Credit.

**DISPOSITION ACTION:** Destroy

**SERIES:** 23805

**SERIES STATUS:** Approved

**APPROVAL DATE:**

11/13/2013