



**Agency Records Disposition Schedule**

Department: Department of Higher Education

Section: Graduate School and Sponsored Research

Division: Missouri State University

Sub-Section:

**TITLE:** Board Reports of North Central Association and to the Missouri Coordinating Board of Higher Education - internal/external review

**CUTOFF:** EOSFY

**DESCRIPTION:** Board Reports of North Central Association and to the Missouri Coordinating Board of Higher Education - internal/external review

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 12035

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987

**TITLE:** Budget Requests - (copy) - original in Financial Services

**CUTOFF:**

**DESCRIPTION:** Budget Requests - (copy) - original in Financial Services

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 12027

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987

**TITLE:** Commencement Programs - lists of degrees conferred (copy) original in Academic Affairs

**CUTOFF:**

**DESCRIPTION:** Commencement Programs - lists of degrees conferred (copy) original in Academic Affairs

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 12026

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987



**Agency Records Disposition Schedule**

Department: Department of Higher Education

Section: Graduate School and Sponsored Research

Division: Missouri State University

Sub-Section:

**TITLE:** Course Descriptions - As approved by Graduate Council

**CUTOFF:** EOSFY

**DESCRIPTION:** Course Descriptions - As approved by Graduate Council

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 12033

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987

**TITLE:** Faculty Master's Degree Recruitment - Folders on each applicant until final decision is reached on employment

**CUTOFF:**

**DESCRIPTION:** Faculty Master's Degree Recruitment - Folders on each applicant until final decision is reached on employment

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 12065

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987

**TITLE:** Graduate Course Outlines

**CUTOFF:** EOSFY

**DESCRIPTION:** Graduate Course Outlines

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 12032

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987



**Agency Records Disposition Schedule**

Department: Department of Higher Education

Section: Graduate School and Sponsored Research

Division: Missouri State University

Sub-Section:

**TITLE:** Grant Proposals - faculty research awarded (copy) original in

**CUTOFF:**

**DESCRIPTION:** Grant Proposals - faculty research awarded (copy) original in

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 12036

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987

**TITLE:** Grant Proposals Funded by Outside Agency (copy) original in

**CUTOFF:**

**DESCRIPTION:** Grant Proposals Funded by Outside Agency (copy) original in

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 13149

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987

**TITLE:** Institutional Self - Study Reports - submitted to accrediting agencies

**CUTOFF:** EOSFY

**DESCRIPTION:** Institutional Self - Study Reports - submitted to accrediting agencies

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 12034

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987



**Agency Records Disposition Schedule**

Department: Department of Higher Education

Section: Graduate School and Sponsored Research

Division: Missouri State University

Sub-Section:

**TITLE:** Lists of Graduate Assistants - (copy) original in Academic Affairs

**CUTOFF:**

**DESCRIPTION:** Lists of Graduate Assistants - (copy) original in Academic Affairs

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 12025

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987

**TITLE:** Master's Degree Comprehensive Exams

**CUTOFF:**

**DESCRIPTION:** Master's Degree Comprehensive Exams

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 12066

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987

**TITLE:** New Graduate Course Approvals

**CUTOFF:** EOSFY

**DESCRIPTION:** New Graduate Course Approvals

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 12030

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987



**Agency Records Disposition Schedule**

Department: Department of Higher Education

Section: Graduate School and Sponsored Research

Division: Missouri State University

Sub-Section:

**TITLE:** New Graduate Faculty Member Approvals

**CUTOFF:** EOSFY

**DESCRIPTION:** New Graduate Faculty Member Approvals

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 12031

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987

**TITLE:** Record of Funded Faculty Research Proposals

**CUTOFF:** EOSFY

**DESCRIPTION:** Record of Funded Faculty Research Proposals

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 12037

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987

**TITLE:** Reject Folders - applications and correspondence with students who applied for graduate work and were denied admission

**CUTOFF:**

**DESCRIPTION:** Reject Folders - applications and correspondence with students who applied for graduate work and were denied admission

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 12024

**SERIES STATUS:** Approved

**APPROVAL DATE:**

2/23/1987



**Agency Records Disposition Schedule**

Department: Department of Higher Education

Section: Graduate School and Sponsored Research

Division: Missouri State University

Sub-Section:

**TITLE:** Seminar Papers - Written by graduate students for partial fulfillment of requirements for Master's Degree

**CUTOFF:** EOSFY

**DESCRIPTION:** Seminar Papers - Written by graduate students for partial fulfillment of requirements for Master's Degree

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 12064

**SERIES STATUS:** Approved

**APPROVAL DATE:** 2/23/1987

**TITLE:** Student Folders Active/Inactive - application for admission, transcripts, etc. (copy) original in Student Affairs

**CUTOFF:**

**DESCRIPTION:** Student Folders Active/Inactive - application for admission, transcripts, etc. (copy) original in Student Affairs

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 12022

**SERIES STATUS:** Approved

**APPROVAL DATE:** 2/23/1987