



### Agency Records Disposition Schedule

Department: Department of Higher Education

Section: Continuing Education

Division: Missouri Western State University

Sub-Section:

<b>TITLE:</b> Budget Materials	<b>CUTOFF:</b>		
<b>DESCRIPTION:</b> Budget Materials	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0		
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy		
<b>SERIES #:</b> 12693	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b>	07/10/1990
<b>TITLE:</b> Continuing Education Class Schedules - in registrar's office	<b>CUTOFF:</b>		
<b>DESCRIPTION:</b> Continuing Education Class Schedules - in registrar's office	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0		
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy		
<b>SERIES #:</b> 12689	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b>	07/10/1990
<b>TITLE:</b> Continuing Education Student Enrollment Information	<b>CUTOFF:</b>		
<b>DESCRIPTION:</b> Continuing Education Student Enrollment Information	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0		
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy		
<b>SERIES #:</b> 12690	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b>	07/10/1990
<b>TITLE:</b> Continuing Education Teacher Contracts CSA CSA CSA	<b>CUTOFF:</b>		
<b>DESCRIPTION:</b> Continuing Education Teacher Contracts CSA CSA CSA	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0		
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy		
<b>SERIES #:</b> 12691	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b>	07/10/1990



### Agency Records Disposition Schedule

Department: Department of Higher Education

Section: Continuing Education

Division: Missouri Western State University

Sub-Section:

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**TITLE:** Mailing Lists

**CUTOFF:**

**DESCRIPTION:** Mailing Lists

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

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**SERIES #:** 12694

**SERIES STATUS:** Approved

**APPROVAL DATE:**

07/10/1990

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**TITLE:** Non - Credit Special Seminars and Workshops

**CUTOFF:**

**DESCRIPTION:** Non - Credit Special Seminars and Workshops

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

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**SERIES #:** 12692

**SERIES STATUS:** Approved

**APPROVAL DATE:**

07/10/1990

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