



Agency Records Disposition Schedule

Department: Department of Higher Education

Section: Housing Office

Division: Northwest Missouri State University

Sub-Section:

TITLE: Individual's Residence Hall File - Application, contract deposit record	CUTOFF:
DESCRIPTION: Individual's Residence Hall File - Application, contract deposit record	RETENTION: Years: 3 Months: 0 Days: 0
NOTES:	DISPOSITION ACTION: Destroy
SERIES #: 11589	SERIES STATUS: Approved
	APPROVAL DATE: 02/05/1980
TITLE: Reference Material	CUTOFF:
DESCRIPTION: Reference Material	RETENTION: Years: 3 Months: 0 Days: 0
NOTES:	DISPOSITION ACTION: Destroy
SERIES #: 11591	SERIES STATUS: Approved
	APPROVAL DATE: 02/05/1980
TITLE: Resident Assistants File - Applications, record of employment	CUTOFF:
DESCRIPTION: Resident Assistants File - Applications, record of employment	RETENTION: Years: 3 Months: 0 Days: 0
NOTES:	DISPOSITION ACTION: Destroy
SERIES #: 11590	SERIES STATUS: Approved
	APPROVAL DATE: 02/05/1980