



Agency Records Disposition Schedule

Department: Missouri Courts

Section: Office Wide

Division: Office of State Courts Administrator

Sub-Section:

TITLE: National Committees and Organizations Records

CUTOFF:EOCY

DESCRIPTION: Records include, but are not limited to meeting agendas, minutes, and handouts related to national committees and organizations in which the Office of State Courts Administrator (OSCA) participates, for example the National Center for State Courts (NCSC), Court Information Technology Officer Consortium (CITOC) and the Government Affairs Committee.

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 8134

SERIES STATUS: Approved

APPROVAL DATE:

9/8/2010

TITLE: Office of State Courts Administrator Development Documents

CUTOFF:WSO

DESCRIPTION: Historical materials documenting the creation and growth of the Office of State Courts Administrator.

RETENTION: Years: Months: Days:

NOTES: Kept by administrator for historical use.

DISPOSITION ACTION: Permanent - Transfer to Missouri State Archives

SERIES: 8135

SERIES STATUS: Approved

APPROVAL DATE:

9/8/2010