



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Land Reclamation

Division: Geological Survey

Sub-Section:

TITLE: Abandoned Mine Land Inventory Data

CUTOFF: When superseded or outdated

DESCRIPTION: Records describing abandoned mine lands regulated by the Land Reclamation program. Documents include, but are not limited to, annotated USGS maps, correspondence, databases, inspection records, and other records. These records are used to maintain concise documentation of abandoned mine land status throughout Missouri.

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22440

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007

TITLE: Abandoned Mine Lands

CUTOFF: End of maintenance period

DESCRIPTION: Records related to the regulation of abandoned mine lands. Documents include reports required by the federal Office of Surface Mining, inspection reports, permits, correspondence, grant records, and other materials. Records are organized by site and kept at Regional offices, as well as the Jefferson City office. After reclamation project closes, case enters a brief maintenance period (between 2 and 3 years) before closing.

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent - Transfer to Missouri State Archives

SERIES: 22441

SERIES STATUS: Approved

APPROVAL DATE:

11/13/2013

TITLE: Coal Records -- Bond Forfeiture Reduction Projects

CUTOFF: Final liability release

DESCRIPTION: Records related to the forfeiture to the State of bond posted by mining company after the revocation of a permit. Documents include the Financial Assurance Instrument, correspondence, and assorted other materials required for the administration of bond forfeiture reduction.

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22444

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Land Reclamation

Division: Geological Survey

Sub-Section:

TITLE: Coal Records -- Non-revoked

CUTOFF: After phase III bond release

DESCRIPTION: Records related to the regulation of coal mines that have passed through "phase III bond release." Documents include reports required by the federal Office of Surface Mining, inspection reports, permits, correspondence, grant records, and other materials. Records are organized by site and kept at Regional offices, as well as the Jefferson City office.

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22442

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007

TITLE: Coal Records -- Revoked

CUTOFF: Revocation of permit

DESCRIPTION: Record related to the regulation of coal mines that have had the permit revoked. Documents include reports required by the federal Office of Surface Mining, inspection reports, permits, correspondence, grant records, and other materials. Records are organized by site and kept at Regional offices, as well as the Jefferson City office.

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22443

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007

TITLE: Company Files

CUTOFF:

DESCRIPTION:

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22730

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Land Reclamation

Division: Geological Survey

Sub-Section:

TITLE: Enforcement Files

CUTOFF:

DESCRIPTION: Part of 16-10 schedule of 2003. No longer used for new records.

RETENTION: Years: 30 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22732

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Industrial Minerals -- Bond Forfeiture Reduction Projects

CUTOFF: Final liability release

DESCRIPTION: Records related to the forfeiture of bond after the revocation of a permit. Documents include the Financial Assurance Instrument, correspondence, and assorted other materials required for the administration of bond forfeiture reduction.

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22447

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007

TITLE: Industrial Minerals -- Non-revoked

CUTOFF: After bond release

DESCRIPTION: Records related to the regulation of industrial mineral mining operations that have had the bond released. Documents include reports required by the federal Office of Surface Mining, inspection reports, permits, correspondence, grant records, and other materials. Records are organized by site and kept at Regional offices, as well as the Jefferson City office.

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22445

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Land Reclamation

Division: Geological Survey

Sub-Section:

TITLE: Industrial Minerals -- Revoked

CUTOFF: Revocation of permit

DESCRIPTION: Record related to the regulation of industrial mineral mining that have had the permit revoked. Documents include reports required by the federal Office of Surface Mining, inspection reports, permits, correspondence, grant records, and other materials. Records are organized by site and kept at Regional offices, as well as the Jefferson City office.

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22446

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007

TITLE: Metallic Minerals

CUTOFF: Release of company from liability

DESCRIPTION: Records related to the regulation of metallic mineral mining. Documents include reports required by the federal Office of Surface Mining, inspection reports, permits, correspondence, grant records, and other materials. Records are organized by site and kept at Regional offices, as well as the Jefferson City office.

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22448

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007