



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Waste Management

Division: Division of Environmental Quality

Sub-Section:

TITLE: Chain of Custody

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 25 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22158

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Denied and/or Withdrawn Facility Files

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22165

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Discharge Monitoring Reports (DMR)

CUTOFF:EOCY

DESCRIPTION: DMR

RETENTION: Years: 10 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22140

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Waste Management

Division: Division of Environmental Quality

Sub-Section:

TITLE: District and Administrative Grants

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 31 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22166

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Employee Activity Reports: Cost Recovery

CUTOFF:EOSFY

DESCRIPTION:

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 22148

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Legal Information: Bankruptcy Notices

CUTOFF:WSO

DESCRIPTION:

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22157

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Waste Management

Division: Division of Environmental Quality

Sub-Section:

TITLE: Legal Issues

CUTOFF:EOCY

DESCRIPTION: A. Enforcement and B. General

RETENTION: Years: 30 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22159

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Payment Documents: Cost Recovery

CUTOFF:EOSFY

DESCRIPTION:

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 22149

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Payroll Registers - Copies

CUTOFF:WSO

DESCRIPTION: Originals in Division of Administrative Support / Human Resources

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22142

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Waste Management

Division: Division of Environmental Quality

Sub-Section:

TITLE: Program Fiscal Information

CUTOFF:EOCY

DESCRIPTION: Program's copies. Originals filed with other offices.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22161

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Public Hearing Comments, Responses, and Records Planning

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 22156

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Reduction Coordination

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 30 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22164

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Waste Management

Division: Division of Environmental Quality

Sub-Section:

TITLE: Regional Solid Waste Management

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 25 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22167

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Solid Waste County General Files

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22168

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Solid Waste Disposal Areas

CUTOFF:EOCY

DESCRIPTION: Sanitary Land Fill, Demolition Land Fill, Special Waste Land Fill

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 22169

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Waste Management

Division: Division of Environmental Quality

Sub-Section:

TITLE: Solid Waste Management Regions

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 25 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22170

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Solid Waste Processing Facilities Transfer Station, Resource Recovery Incinerators

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 30 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22171

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: State / Environmental Protection Agency Agreements (SEA) Files

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22143

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Waste Management

Division: Division of Environmental Quality

Sub-Section:

TITLE: State Agency Recycling and Waste

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 30 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22172

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Unpermitted Facilities

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 22173

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003

TITLE: Waste Tire Haulers and Permits

CUTOFF:EOCY

DESCRIPTION:

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22174

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Waste Management

Division: Division of Environmental Quality

Sub-Section:

TITLE: Waste Tire Sites and Permits

CUTOFF: EOCY

DESCRIPTION:

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22176

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2003