



Agency Records Disposition Schedule

Department: Department of Public Safety

Section: Human Resources Division

Division: Missouri State Highway Patrol

Sub-Section:

TITLE: Equal Employment Opportunity and Affirmative Action Material

CUTOFF: Date the Report is Submitted

DESCRIPTION: Records of materials and data collected by the agency necessary for the completion of required reports. Records include, but are not limited to, reports or plans submitted to applicable entities, demographic workforce data, placement goals, and related or relevant information.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21281

SERIES STATUS: Approved

APPROVAL DATE:

6/28/2023

TITLE: Selection and Promotion Process Files

CUTOFF: End of Calendar Year

DESCRIPTION: Records of selection or promotion processes. Records include, but are not limited to: applications; demographic information; interview questions, notes, or reports; interview board scores; written examination scores; application exam scores; polygraph examination results; background investigation results; psychological examination results; and medical examination results.

RETENTION: Years: 10 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21279

SERIES STATUS: Approved

APPROVAL DATE:

6/28/2023