



## Agency Records Disposition Schedule

Department: Department of Public Safety

Section: Professional Standards

Division: Missouri State Highway Patrol

Sub-Section:

**TITLE:** Internal Investigation Files

**CUTOFF:** EOCY

**DESCRIPTION:** Individual employee folders containing all internal investigation case files, pertinent to use of force reports, and other related internal reports pertaining to current and former employees. These files always stay within the Division and are not transferred to or become part of the personnel file.

**RETENTION:** Years: 50 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 21464

**SERIES STATUS:** Approved

**APPROVAL DATE:**

8/2/2007