



Agency Records Disposition Schedule

Department: Department of Revenue

Section: Compliance & Investigation Bureau

Division: Legal Services

Sub-Section:

TITLE: Close Out Reports

CUTOFF: End of Calendar Year in Which Case is Closed

DESCRIPTION: Documentation that summarizes an agent's investigation in which no action was taken or corrective action was taken. Records include, but are not limited to, reports by the Bureau listing referrals submitted to a prosecuting attorney's office for consideration, and supporting information, successful investigation reports, declined referrals, tax information, motor vehicle and driver's license information, criminal history information, Secretary of State documents, notary violation documentation, employment security documents, evidence of employment location of suspect, and records received from the Department of Labor.

RETENTION: Years: 7 Months: 0 Days: 0

NOTES: Records are confidential per 32.057 RSMo.

DISPOSITION ACTION: Destroy

SERIES: 23984

SERIES STATUS: Approved

APPROVAL DATE:

1/25/2024