Agency Records Disposition Schedule



NOTES:

Department: Department of Revenue

Section: Business Tax

Division: Taxation Sub-Section: Business Tax Administration

TITLE: Tax Type Deposit Summary CUTOFF: EOCY

DESCRIPTION: Records documenting Cashiering Section's Summary of deposits by all

tax types on calendar year basis. Tax types include, but are not limited to

individual, corporation, sales, withholding, tire fee, insurance and

miscellaneous tax.

DISPOSITION ACTION: Destroy

RETENTION: Years: 3 Months: 0 Days: 0

SERIES: 6859 SERIES STATUS: Approved APPROVAL DATE: 6/19/2012