



**Agency Records Disposition Schedule**

Department: Department of Revenue

Section: Business Tax

Division: Taxation

Sub-Section: Other Tobacco Products

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**TITLE:** Monthly Other Tobacco Product (OTP) Tax Reports

**CUTOFF:** EOSFY

**DESCRIPTION:** Monthly report detailing OTP sales in Missouri. Report verifies that OTP tax has been properly calculated and paid by OTP wholesaler licensees.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 21041

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/19/2012

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