



**Agency Records Disposition Schedule**

Department: Department of Revenue

Section: Individual Income Tax

Division: Taxation

Sub-Section: Discovery

**TITLE:** Agreement Files

**CUTOFF:** EOSFY in which final payment is received

**DESCRIPTION:** Settlement agreements made with taxpayers Per 143.801 RSMo.

**RETENTION:** Years: 5 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7099

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/19/2012

**TITLE:** Correspondence from Out of State Transient Employers

**CUTOFF:** EOSFY

**DESCRIPTION:** Correspondence from out of state employers not domiciled in the state however temporarily transacts business within the state, per 285.230 RSMo.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7097

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/19/2012

**TITLE:** Customs Project Correspondence

**CUTOFF:** EOSFY

**DESCRIPTION:** Correspondence from taxpayers in regards to the payment or non-payment of use tax on items shipped into Missouri, per 143.801 RSMo.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7100

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/19/2012



**Agency Records Disposition Schedule**

Department: Department of Revenue

Section: Individual Income Tax

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Sub-Section: Discovery

**TITLE:** Income Tax Payments for Nonresident Individual Partners or S Corporation Shareholders

**CUTOFF:** EOSFY

**DESCRIPTION:** Documents received from partnerships and S-Corporations (shareholder corporations) remitting withholding tax for nonresident partners and shareholders, (Form 1NR), per 143.801 RSMo.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7104

**SERIES STATUS:** Approved

**APPROVAL DATE:** 6/19/2012

**TITLE:** Nexus Compliance Met Leads/Correspondence

**CUTOFF:** EOSFY

**DESCRIPTION:** Correspondence from Nexus questionnaires where taxpayers have met requirements and may need to register, file or pay taxes in Missouri, per 143.183 RSMo.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7096

**SERIES STATUS:** Approved

**APPROVAL DATE:** 6/19/2012

**TITLE:** No Nexus Leads/Correspondence

**CUTOFF:** EOSFY

**DESCRIPTION:** Correspondence from Nexus questionnaires used to determine that a prospective taxpayer does not need to register, file or pay taxes in Missouri, per 143.183 RSMo.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7095

**SERIES STATUS:** Approved

**APPROVAL DATE:** 6/19/2012



**Agency Records Disposition Schedule**

Department: Department of Revenue

Section: Individual Income Tax

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**TITLE:** Professional Athlete Correspondence

**CUTOFF:** EOSFY

**DESCRIPTION:** Correspondence from athletic teams requesting information or checking on status of their accounts per 143.801 RSMo.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7094

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/19/2012

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**TITLE:** Professional Athlete Team Rosters

**CUTOFF:** EOSFY

**DESCRIPTION:** Lists of athletic team players used to ensure professional athletes are filing state individual tax returns per 143.183 RSMo.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 7093

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/19/2012

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