

# Address Confidentiality Program



Jason Kander • Secretary Of State

## Application Assistant Update

Spring 2015



*Safe at Home* is an invaluable resource for survivors of domestic violence, sexual assault, rape or stalking. Since its inception in 2007, the program has served over 2,600 Missourians. *Safe at Home's* success is only possible because of the work of Missouri's more than 400 Application Assistants, like you.

Our staff relies on our Application Assistants to tell survivors about the program. Because you volunteered, *Safe at Home* now reaches families through shelters, crisis centers, courthouses, law enforcement agencies, government offices and schools. Hundreds of individuals would be unable to access our services each year without your help.

Thank you for your work. Together, we will continue to support Missouri's survivors through *Safe at Home*.

Sincerely,

A handwritten signature in black ink that reads 'Jason Kander'.

Jason Kander  
Secretary of State

## Forms and Brochures Now Available in Spanish

*Safe at Home* now has the following documents available in Spanish:

- Participant Application
- Checklist of Understanding
- Program Information Sheet
- *Safe at Home* brochure

If you are interested in having Spanish forms on hand at your agency, please email [Safeathome@sos.mo.gov](mailto:Safeathome@sos.mo.gov) or call (866) 509-1409 to pre-order your copies. The application and checklist are available for registered Application Assistants as part of *Safe at Home* application packets. The brochure and information sheet are available to any interested agency.

## Safe at Home Website Updates

The *Safe at Home* website was recently updated with new information and features. Highlights include:

- ordering *Safe at Home* brochures and posters
- requesting and registering for Application Assistant training
- viewing the *Safe at Home* Law Enforcement Training video

The updates required changes to various URLs. The primary link to our website remains the same, but if you have specific pages bookmarked in your browser, visit [www.MOSafeAtHome.com](http://www.MOSafeAtHome.com) to update your favorite links.



## Helpful Reminders

*Safe at Home* receives hundreds of new applications each year. The following are some helpful tips to help expedite application processing:

- Be sure both you and the applicant sign the Participant Application and the Checklist of Understanding.
- Provide current addresses only. The mailing address on the application should be the address where the applicant can begin receiving mail immediately.
- When participants choose to complete the Missouri Voter Registration Application, please be sure they do not write any addresses on the voter application form. These forms do not remain in the *Safe at Home* office and we do not want to expose the confidential address.
- Do not send forms home with new applicants. Forms should be completed in person with the applicant and then you are responsible for submitting the application forms within 24 hours.

## FAQ

**Q: What if the applicant is already registered to vote?**

**A:** Some applicants might already be registered to vote in their previous or current location and are unsure if they should register to vote through *Safe at Home*. If they would like maintain their voter registration and keep their current location protected, we recommend that they complete a new Missouri Voter Registration Application as part of their *Safe at Home* enrollment. *Safe at Home* will assign the participant a voter code to be used in the place of the participant's name on voter registration records. This process will help protect their location by removing their name from the voter rolls in a specific county.

**Safe at Home**

[www.MoSafeAtHome.com](http://www.MoSafeAtHome.com)

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