
**Rules of
Elected Officials**
Division 30—Secretary of State
**Chapter 4—Postcard Voter Application
and Forms**

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Division 30—Secretary of State
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15 CSR 30-4.010 Postcard Voter Application and Forms

PURPOSE: This rule establishes requirements for the printing, distribution and acceptance of postcard voter application forms.

(1) A postcard voter application form titled Missouri Voter Registration Application shall be printed. All Missouri election authorities shall accept a completed and signed postcard voter application form as a valid application to register in their jurisdiction. In addition to the Missouri Voter Registration Application, each election authority may print and accept its own postcard voter application form which shall be substantially in the same form as the Missouri Voter Registration Application.

(2) Postcard Application Form Format and Content—

(A) The postcard application form shall be printed on white index one hundred ten (110) pound paper cut to ten inches by eight inches (10" × 8"), perforated into two (2) sections measuring five inches by eight inches (5" × 8");

(B) The format of the bottom section of the postcard voter application form shall substantially follow the guidelines provided in subsections (2)(C)–(D) of this rule;

(C) The questions asked on the postcard application form shall be identical to those questions listed below:

1. New Registration, Address Change or Name Change;
2. Male or Female;
3. Last Name;
4. First Name;
5. Middle Name;
6. Jr., Sr., II, III, or IV;
7. Address where you live (House No., Street, Apt. No. or Rural Route and Box—No PO Boxes);
8. City;
9. County;
10. Zip Code;
11. Address where you get your mail (if different from above);
12. Date of Birth;
13. Last Four Digits of Social Security Number;
14. Daytime Phone No. (optional);
15. Place of Birth (optional);
16. Name and Address on Last Voter Registration;

17. Rural Voters (complete this section if you live outside the city limits of any city) I live _____ miles N E S W of _____ Township and Range _____. My neighbors are _____;

18. I hereby certify that I am a citizen of the United States and a resident of the state of Missouri. I am at least seventeen and one-half years of age. I have not been adjudged incapacitated by any court of law. If I have been convicted of a felony or a misdemeanor connected with the right of suffrage, I have had the voting disabilities from such conviction removed pursuant to law. I swear under penalty of perjury that all statements made on this card are true to the best of my knowledge and belief;

19. Date; and

20. Signature;

(D) The format and questions and the statement "Warning: Conviction of making a false statement may result in imprisonment for up to five years and/or a fine up to \$10,000" shall be printed in black ink, except that the statement, "YOUR APPLICATION WILL BE CONFIRMED BY MAIL WITHIN SEVEN (7) BUSINESS DAYS OF ITS RECEIPT BY THE ELECTION AUTHORITY. PLEASE CONTACT THE ELECTION AUTHORITY IF YOU DO NOT RECEIVE NOTIFICATION," shall be printed in red ink not smaller than ten (10) point in size;

(E) The format of the top section of the postcard voter application form may include information as determined by the secretary of state to facilitate orderly elections, and shall substantially follow the guidelines provided in subsection (2)(F) of this rule; and

(F) The top portion of the card shall contain a statement printed in red ink explaining that the application will be confirmed by mail within seven (7) business days of its receipt by the election authority, and the following statement printed in black ink. "THIS CARD IS NOT PROOF OF REGISTRATION."

(3) Distribution of Postcard Application Forms—

(A) The postcard application form may be printed and distributed by election authorities and the secretary of state. Any private individual, group, corporation or other entity desiring to print the postcard application form as it is set out in this rule may do so upon approval of the format by the secretary of state;

(B) To allow individual or group registration, any individual or group may request and shall receive from any election authority a sufficient number of Missouri Voter Registration Applications. The distributed postcard

application forms shall contain a unique identifier. The above referenced identifier shall be printed on both sections of the card as described in subsection (2)(A) of this rule; and

(C) The secretary of state shall design a request form to be completed by any person requesting voter registration applications from the secretary of state or election authorities. Such request form shall include the requester's name, address and telephone number.

(4) Acceptance of Postcard Application Forms—

(A) The completed and signed postcard application form(s) shall be delivered to the appropriate election authority representing the area in which the applicant resides;

(B) The completed and signed postcard application form(s) may be delivered to the appropriate election authority either in person, by mail or by delivery by a third party;

(C) Upon receipt of a completed and signed postcard application form, the election authority shall process the application as required by section 115.159, RSMo; and

(D) Nothing in this rule shall be construed to authorize the rejection of any voter registration card approved by federal law.

AUTHORITY: sections 115.155.5 and 115.159, RSMo 2000. Emergency rule filed Nov. 10, 1993, effective Nov. 20, 1993, expired March 19, 1994. Emergency rule filed Feb. 23, 1994, effective March 20, 1994, expired May 8, 1994. Original rule filed Nov. 10, 1993, effective May 9, 1994. Amended: Filed Aug. 27, 1999, effective Feb. 29, 2000. Emergency amendment filed Sept. 26, 2000, effective Oct. 6, 2000, expired April 3, 2001. Amended: Filed Sept. 26, 2000, effective April 30, 2001. Rescinded and readopted: Filed Aug. 8, 2001, effective March 1, 2002.*

**Original authority: 115.155, RSMo 1977, amended 1986, 1988, 1993, 1997, 1999 and 115.159, RSMo 1977, amended 1993, 1994, 1997.*