



Rules of Department of Health and Senior Services

Division 20—Division of Community and Public Health Chapter 3—General Sanitation

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**Title 19—DEPARTMENT OF
HEALTH AND SENIOR SERVICES**
**Division 20—Division of Community
and Public Health**
Chapter 3—General Sanitation

**19 CSR 20-3.010 The Construction of
Water Supply Wells**
 (Rescinded October 25, 1987)

Authority: sections 191.420 and 192.020, RSMo 1978. Original rule filed April 30, 1974, effective June 29, 1974. Amended: Filed Sept. 1, 1981, effective Dec. 11, 1981. Rescinded and readopted: Filed March 21, 1984, effective Sept. 14, 1984. Rescinded: Filed July 30, 1987, effective Oct. 25, 1987.

**19 CSR 20-3.015 The Operation of On-site
Sewage Treatment and Disposal Systems**

PURPOSE: This rule implements the provisions of sections 701.025–701.039, RSMo (1986) relating to the regulation of certain sewage disposal systems.

(1) The following definitions shall apply in the interpretation and the enforcement of this rule:

(A) Aquifer means water-bearing formation (soil or rock horizon) that transmits water in sufficient quantities to supply a well;

(B) Department means the Missouri Department of Health;

(C) Director means the director of the Missouri Department of Health;

(D) Domestic sewage means wastewater originating primarily from the sanitary conveniences of residences, commercial buildings, factories and institutions, including any wastewater that may have infiltrated the sewer;

(E) Engineer means an individual registered as a professional engineer in the state of Missouri;

(F) Hauled sewage means accumulated solids and liquids from septic and holding tanks, private aerobic treatment plants, dosing chambers, distribution boxes and various forms of toilets and privies;

(G) Human wastes means undigested food and byproducts of metabolism which are passed out of the human body;

(H) Innovative system means a sewage system of new design, construction and/or operation that could be utilized in place of a conventional system;

(I) Normal business hours means an eight (8)-hour interval beginning at 8:00 a.m. and ending at 5:00 p.m.;

(J) On-site sewage disposal system means any sewage handling or treatment facility receiving domestic sewage and retaining that sewage on the property(ies) upon which it was generated;

(K) On-site sewage disposal contractor means any person engaged in the business of maintaining, serving or cleaning on-site sewage disposal systems or the hauling or disposal of wastes removed from sewage disposal systems;

(L) Person means any individual, group of individuals, association, trust, partnership, corporation, person doing business under an assumed name, the state of Missouri or any department of the state of Missouri or any political subdivision of this state;

(M) Property owner means the person in whose name legal title to the real estate is recorded;

(N) Treatment facilities means any method, process or equipment which removes, reduces or renders less obnoxious water contaminants released from any source; and

(O) Wastes means either human waste or domestic sewage, or both.

(2) The requirements of this rule pertain to on-site sewage disposal contractors and to any owner or operator of an on-site sewage disposal system with a daily flow of one thousand five hundred (1,500) gallons or less of domestic sewage where people live, work or assemble with the exception of lots of three (3) acres or more which are excluded if the entire on-site sewage disposal system is more than ten feet (10') from the property line and if no effluent enters an adjoining property or contaminates a water supply as determined by dye tracing.

(3) All on-site sewage disposal systems having a maximum daily flow of one thousand five hundred (1,500) gallons or less shall be operated in a manner that will not cause nuisances, health hazards or contamination of surface waters or groundwater. These operations shall comply with the following:

(A) On-site sewage disposal systems shall be designed and operated so that no effluent leaves the property of the owner. These systems must comply with 10 CSR 20-7.015 of the Missouri Clean Water Commission—

1. When a discharge does occur from any facility other than a single-family residence, a National Pollution Discharge Elimination System (NPDES) permit shall be secured to comply with 10 CSR 20-6.010 of the Missouri Clean Water Commission;

2. Subsurface discharges shall receive adequate soil treatment to prevent contamination of aquifers; and

3. On-site sewage disposal systems shall be operated so that the treated effluent does not pool on the surface creating insect-breeding habitat, odors or other nuisances; and

(B) The owner or operator shall have all hauled sewage properly disposed of either by transporting the sludge to a municipal sewage treatment plant (STP) capable of receiving the sludge or by arranging for removal by a person or company in the business of cleaning septic tanks and properly disposing of the removed sewage.

(4) All on-site sewage disposal systems being repaired by construction replacement or parts replacement shall have such repairs designed and built in compliance with 10 CSR 20-8.020 of the Missouri Clean Water Commission unless an innovative system proposed by an engineer is used. The trial or experimental use of an innovative system for on-site sewage disposal shall be allowed if approved by the department after consultation with the staff of the Missouri Clean Water Commission and shall be subject to conditions that the department may set.

(5) All on-site sewage disposal systems shall be operated in accordance with the manufacturer's specifications, the design engineer's operating and maintenance guide or a nationally recognized standard for the systems operation and maintenance recognized by the department.

(6) All owners and operators of on-site sewage disposal systems shall permit department staff and staff of the Missouri Department of Natural Resources to inject dyes or other tracers into their on-site sewage disposal systems during normal business hours for the purpose of tracing the discharge. All owners and operators shall cooperate in attempts to recover dyes injected into on-site sewage disposal systems by allowing samples of their drinking water to be collected for analysis.

(7) The department shall investigate any written or verbal complaint received concerning an on-site sewage disposal system. These investigations shall be made during the normal business hours and all results and findings shall be in writing. Copies of the report shall be filed with the owner, the complainant and the department. When a complaint is received within a political subdivision that maintains its own ordinances establishing standards to control on-site sewage disposal



systems that are equal to or more stringent than those standards established in this rule, the complaint shall be transferred to the political subdivision. If a properly documented inspection and action report is received from the political subdivision within thirty (30) days, no additional action will be taken by the department. If the report is not received, the department shall proceed with the investigation.

(8) When it is determined by the department that an emergency exists—conditions that constitute an immediate health hazard or threat of an immediate health hazard—which requires immediate action to protect the health and welfare of the public, the department shall seek a temporary restraining order and injunction. This action shall be taken upon the request of the director of the department by the prosecuting attorney of the county in which the violation occurred. When the conditions that caused the emergency are corrected and the health of the public is no longer threatened, the department shall request that the temporary restraining order or injunction be dissolved.

(9) All owners or operators of on-site sewage disposal systems who are found to be in violation of this rule or Chapter 701, RSMo (1986) shall be subject to a violation notice from the director. The written notice shall—

(A) Include a statement of the reasons for the issuance of the notice;

(B) Allow reasonable time as determined by the director for the performance of any act it requires;

(C) Be served upon the owner, operator or contractor, as the case may require, provided that the notice or order shall be deemed to have been properly served upon the owner, operator or contractor when a copy of the notice or order has been sent by registered or certified mail to his/her last known address as furnished to the director, or when s/he has been served such notice by any other method authorized by the laws of this state; and

(D) Contain an outline of remedial action which is required to effect compliance with sections 701.025–701.039, RSMo (1986) and this rule.

(10) The prosecuting attorney of the county in which any case of noncompliance or violation of sections 701.025–701.039, RSMo (1986) or of this rule occurs shall institute, upon request of the department, appropriate proceedings for correction of the noncompliance or violation involved.

(11) Action under sections 701.025–701.039, RSMo (1986) does not preempt any private rights of action which exist.

AUTHORITY: sections 192.005.2. and 701.025–701.039, RSMo 1986. Original rule filed Nov. 25, 1986, effective Feb. 28, 1987.*

**Original authority: 192.005, RSMo 1985, amended 1993.*

19 CSR 20-3.020 Sanitation of Public Bathing Places

PURPOSE: This rule provides public bathing places standards which will assure sanitary conditions and water quality that is satisfactory for bathing purposes.

(1) The following definitions shall apply in the interpretation and the enforcement of this rule:

(A) Public bathing places shall include any place open to the public for swimming or recreative bathing whether or not a fee is charged for use and shall be classified as natural lakes, artificial lake impoundments, ponds, rivers, streams; outdoor pools which are partly artificial and partly natural in character; and pools outdoor or indoor which are entirely of artificial construction;

(B) Owner shall mean the state, county, city, town, village, corporation, firm, company, institution, person(s) owning, controlling or operating any public bathing place; and

(C) Department of Health shall mean the Missouri Department of Health.

(2) Preliminary Report Required. Before detailed plans and specifications for new construction or improvements are prepared, the owner or his/her authorized agent shall submit to the Department of Health a preliminary report concerning the construction or improvements to be made, together with the preliminary plans and reports as have been made, whereupon the Department of Health will outline the requirements as regards further investigations, analytical data, information required and general design of proposed works, conformity with which will meet approval.

(3) Submission of Plans for New Public Bathing Facilities. Every owner or his/her authorized agent, before installing or entering into a contract for installing public bathing facilities, shall submit in duplicate to and receive the written approval of the Department of Health for complete plans and specifications fully describing the bathing

places and thereafter the plans and specifications shall be substantially adhered to unless deviations are submitted to and receive the written approval of the Department of Health.

(4) Submission of Plans for Alteration to Public Bathing Places. Every owner or his/her authorized agent, before making or entering into contract for making alterations or changes in or additions to any existing public bathing place shall submit to and receive the written approval of the Department of Health for complete plans and specifications fully describing such alterations, changes or additions; and thereafter, plans and specifications must be substantially adhered to unless deviations are submitted to and receive the written approval of the Department of Health.

(5) Procedure for Submission of Plans. All reports, plans and specifications shall be submitted at least thirty (30) days prior to the date upon which action by the Department of Health is desired. The documents submitted for formal approval shall include: engineering report; general layout; detailed plans; specifications; summary of design data; and revisions to approved plans.

(A) The preliminary plans must be submitted with the engineer's report for review prior to the preparation of detailed plans and specifications. No approval for construction can be issued until final, complete, detailed plans and specifications have been submitted to the Department of Health and found to be satisfactory. The Department of Health will issue the general requirements concerning submission of plans, necessary data and design criteria which will meet the approval of the Department of Health.

(6) Final Approval. Every owner before accepting or placing in operation new public bathing-place facilities, or additions to, or changes or alterations in any existing facility shall receive written final approval of the Department of Health stating that the completed work substantially adheres to the approved plans and specifications.

(7) Operation of Public Bathing Facilities. No public bathing place shall be provided or rendered available to the public for swimming or recreational purposes where water quality and other sanitation conditions which may affect the health of users are unsatisfactory and are not approved by the Department of Health. All public bathing facilities shall be maintained in an efficient operating condition in order to insure satisfactory functioning of the facilities. Every owner will be required to



operate the bathing facilities so as obtain the highest possible degree of efficiency at all times. A competent person, familiar with the principles and operation of the various bathing place equipment and facilities shall be in charge of each facility. Chemicals used in connection with sanitation shall be on hand at all times in sufficient quantity of high grade material to insure against ineffective operation due to delays in securing these materials. The owner shall make suitable analyses and maintain records of operation as required by the Department of Health and shall submit copies of these records upon request to the Department of Health.

(8) Water. The water in the public bathing place and that supplied to it shall at all times have a sanitary quality satisfactory to the Department of Health. The Department of Health will establish the standards of quality as are deemed necessary.

(9) If, after investigation, the Department of Health finds that any public bathing place is in any way a menace to health on account of defective design, inadequacy, incompetent supervision or inefficient operation, or if the water quality is unsatisfactory for bathing purposes, alterations and additions in the design or the construction of the equipment, or such changes in the operation of the facilities as are necessary to produce satisfactory results, shall be made in accordance with recommendations of, and within the time limits set by the Department of Health. Failure to properly maintain a public bathing place in a sanitary condition shall be sufficient reason to close it as a public health menace.

AUTHORITY: section 192.020, RSMo 1986. This rule previously filed as 13 CSR 50-82.010. Original rule filed Dec. 21, 1955, effective Dec. 31, 1955.*

Original authority: 192.020, RSMo 1939, amended 1945, 1951.

19 CSR 20-3.030 Sanitation of Preparation Rooms in Funeral Establishments (Rescinded August 27, 1987)

AUTHORITY: sections 192.005.2 and 333.131, RSMo 1969. Original rule filed Oct. 28, 1965, effective Nov. 7, 1965. Rescinded: Filed June 2, 1987, effective Aug. 27, 1987.

19 CSR 20-3.040 Environmental Health Standards for the Control of Communicable Diseases

PURPOSE: This rule provides general sanitation rules which will help assure conditions that are not injurious to the health of the people.

(1) Spitting upon the floors or walls of a public building(s) used for public assemblage, or a building used for manufacturing or industrial purposes, or upon the floors for platforms or any part of any railroad or ferry boat, or any other public conveyance is prohibited.

(2) No person(s), firm(s), corporation(s) or authority(ies) owning, in charge of, or in control of any lavatory or washroom in the hotel, theater, lodging house, restaurant, factory, school, church, store, office building, railway station or public conveyance by land, water or air or other institution or conveyance frequented by the public, or which may be used for the purpose of public assembly or as a place of employment, shall provide in or about such lavatory or washroom any towel for common use. The term common use in this section shall be construed to mean the use of all or any portion of a towel by more than one (1) person without adequate cleansing.

(3) No person(s), firm(s), corporation(s) or authority(ies) owning, in charge of, or in control of any hotel, theater, restaurant, lodging house, factory, school, church, store, office or public conveyance by land, water or air, or other institution or conveyance frequented by the public or which may be used for the purpose of public assembly or as a place of employment, is permitted to furnish any cup, vessel or other receptacle for common use in any such place for drinking or eating purposes. The term common use in this section shall be construed to mean for use by more than one (1) person without adequate cleansing.

(4) The Department of Health may make investigation(s) as necessary of all private water supplies. If this investigation(s) shows that such a water supply is or may be a menace to health, the supply shall be abandoned, in a manner that will prevent its further use for drinking purposes or the alterations or changes shall be made as are necessary to produce a safe drinking water in accordance with the rules of and within a time limit set by the Department of Health.

(A) All plants for the preparation of water for sale in bottles or other containers for

drinking purposes and the sources of the water supply shall be inspected as frequently as necessary by a representative of the Department of Health and samples of water collected for sanitary analysis at the Department of Health laboratories.

(B) Bottles or other containers in which water is sold for drinking purposes shall be sterilized before refilling. The method of sterilization shall be approved by the Department of Health.

(C) Processes of purification of waters that are to be sold for drinking purposes shall be approved by the Department of Health before the water can be sold or offered for sale.

(D) Any company, corporation or individual outside of the state of Missouri shall file full information with the Department of Health as to the sources of supply, methods of sterilization of bottles, equipment for handling the water and any other information requested by the Department of Health.

(E) For the purpose of this rule, private water supplies are individual drinking water supplies available to the general public not included under the rules governing public water supplies.

(5) No ice shall be sold, offered for sale or rendered available for use to the public unless the ice is of a sanitary quality approved by the Department of Health.

(6) No privy contents, drainage from a building or the effluent from any sewage treatment device shall be discharged directly into any well, either abandoned or constructed for that purpose that is carried to a depth as to penetrate the water-bearing strata.

(A) No privy contents, drainage from a building or the effluent from any sewage treatment device shall be discharged into any crevice, sinkhole or other opening, either natural or artificial, in a rock formation which will or may permit the pollution or contamination of groundwater, except with the approval of the Department of Natural Resources.

(7) All methods or devices for the disposal of human excreta within any city, town or village or within normal travel of insects and rodents of any residence other than that of the owner or tenant, or of any public building or place, or of any place where food is prepared for sale or sold shall be approved by the Department of Natural Resources.

(A) Whenever one (1) or more water-flush toilets are provided the contents from the toilets shall be discharged into one (1) of the following:



1. A public sanitary sewer, provided a public sanitary sewer is now or shall hereafter be located in a street, alley, easement or thoroughfare, upon which the residence, public building or place abuts; and

2. A suitable sewage treatment device, provided no public sewer is available as specified in paragraph (7)(A)1. of this rule the sewage treatment device to be constructed in a manner approved by the Department of Natural Resources.

(B) In the absence of flush toilets, a privy, chemical toilet or other toilet device constructed and maintained in a manner approved by the Department of Health shall be installed.

(8) For the purpose of this rule, the terms used are defined as follows:

(A) Garbage shall mean all solid and semi-solid kitchen refuse subject to decay or putrefaction and all market waste of animal and vegetable matter which was intended to be used as food;

(B) Trash and rubbish shall mean all waste material not of a putrescible nature, which for the purpose of this rule shall include ashes;

(C) Offal shall mean waste-animal matter from butcher, slaughter or packing houses;

(D) Dead animals shall mean all animals large and small which may die or which may be killed for other than food purposes; and

(E) Manure shall mean cleanings from all barns, stables, corrals, pens or cars used for stabling or penning of animals or fowl.

1. Garbage, offal, dead animals and manure; or rubbish, trash and ashes mixed with garbage, offal, dead animals or manure shall be disposed of by incineration, burial, sanitary fill or other method approved and within a time limit set by the Department of Natural Resources. This material shall not be disposed of by being deposited in any ditch, gulch, ravine, river, stream, lake, pond nor upon the surface of the ground on any highway where it may become a nuisance or menace to health through the breeding of flies, harboring of rodents or pollution of water.

(9) Any person, firm or corporation is prohibited from keeping or sheltering animals in a manner that a condition resulting from same shall constitute a nuisance.

(10) The Department of Health, after investigation, may prescribe necessary rules for the control of mosquitoes to apply to those localities in the state of Missouri where malaria fever exists or where mosquitoes capable of carrying malaria are known to propagate. This rule shall be enforced by the county health officer and adopted and enforced by

the legislative bodies of incorporated communities not under the jurisdiction of the county health officer.

(11) Any municipality, community, institution, corporation, association, firm or person who owns, operates or maintains on or near any public highway, a place catering to the traveling public, shall maintain and operate the place in a way that it does not constitute a menace to public health or a public nuisance.

(12) A public building shall be construed to mean any theater, public hall or any other public building not covered by specific rules.

(A) All public buildings supplied with water under pressure shall be equipped with sanitary drinking fountains of an approved type. Where water supplied for drinking is not obtained from a public water supply, the water shall be of a quality approved by the Department of Health. When not under pressure, drinking water shall be stored in a covered container of an approved type. The use of the common drinking cup is prohibited.

(B) All public buildings shall be properly lighted and ventilated according to the type of building and the uses to which it is put.

(13) Every public building shall be provided with adequate sanitary toilet facilities for each of the sexes; and the facilities shall be convenient and accessible. It shall be the duty of the owner, manager or other responsible person in charge to see that the toilet system is properly installed and maintained in a usable and sanitary condition at all times. The method of sewage disposal for all public buildings shall comply with the rules of the Department of Natural Resources.

(14) All public buildings shall be kept at all times in a clean and sanitary condition and the cleaning shall be carried on under proper sanitary conditions. All rooms used for public meetings shall be cleaned after each meeting. In construing this rule, all meetings held during the course of a single day shall be regarded as one (1) meeting.

AUTHORITY: section 192.020, RSMo 1986. This rule previously filed as 13 CSR 50-83.010. Original rule filed May 12, 1949, effective May 22, 1949.*

**Original authority: 192.020, RSMo 1939, amended 1945, 1951.*

19 CSR 20-3.050 Sanitation and Safety Standards for Lodging Establishments

PURPOSE: This rule establishes sanitation and safety standards pertaining to life safety, fire safety, electrical wiring, fuel-burning appliances, plumbing and swimming pools/spas for lodging establishments.

PUBLISHER'S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. This material as incorporated by reference in this rule shall be maintained by the agency at its headquarters and shall be made available to the public for inspection and copying at no more than the actual cost of reproduction. This note applies only to the reference material. The entire text of the rule is printed here.

(1) General.

(A) Definitions.

1. "Administrative authority" shall mean local or state health department representative or local codes administrator/fire marshal, state fire marshal or his/her representative.

2. "Air break" shall mean a piping arrangement in which a drain from a fixture, appliance or device discharges indirectly into another fixture, receptacle or interception at a point below the flood level rim. The connection does not provide an unobstructed vertical distance and is not solidly connected but precludes the possibility of backflow to a potable water source.

3. "Air gap" shall mean the unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or outlet supplying fixture, or other device, and the flood level rim of the receptacle. The vertical physical separation shall be at least two (2) times the inside diameter of the water inlet pipe above the flood rim level but shall not be less than one inch (1").

4. "Approved" shall mean acceptable to the administrative authority having jurisdiction.

5. "Bed and breakfast" shall mean an existing building(s) with no more than three (3) occupiable stories, with at least five (5) but no more than ten (10) guest rooms. The building shall have interior corridors and be provided with a kitchen; breakfast shall be provided to guests and the owner must live in or adjacent to the building.

6. "Dead-end corridor" shall mean a corridor, aisle or passageway arranged without an exit access in two (2) directions.



7. "Equivalent code" shall mean any code that is accepted by state regulatory authorities and the industry that contains the same definition or standard as the code referenced in this rule, including but not limited to, fire alarm systems, wireless smoke detectors and supervised sprinkler systems.

8. "Existing lodging establishment" shall mean a building, component or feature that is operating as a licensed lodging establishment or has a current inspection conducted by or for the Missouri Department of Health and Senior Services (DHSS) and is in the process of obtaining a lodging license as of the effective date of this rule.

9. "Exit" shall mean the portion of a means of egress that is separated from all other spaces of the building or structure by construction or equipment required to provide a protected way of travel to the exit discharge. Exits include exterior exit doors, exit passageways, horizontal exits, separated exit stairs and separated exit ramps.

10. "Exit access" shall mean the portion of a means of egress that leads to an exit.

11. "Exit discharge" shall mean the portion of a means of egress between the termination of an exit and a public way.

12. "Fire alarm system" is as described in the National Fire Protection Association 72, *National Fire Alarm Code 2002 Edition*, which is incorporated by reference in this rule or equivalent code. Any interested person may view this material at the agency's headquarters or may purchase a copy from the National Fire Protection Association, 11 Tracy Drive, Avon, MA 02322. This rule does not incorporate any subsequent amendments or additions.

13. "Fire barrier" shall mean a structural element, either vertical or horizontal, such as a wall or floor assembly, that is designed and constructed with a specified fire resistance rating to limit the spread of fire and restrict the movement of smoke. Such barriers may have protected openings.

14. "Fire resistance rating" shall mean the length of time, in minutes or hours, that materials or structural elements can withstand fire exposure.

15. "Flame resistant material" shall mean the property of material or its structural elements that prevents or retards the passage of excessive heat, hot gases or flames under conditions in which they are used.

16. "Furnace" shall mean a heating device with forced air ductwork.

17. "Group of buildings" as referenced in the lodging establishment definition, shall mean any building, structure, facility, place, bed and breakfast, or places of business, including but not limited to, multiple, indi-

vidual or multi-unit cabins and guest rooms that are not attached to the main building but receive the same services/amenities as those guest rooms within the main building.

18. "Guest room" shall mean any room or unit where sleeping accommodations are regularly furnished to the public.

19. "Hardwired" shall mean wired directly and permanently into the building's main electrical wiring system and/or a wireless system as described in the National Fire Protection Association 72, *National Fire Alarm Code 2002 Edition* or equivalent code.

20. "Hazardous areas" shall mean areas of structures or buildings posing a degree of hazard greater than normal to the general occupancy of a building or structure, such as areas used for the storage or use of combustibles or flammable, toxic, noxious or corrosive materials, or heat-producing appliances.

21. "Historic building" shall mean a building that is listed individually in the National Register of Historic Places or is located in a registered historic district and certified by the Secretary of the Interior as contributing to the historic significance of the district.

22. "Lodging establishment" shall include any building, group of buildings, structure, facility, place, or places of business where five (5) or more guest rooms are provided, which is owned, maintained, or operated by any person and which is kept, used, maintained, advertised or held out to the public for hire which can be construed to be a hotel, motel, motor hotel, apartment hotel, tourist court, resort, cabins, tourist home, bunkhouse, dormitory, or other similar place by whatever name called, and includes all such accommodations operated for hire as lodging establishments for either transient guests, permanent guests, or for both transient and permanent guests. This definition shall not apply to dormitories and other living or sleeping facilities owned or maintained by public or private schools, colleges, universities, or churches unless made available to the general public and not used exclusively for students and faculty, school-sponsored events, baseball camps, conferences, dance camps, equitation camps, football camps, learned professional society meetings, music camps, retreats, seminars, soccer camps, swimming camps, track camps, youth leadership conferences, or church-sponsored events.

23. "Major renovation" shall mean a physical change to a lodging establishment or portion thereof, including the replacement or upgrading of major systems, which extends the useful life. Examples include, but are not limited to, demolition of the interior or exte-

rior of a building or portion thereof, including the removal and subsequent replacement of electrical, plumbing, heating, ventilating and air conditioning systems, fixed equipment and interior walls and partitions (whether fixed or moveable). Replacement of broken, dated or worn equipment/items, including but not limited to, individual air conditioning units, bathroom tile, shower stalls that do not require any additional or new plumbing, electrical, etc. shall not be considered a major renovation.

24. "Means of egress" shall mean a continuous and unobstructed way of travel from any point in a building or structure to a public way. A means of egress consists of three (3) distinct parts, the exit access, the exit and the exit discharge.

25. "New lodging establishment" shall mean a building, component or feature that begins operation as a lodging establishment after the effective date of this rule or an existing lodging establishment that has ceased operation for a time period of eighteen (18) months or more and reopens as a lodging establishment after the effective date of this rule.

26. "Occupiable story" shall mean a story available to guests.

27. "Potable water" shall mean water which is safe for human consumption in that it is free from impurities in amounts sufficient to cause disease or harmful physiological effects and, for the purpose of this rule, must be approved by the Department of Natural Resources (DNR) or the DHSS prior to serving to the general public.

28. "Potentially hazardous food" shall mean those foods that are referenced in 19 CSR 20-1.025 Sanitation of Food Establishments.

29. "Prepackaged" shall mean bottled, canned, cartoned, securely bagged or securely wrapped, whether packaged in a food establishment or a food processing plant. It does not include a wrapper, carryout box or other nondurable container used to containerize food with the purpose of facilitating food protection during service and receipt of the food by the consumer.

30. "Primary means of egress" shall consist of, but is not limited to, an enclosed interior stair, an exterior stair, horizontal exit, door, stairway, or ramp providing a means of unobstructed travel without traversing any corridor or space exposed to an unprotected vertical opening. The primary means of escape shall lead outside of the dwelling unit at street or ground level. Stairways serving as part of the primary means of egress shall be enclosed with fire barriers (vertical), such as wall or partition



assemblies with a fire resistance rating of not less than thirty (30) minutes. Such enclosures shall be continuous from floor to floor. Openings shall be protected as appropriate for the fire resistance rating of the barrier.

31. "Private water supply" shall mean a piped water supply having less than fifteen (15) service connections or serving less than twenty-five (25) people at least sixty (60) days out of the year.

32. "Public water supply" shall mean a piped water supply having fifteen (15) or more service connections or serving twenty-five (25) or more people at least sixty (60) days out of the year. It may be a community water system, transient noncommunity water system or nontransient noncommunity water system.

33. "Public way" shall mean an area such as a street or sidewalk that is open to the outside and is used by the public for moving from one (1) location to another.

34. "Remote exit or means of egress" shall mean when two (2) exits or two (2) exit access doors are required.

35. "Secondary means of egress" shall consist of, but is not limited to, a door, outside window, stairway, passage, fire escape or hall providing a way of unobstructed travel to the outside of the dwelling at street or ground level; a passage through an adjacent nonlockable space to any approved means of escape; an outside window or door operable from the inside without the use of tools, keys, or special effort and providing a clear opening of not less than twenty inches (20") in width, twenty-four inches (24") in height, and 5.7 square feet in area. The bottom of the opening shall not be more than forty-four inches (44") above the floor. Such means of escape shall be acceptable if the window is within twenty feet (20') of grade or opens onto an exterior balcony and is directly accessible to fire department rescue apparatus as approved by the local fire inspector or State Fire Marshal's office.

36. "Self-closing" shall mean to be equipped with an approved device that will ensure closing after having been opened.

37. "Sleeping room" shall mean the part of the guest room where people sleep.

38. "Smoke proof enclosure" shall mean a stair enclosure designed to limit the movement of combustion products, produced by a fire occurring in any part of the building, into such enclosure.

39. "Spa" shall mean a pool designed for recreational and/or therapeutic use and not drained, cleaned and refilled for each individual. It may include, but is not limited to, hydrojet circulation, hot water, cold water,

mineral baths, air induction systems or any combination thereof.

40. "Story" shall mean the portion of a building located between the upper surface of a floor and the upper surface of the floor or roof next above.

41. "Supervised sprinkler system" is as described in the National Fire Protection Association 13, *Standard for the Installation of Sprinkler Systems 2002 Edition* and the National Fire Protection Association 13R, *Standard for the Installation of Sprinkler Systems in Residential Occupancies up to and Including Four Stories in Height 2002 Edition*, which are incorporated by reference in this rule or equivalent code. Any interested person may view this material at the agency's headquarters or may purchase a copy from the National Fire Protection Association, 11 Tracy Drive, Avon, MA 02322. This rule does not incorporate any subsequent amendments or additions.

42. "Wet location" shall mean a location subject to saturation with water or other liquids, including but not limited to, bathtubs, sinks and/or shower stalls.

(2) Requirements for Obtaining a Lodging License (Existing, New and Renovated). Lodging establishments shall be responsible for providing any and all documentation related to inspections and evaluations required in this rule, including but not limited to, fire extinguishers, fire alarm systems, sprinkler systems and smoke detectors.

(A) Existing lodging establishments shall:

1. Comply with Missouri laws and the DHSS rules and regulations regarding lodging establishments;

2. Comply with Missouri laws and the DNR rules and regulations regarding, but not limited to, sewage treatment, drinking water and backflow;

3. Comply with Missouri laws and the Department of Public Safety (DPS) rules and regulations regarding pressure vessels;

4. Be operated and maintained in compliance with any and all applicable ordinances and regulations; and

5. If listed as a historical building, the owner must notify the DHSS. Upon notification, the DHSS will collaborate with the DNR, State Historical Preservation Office, to determine requirements for licensing.

(B) New lodging establishments shall:

1. Comply with Missouri laws and the DHSS rules and regulations regarding lodging establishments;

2. Comply with Missouri laws and the DNR rules and regulations regarding, but not limited to, sewage treatment, drinking water and backflow;

3. Comply with Missouri laws and the DPS rules and regulations regarding pressure vessels;

4. If built within a jurisdiction with applicable local ordinance(s), be erected, operated and maintained in compliance with those ordinances and regulations, or if not built within a jurisdiction with applicable local ordinance(s), be erected, operated and maintained in accordance with the 2002 Edition of a national code(s) regarding life safety, structural, electrical, plumbing, mechanical and architectural elements of the establishment, unless otherwise specifically stated in this rule;

5. If listed as a historical building, the owner must notify the DHSS. Upon notification, the DHSS will collaborate with the DNR, State Historical Preservation Office, to determine requirements for licensing; and

6. Present an occupancy permit issued by the regulating authority, or if not located within a jurisdiction that issues occupancy permits, certify to the DHSS that the establishment has been designed and erected in accordance with the 2002 Edition of a national code(s) regarding life safety, structural, electrical, plumbing, mechanical and architectural elements of the establishment. Certification to these facts will be accepted by a professional engineer, architect or the general contractor responsible for the construction of the establishment being licensed.

(C) Lodging establishments undergoing a major renovation shall:

1. Present an occupancy permit issued by the regulating authority, or if not located within a jurisdiction that issues occupancy permits, certify to the DHSS that the addition has been designed and erected in accordance with the 2002 Edition of a national code(s) regarding life safety, structural, electrical, plumbing, mechanical and architectural elements of the establishment. Certification to these facts will be accepted by a professional engineer, architect or the general contractor responsible for the construction of the establishment being licensed.

(3) Requirements for Operating a Lodging Establishment.

(A) Drinking Water Supply. Water supplies that serve lodging establishments shall provide safe drinking water. Bacteriological, chemical and radiological contaminants shall be within levels acceptable to the administrative authority. Supplies deemed unsafe by the DHSS or DNR shall not be used as a potable water supply.

1. Treatment equipment for community, noncommunity public and private water supplies.



A. New or existing treatment equipment necessary to provide a safe drinking water supply shall be installed, maintained and operated according to manufacturer's specifications and the DHSS requirements as defined in (3)(A)1.-7. or the DNR requirements.

B. Existing chlorinators and chlorinators required to be installed to provide safe drinking water, after the effective date of this rule, shall be a positive feed liquid chlorinator with thirty (30)-minute retention time based on pump capacity and must maintain a residual no less than 0.5 and no greater than four (4) parts per million (ppm) free available chlorine.

C. Equipment, approved by the administrative authority, shall be available to test the treatment system.

2. Community and noncommunity public water supplies:

A. Shall be in compliance with Missouri laws and the DNR rules and regulations;

B. Noncommunity water supplies shall have a valid DNR permit to dispense water. A current copy of the DNR permit to dispense water must be available for review by the administrative authority.

3. Private water supplies:

A. Shall be regulated under the jurisdiction of the DHSS and constructed and located according to 10 CSR 23-3.010-10 CSR 23-3.110 Missouri Well Construction Code with the following aboveground construction components verified by inspection:

(I) Well casing shall extend a minimum of twelve inches (12") above grade; and

(II) The top of the well casing shall be free of openings that may allow the entry of contaminants;

B. Potentially influenced by surface water or shallow groundwater (i.e. springs, bored and dug wells) shall be equipped with a treatment system that includes:

(I) Microfiltration using a filter with a one (1) micron absolute or smaller pore size; and

(II) A chlorinator as defined in (3)(A)1.B.

4. Routine testing for transient noncommunity public and private water supplies.

A. Transient noncommunity public water and private water supplies shall be in compliance with all applicable testing mandated by the DHSS or DNR.

(I) During each inspection, but no less than annually, a bacteriological water sample shall be collected by the administrative authority and analyzed for the presence of coliform bacteria; and

(II) A nitrate sample shall be collected when deemed necessary by the administrative authority and at least annually when a chlorinator is present. Wells exceeding nitrate levels of ten (10) ppm shall not be used for drinking water; a permanent alternative water supply must be provided.

B. Water supplies with chlorinators installed, after the effective date of this rule, shall:

(I) Have a nitrate analysis conducted prior to installing a chlorinator;

(II) Provide two (2) consecutive bacteriological sampling results, collected by the administrative authority a minimum of five (5) days apart, that are absent for total coliform and/or *E. coli*; and

(III) Provide monthly bacteriological sampling results for twelve (12) months.

(a) If results are satisfactory for twelve (12) consecutive months, the administrative authority shall determine future sampling frequencies.

(b) If bacteriological sampling results continue to indicate the presence of total coliform, the well may be deemed unsafe by the DHSS.

(c) If two (2) water samples collected by the administrative authority within a twelve (12)-month period separated by at least thirty (30) days are *E. coli* positive, the well shall be deemed unsafe by the DHSS, unless immediate corrective actions can be taken to provide safe drinking water. These corrective actions must be approved by the DHSS.

C. Private water supplies not meeting satisfactory bacteriological water results shall be placed under a Boil Water Order or Boil Water Notice/Advisory. Private water supplies not meeting satisfactory chemical or radiological water results shall be placed under a Limit Use Order.

5. During a Boil Water Order (including precautionary Boil Water Notice/Advisories) or a Limit Use Order issued on a public and/or private water supply, the operator shall comply with the following intermediate process(es) until permanent corrections have been made to the water supply:

A. Notify guests, verbally and again by written notice prominently placed in each rented guest room, that the plumbed water is not potable and only potable water should be used for drinking and/or brushing of teeth. Additional restrictions for water use may be required by the DHSS;

B. Discard ice that may have been made from or exposed to contaminated water; and

C. Obtain a temporary, alternate supply of potable water using one of the following practices:

(I) Individual containers of commercially bottled water shall be placed in each rented guest room and additional bottled water shall be available upon request by guests;

(II) Bulk water containers acceptable to the DHSS and which are filled from a source acceptable to the DHSS or DNR may be used. Such water shall be treated with an appropriate concentration of residual disinfectant to effectively counteract potential contamination that may be introduced between the filling of the container(s) and the dispensing of the water. This water shall be transported and handled in a safe and sanitary manner, which prevents contamination; or

(III) Other methods approved by the DHSS or DNR.

D. Community and noncommunity public water supplies shall comply with all mandated requirements issued by the DNR, local water district or utilities.

6. For a Boil Water Order to be lifted on private water supplies, the operator shall comply with one (1) of the following permanent corrections:

A. Provide a chlorinator and comply with (3)(A)1.B. and (3)(A)4.B.(II);

B. Provide an alternate connection to an adjacent plumbing source of water acceptable to the DHSS and/or DNR, which is protected from contamination and capable of supplying a sufficient quantity of water; or

C. Other permanent disinfection process(es) or permanent corrective measure(s) as authorized by the DHSS.

7. For a Limit Use Order to be lifted for public and/or private water supplies, the operator shall comply with one (1) of the following permanent corrections:

A. Provide an alternate connection to an adjacent plumbing source of water acceptable to the DHSS and/or DNR, which is protected from contamination and capable of supplying a sufficient quantity of water; or

B. Other permanent corrective measures that provide a safe water supply, as approved by the DHSS.

(B) Wastewater Handling. Sewage and Wastewater Treatment and Disposal Systems.

1. On-site sewage treatment and disposal systems which generate three thousand (3,000) gallons or less of wastewater per day and are maintained in a subsurface treatment and disposal system shall be regulated by the DHSS.

A. Any on-site wastewater treatment system installed after January 1, 1996 shall be constructed according to 19 CSR 20-3.060



Minimum Construction Standards for On-Site Sewage Disposal Systems or applicable local ordinance.

B. On-site wastewater treatment systems shall be operated and maintained to preclude surfacing or discharging effluent, production of odors or the creation of a habitat for insect breeding, contamination of surface water or groundwater or creation of a nuisance or health hazard.

C. Malfunctioning systems shall be renovated according to 19 CSR 20-3.060 Minimum Construction Standards for On-Site Sewage Disposal Systems or applicable local ordinance.

2. Wastewater treatment and disposal systems which generate more than three thousand (3,000) gallons of wastewater per day or are connected into waste stabilization ponds, or other alternative systems which discharge shall be regulated by the DNR.

A. Any wastewater treatment system installed after February 2002 shall have a National Pollutant Discharge Elimination System (NPDES) Permit, a General Permit or Exemption Letter issued by the DNR.

B. Wastewater treatment systems shall be operated and maintained to preclude the production of odors or creation of a habitat for insect breeding, growth of tall weeds or trees on or in a lagoon or its berm, or creation of a nuisance or health hazard.

(C) Sanitation/Housekeeping. Lodging establishments shall be kept in a clean and sanitary condition, in good repair, and shall be maintained and operated with strict regard to the health and safety of the patrons. The following items shall be held in compliance:

1. Walls, floors and ceilings of guest rooms shall be kept clean and in good repair. Furnishings, including draperies, beds, appliances, furniture and lamps, shall be kept clean and in good repair;

2. Clean and proper housekeeping shall be employed in guest rooms and related facilities;

A. A room in use shall be cleaned at least each time a different guest rents the room. If the same guest continuously occupies a room, the room shall be cleaned at least weekly.

B. Clean towels and washcloths shall be provided in the guest room each day that guest room is occupied by a different guest.

C. Clean bed linens shall be provided in the guest room each day that guest room is occupied by a different guest. If the same guest continuously occupies a room, bed linens shall be changed at least weekly. Bedspreads shall be clean and maintained in good repair.

D. Mattresses and boxsprings shall be clean and in good repair. The sleeping surfaces of a mattress in use shall be completely covered by a sheet. Excessively damaged or soiled mattresses and/or boxsprings shall be replaced.

E. Single-service drinking glasses and/or utensils, if provided in guest rooms, shall be prepackaged.

F. Insects, rodents, and other pests shall be controlled to minimize their presence on the premises by routinely inspecting the premises for evidence of pests, eliminating harborage conditions and using methods, if pests are found, such as trapping devices or other means of pest control. If rodenticides and/or pesticides are used and/or stored on the premises, they shall be stored away from areas containing food and not accessible to guests.

G. Ice provided for guests and patrons' use shall be from a commercial source or made from a potable water supply approved by the DHSS or DNR. The ice shall be protected from contamination, which shall include the following:

(I) Ice machines, dispensers or chests shall be sheltered from the weather, kept in good repair and the ice compartment shall be kept clean and free of mold, rust, debris, foreign objects or other contaminants. Existing establishments operating before February 2002 may continue to use existing chest type ice machines and dispensers. All establishments that replace or add a new self-service ice machine for guest use shall only provide dispensing type self-service ice machines;

(II) Ice machines and ice trays within guest refrigerators shall be kept clean and sanitary. Ice shall be removed from the ice bin and ice trays each time a different guest rents the room;

(III) An approved scoop with a handle that is seamless and without cracks shall be provided for each bin-type ice machine or chest. The scoop may be stored in a holster in the ice compartment, in a smooth non-absorbent holder outside the ice machine or chest, or in another manner acceptable to the administrative authority; and

(IV) Individual ice buckets or containers, if provided, shall be kept clean, in good repair, and constructed of a smooth, non-absorbent, food-grade material.

(a) If a food-grade single service liner is provided, the individual ice buckets/containers shall be washed, rinsed and sanitized as needed. Reuse of the food-grade single service liner is forbidden.

(b) If a food-grade single service liner is not provided, the individual ice buck-

ets/containers shall be washed, rinsed and sanitized at least each time a different guest rents the room.

H. Ice buckets/containers and reusable glasses and utensils, if provided, shall not be located within the room housing the toilet unless approved by the administrative authority.

I. Ice buckets/containers, reusable glasses and utensils, if provided, shall be washed, rinsed and sanitized using one (1) of the following practices. Exception: Guest rooms provided with kitchenettes—

(I) A sink with at least three (3) compartments shall be provided for manually washing, rinsing, and sanitizing the reusable items. Sink compartments shall be large enough to accommodate immersion of the largest piece of equipment and utensil;

(II) A mechanical dishwasher that meets the requirements for washing, rinsing and sanitizing as outlined in 19 CSR 20-1.025 Sanitation of Food Establishments; or

(III) Other methods approved by the administrative authority.

J. The guest rooms, buildings and premises shall be kept neat and free of refuse and debris.

(I) Garbage and refuse shall be stored in a covered durable, leak-proof and vermin-proof non-absorbent container. If there is evidence of vermin or a creation of a nuisance or health hazard, outdoor trash containers shall be stored on a smooth, hard surface such as concrete or machine-laid asphalt that is sloped to drain, or other methods approved by the administrative authority.

(II) Garbage and refuse shall be disposed of on a routine basis.

(III) Plant growth or other items in close proximity to the lodging establishment and its attendant facilities shall be maintained so as not to create a nuisance through harborage (cover) for pests such as rodents, vermin, reptiles and other small animals.

(IV) Items creating harborage for insects or vermin, or creating a health or safety hazard, shall be removed;

3. Lodging establishments that store, prepare, package, serve, vend or otherwise provide food(s), other than prepackaged non-potentially hazardous food, for human consumption directly or indirectly to a consumer, where consumption is on or off the premises and regardless of whether there is a charge for the food, shall be considered a food establishment and shall be regulated according to 19 CSR 20-1.025 Sanitation of Food Establishments or applicable local ordinance;



4. Lodging establishments that offer only commercially prepared, individually-portioned prepackaged foods that are nonpotentially hazardous and/or whole-uncut fresh fruits and vegetables and/or only prepare coffee for guest use shall not be considered a food establishment, and shall comply with the following requirements:

A. Food shall be of sound condition, free from spoilage, filth or other contamination and shall be safe for human consumption;

B. Condiments served shall be provided in individual packages;

C. Single service articles shall be stored, handled and dispensed in a manner that prevents contamination of surfaces, which may come into contact with food or with the mouth of the user;

D. Food serving areas and food contact surfaces shall be smooth, free of breaks, open seams, cracks, chips and similar imperfections;

E. Food shall be stored and presented in such a way as to be protected from cross-contamination; and

F. Employees shall observe good hygienic practices during all working periods of food service. Employees shall wash their hands prior to beginning work, during work, and as often as necessary to keep them clean, and after using the toilet, smoking, eating and drinking; and

5. Coffeemakers and coffeepots used by the lodging establishment for preparing coffee to the guests or provided in guest rooms, shall not be located within the room housing the toilet unless approved by the administrative authority and shall be washed, rinsed and sanitized using one (1) of the following methods and/or equipment:

A. A sink with at least three (3) compartments shall be provided for manually washing, rinsing, and sanitizing the coffeemakers and coffeepots. Sink compartments shall be large enough to accommodate immersion of the largest piece of equipment and utensil;

B. A mechanical dishwasher that meets the requirements for washing, rinsing and sanitizing as outlined in 19 CSR 20-1.025 Sanitation of Food Establishments;

C. A clean-in-place method shall be designed so that cleaning and sanitizing solutions circulate throughout the fixed system and contact all interior food contact surfaces; the system shall be self-draining or capable of being completely drained of cleaning and sanitizing solutions, and the cleaning and sanitizing solutions used are intended for food contact surfaces; or

D. Other methods approved by the administrative authority.

(D) Life Safety. The lodging establishment shall be constructed, operated and maintained with strict regard to health and safety.

1. Operation and maintenance requirements are as follows:

A. Combustibles, whether solid, liquid or gaseous, shall be properly used and stored so that they do not present a hazard to health or life safety;

B. Toxic, corrosive, oxidizing or other hazardous materials shall be properly used, stored, and disposed of in such a manner that they do not present a hazard to health or life safety;

C. All guards placed on the sides of open face stairs shall be attached to the stair in a sturdy manner and maintained in good repair. All railings for balconies shall be attached to the balcony in a sturdy manner and maintained in good repair;

D. There shall be no storage on stairs or landings;

E. Stairways, walks, ramps and porches shall be kept free of ice and snow;

F. If the administrative authority suspects that defects are present with regard to the integrity of the structure or electrical system of the lodging establishment, that authority may require the owner to retain the services of a professional engineer to certify the lodging establishment for building safety;

G. Buildings must be adequately maintained to assure safe and sanitary conditions;

H. All repairs, additions and maintenance must be conducted in a manner that produces safe and sanitary conditions; and

I. Facilities using fuel-fired equipment or appliances that pose a potential carbon monoxide risk, including facilities with attached parking garages or wood burning fireplaces, shall install a carbon monoxide detector(s). Carbon monoxide detectors shall be installed according to manufacturer's specifications and should not be placed within five feet (5') of gas-fueled appliances or near cooking or bathing areas. Exception: carbon monoxide detectors installed prior to the effective date of this rule.

(I) Carbon monoxide detectors shall not be required to be installed in the attached parking garage area.

(II) Carbon monoxide detectors shall be required in rooms adjoining or sharing a common ventilation system with the attached parking garage.

(III) Carbon monoxide detectors shall be in good working condition. If the battery-operated detector is routinely not

operational, the owner shall install a detector that is hardwired with battery backup.

(IV) By September 2010, all carbon monoxide detectors shall be hardwired with battery backup. All additional carbon monoxide detectors shall be maintained and in good working condition.

(V) Carbon monoxide detectors shall be tested at least monthly or as needed to ensure they are operating properly and batteries shall be changed as needed.

2. Electrical. Installation and maintenance of electrical components shall be in compliance with local codes when applicable. In the absence of local codes, the following requirements shall be met:

A. New lodging establishments having electrical outlets installed within five feet (5') of wet locations or outdoors are required to be fitted with ground-fault circuit interrupters. Existing lodging establishments undergoing a major renovation or rewiring shall be required to install ground-fault circuit interrupters in electrical outlets located within five feet (5') of wet locations or outdoors;

B. Electrical switches, outlets and junction boxes must be covered and properly protected from physical damage at all times;

C. All appliances must be grounded to design specifications;

D. Wire splices shall be located in covered junction boxes at all times;

E. Bare or frayed wiring is prohibited;

F. Three (3)-prong receptacles must be properly grounded at all times. Nongrounded three (3)-prong receptacles in existing lodging establishments shall be replaced with two (2)-prong receptacles or properly grounded;

G. Public hallways, stairways, landings, and foyers shall be sufficiently illuminated at all times to prevent tripping or other injuries to persons;

H. Exit signs shall be provided when guest room doors open to an interior corridor and where guest room doors open to the outside but not directly at grade level;

I. Exit signs shall be maintained in a clean and legible condition and shall be illuminated at all times that the building is occupied. For new construction, supplemental directions signs, when necessary, shall be installed indicating the direction and way of egress;

J. All emergency lighting shall be maintained in good working condition.

(I) Emergency lighting shall be provided when guest room doors open to an interior corridor and where guest room doors



open to the outside but not directly at grade level;

K. Temporary wiring and flexible cords shall not be used in place of fixed wiring.

(I) Use of extension cords longer than six feet (6') shall be prohibited unless provided with over-current protection or rated with properly sized wire. No more than two (2) extension cords per room may be used;

L. Wattage of light bulbs shall not exceed the wattage rating of corresponding light fixtures;

M. Empty light sockets are prohibited;

N. Circuit boxes shall be protected from physical damage and maintained in good condition. Storage of items that obstruct the vision of or access to circuit boxes is prohibited; and

O. Access to electrical panels shall be unobstructed; fuses and circuits must be labeled for identification.

(E) Fire Safety.

1. Operation and maintenance requirements for existing and new lodging establishments.

A. All facilities shall comply with all local building codes, fire codes and ordinances.

B. Housekeeping practices that ensure fire safety shall be maintained daily.

C. No fresh-cut Christmas trees shall be used unless they are treated with a flame resistant material. Documentation of the treatment shall be on file at the facility.

D. No door in any means of egress shall be locked against egress when the building is occupied.

(I) Delayed egress locks shall be permitted in buildings provided with a fire alarm system and/or an approved supervised automatic sprinkler system. No more than one (1) such device may be located in any one (1) egress path, and the door lock must unlock upon loss of power to the building, upon actuation of the fire alarm system, or upon actuation of the approved supervised automatic sprinkler system in the building.

E. Every bathroom door shall be designed to allow opening from the outside during an emergency when locked.

F. Doors serving a single dwelling unit shall be permitted to be provided with a lock, however, a key operation shall be allowed, providing that the key cannot be removed when the door is locked from the side from which egress is made.

G. Textile materials having a napped, tufted, looped, woven, nonwoven or similar surface shall not be applied to walls or ceilings

unless they are treated with a flame resistant material. Documentation of the treatment shall be on file at the facility.

H. Foam plastic materials or other highly flammable or toxic material shall not be used as an interior wall, ceiling or floor finish unless approved by the administrative authority.

I. Hangings or draperies shall not be placed over exit doors or located to conceal or obscure any exit.

J. Mirrors shall not be placed on exit doors or adjacent to any exit that may confuse the direction of exit.

K. Portable fire extinguishers (5 pound, 2A-10BC) shall be required for the protection of all guests and located in the hallways, mechanical room(s), laundry area(s) and all other hazardous areas.

(I) The maximum travel distance to a fire extinguisher from a guest room door that opens into an interior corridor or a guest room door that opens to the outside but not directly at grade level shall be no greater than seventy-five feet (75') and accessible to the guest.

(II) All fire extinguishers shall be maintained in a fully charged and operable condition and inspected annually by a fire extinguisher company, fire department representative or other entity approved by the administrative authority.

(III) Fire extinguishers having a gross weight not exceeding forty (40) pounds shall be installed so that the top of the extinguisher is not more than five feet (5') above the floor. Extinguishers having a gross weight more than forty (40) pounds shall be installed so that the top of the extinguisher is not more than three and one-half feet (3 1/2') above the floor. In no case shall the clearance between the bottom of the extinguisher and the floor be less than four inches (4").

L. There shall be no louvers or other air passages penetrating the wall except properly installed heating and utility installations.

M. Guest room doors shall be provided with room latches or other mechanisms suitable for keeping the doors closed.

N. Guest room doors shall be self-closing or provided with a closing device that closes the door automatically upon detection of smoke. Door-closing devices shall not be required in buildings protected throughout by an approved, automatic sprinkler system or when the guest room door opens directly to the outside of the dwelling unit at or to grade level.

O. Smoke detectors shall be installed in all sleeping rooms, cooking areas/kitchens, hallways, laundry rooms, mechanical rooms, hazardous areas and where specifically stated

within this rule. Heat sensing devices may be installed in cooking areas in lieu of a smoke detector(s).

(I) Smoke detectors and heat sensing devices shall be maintained in good operating condition.

(II) If a wireless system is used, the system shall be designed, installed and maintained in accordance with the National Fire Protection Association 72, *National Fire Alarm Code 2002 Edition* or equivalent code.

(III) Smoke detectors shall be tested at least monthly or as needed to ensure they are operating properly and batteries shall be changed as needed.

(IV) All hardwired-interconnected smoke detectors shall be tested and approved annually by a sprinkler company, fire alarm company, fire department representative or other entity approved by the administrative authority.

(V) The administrative authority may require the installation of additional smoke detectors at any time.

P. All fire alarm systems and sprinkler systems shall be tested and approved annually by a fire alarm company, sprinkler company, fire department representative or other entity approved by the administrative authority.

Q. Individual fire sprinklers plumbed into a potable water line over gas water heaters and/or furnaces shall not be required to be tested and approved annually unless required by local ordinance.

R. An evacuation route diagram reflecting the actual floor or exterior doors that lead outside of the dwelling unit at street or ground level arrangement, exit locations, and room identification shall be posted in a location and manner acceptable to the administrative authority in every guest room or immediately adjacent to every guest room door. Guest room doors leading directly to the outside of the dwelling unit at grade level are not required to post an evacuation route diagram.

S. A copy of an emergency evacuation plan and employee instruction guide shall be kept on file that is accessible by all staff. All staff shall be able to demonstrate knowledge of the emergency evacuation plan.

T. Fire safety information shall be available so that guests may make an informed decision as to evacuate to the outside, evacuate to an area of refuge, remain in place, or employ any combination of the three (3) options.

2. Existing lodging establishments shall also meet the following requirements:



A. All facilities that use stairs as a component in the means of egress shall comply with the following:

(I) All open face stairs shall have guards placed on the sides. Guards shall be placed so that a four inch (4") diameter sphere cannot pass through them;

(II) Handrails for stairs shall not be less than thirty-four inches (34") and not more than thirty-eight inches (38") above the surface of the tread, measured vertically to the top of the rail from the leading edge of the tread;

(III) Railings for balconies shall not be less than forty-two inches (42") in height. Guards shall be placed so that a four inch (4") diameter sphere shall not pass through them; and

(IV) Existing handrails, railings and guards for stairs may continue to be used subject to approval of the administrative authority;

B. All facilities that use ramps as a component in the means of egress shall comply with the following:

(I) Ramps shall have a minimum width of forty-four inches (44") in all facilities;

(II) Ramps shall have a slip resistant surface;

(III) Ramps that are greater than six inches (6") in height shall have handrails and guards placed on each side. The handrails and guards shall comply with the stair requirements in (3)(E)2.A.(I)–(IV); and

(IV) Existing ramps may continue to be used subject to approval of the administrative authority;

C. Floors that separate stories in a building shall be maintained as a smoke barrier to provide a basic degree of compartmentation;

D. Openings through floors, such as hoistways for elevators, shaftways used for light, ventilation or building services; or expansion joints and seismic joints used to allow structural movements shall be enclosed with fire barriers (vertical), such as wall or partition assemblies whose fire resistance rating is not less than thirty (30) minutes. Such enclosures shall be continuous from floor to floor. Openings shall be protected as appropriate for the fire resistance rating of the barrier;

E. Service openings such as laundry chutes, dumbwaiters and inclined and vertical conveyors shall be provided with closing devices and must be kept closed when not in active use. Outlet doors for trash or laundry chutes shall open only to a separate room designed exclusively for that purpose. This room shall be provided with a one (1)-hour

fire rated door that is self-closing. Existing installations may continue to be used upon approval of the administrative authority.

(I) Service openings provided with closing devices shall be self-closing, with a positive-latching frame and door assembly of one (1)-hour fire rating.

(II) Vertical conveyors and chutes shall be separately enclosed by walls or partitions. Service openings shall not open to an exit. Existing installations may continue to be used upon approval of the administrative authority;

F. All guest rooms shall have a means of egress to the outside of the building at or to grade level;

G. Egress routes that have been approved prior to February 2002 shall not be altered without prior approval by the administrative authority;

H. Dead-end corridors or hallways shall not exceed fifty feet (50');

I. No door or path of travel in a means of escape shall be less than twenty-eight inches (28") wide. Bathroom doors shall not be less than twenty-four inches (24") wide;

J. All guest rooms opening into an interior corridor(s) shall be separated by walls and twenty (20)-minute fire protection-rated doors, forty-four millimeters (44 mm) (one and three-fourths inch (1 3/4")) solid-bonded wood-core doors, steel-clad (tin-clad) wood doors, solid-core steel doors with positive latch and closer, or as approved by the administrative authority;

K. Existing transoms shall be permitted but must be permanently fixed in the closed position;

L. Smoke detectors and heat sensing devices should be installed on the ceiling, preferably in the center, but no less than four inches (4") from the wall of the sleeping area or on a sleeping room wall between four and twelve inches (4"–12") from the ceiling or as otherwise approved by the administrative authority;

M. If a battery-operated detector is routinely not operational, the owner shall install a detector that is hardwired with a battery backup;

N. By September 2010, all smoke detectors and heat sensing devices shall be hardwired with battery backup; and

O. Existing fire alarm systems and sprinkler systems shall be maintained in good working order.

3. New lodging establishments shall meet these additional requirements. In addition to the required certification that the establishment has been designed and erected in accordance with the 2002 Edition of a

national code(s), the DHSS has outlined minimum requirements for the maintenance of fire safety components and the installation of smoke detectors, fire alarm systems, sprinkler systems, and fire extinguishment to provide adequate life safety protection to ensure the safety of the occupants.

A. Lodging establishments meeting the definition of a bed and breakfast may have two (2) secondary means of egress that are independent and remote from one another in lieu of a primary means of egress.

B. Smoke detectors and/or heat sensing devices shall be installed on the ceiling, preferably in the center, but no less than four inches (4") from the wall of the sleeping area or on a sleeping room wall between four and twelve inches (4"–12") from the ceiling.

(I) All smoke detectors and/or heat sensing devices shall be hardwired with battery backup.

C. A fire alarm system shall be installed and maintained in accordance with the National Fire Protection Association 72, *National Fire Alarm Code 2002 Edition* or equivalent code and maintained in good working order. Exception 1: Single story buildings with guest room doors that open directly to the outside at grade level. Exception 2: Buildings with no more than three (3) occupiable stories and with no more than four (4) guest rooms per building with guest room doors that lead directly outside at or to grade level.

(I) When a fire alarm system is required, all smoke detectors and/or heat sensing devices shall be interconnected, except those located in sleeping rooms.

D. All buildings shall be protected throughout by an approved, supervised automatic sprinkler system in accordance with the National Fire Protection Association 13, *Standard for the Installation of Sprinkler Systems 2002 Edition* or the National Fire Protection Association 13R *Standard for the Installation of Sprinkler Systems in Residential Occupancies up to and Including Four Stories in Height 2002 Edition* or equivalent code.

(I) Bed and breakfasts and buildings with no more than three (3) occupiable stories, where all guest rooms have a door that opens directly to the outside at or to grade level or to an exterior exit access are not required to be protected throughout by an approved, supervised automatic sprinkler system.

(F) Swimming Pools/Spas. Design, maintenance and operation of swimming pools, spas, and other bathing facilities shall be in accordance with the following requirements:



1. New swimming pools and swimming pools undergoing a major renovation, such as installing a diving board or slide, shall be designed by a professional engineer and certified by a professional engineer, architect or other qualified professional approved by the administrative authority. The design must comply with a national swimming pool code;

2. Requirements regarding the general safety of swimming pools are as follows:

A. Swimming pools shall be protected by a fence, wall, building or other enclosure that is at least four feet (4') in height. The enclosure shall be made of a durable material. Artificial barriers shall be constructed so as to afford no external handholds, footholds, or opening large enough to pass a four inch (4") diameter sphere through. Existing installations may continue to be used upon approval of the administrative authority;

B. Gates shall be equipped with a self-closing and positive self-latching closure mechanism. The latch shall be installed as high as possible, but no greater than four feet (4'), to preclude access of a toddler;

C. Doors leading into an indoor pool area shall be installed with self-closing and positive self-latching closure mechanism(s). The closure mechanism shall be installed as high as possible, but no lower than four feet (4') in height. Other means of precluding the access of a toddler into the indoor pool area must be approved by the administrative authority;

D. All natural barriers, hedges, swimming pool covers, or other protective devices must be approved by the administrative authority;

E. Depth of water shall be plainly marked with four inch (4")-high numbers, of a contrasting color to the pool background color, at or above the water surface on the vertical pool wall and on the edge of the deck, at maximum and minimum points of break between the deep and shallow portions, and at intermediate increments of depth, spaced at not more than twenty-five feet (25') intervals measured peripherally.

(I) Markings shall be on both sides and ends of the swimming pool.

(II) Where depth markings cannot be placed on the vertical walls above the water level, other means shall be used so that the markings will be plainly visible to persons in the swimming pool;

F. Lifesaving equipment, consisting of both a throwable device and a reaching device, shall be provided for all swimming pools. Swimming pools over two thousand (2,000) square feet and up to four thousand (4,000) square feet of water surface area shall

have two (2) throwable and reaching devices. Approval by the administrative authority shall be required for swimming pools in excess of four thousand (4,000) square feet of water surface area.

(I) A throwable device shall be a U.S. Coast Guard approved device, fitted with a one-quarter inch (1/4")-diameter line with a length of 1.5 times the maximum width of the swimming pool or fifty feet (50'), whichever is less and a reaching device shall be a life pole or shepherd's crook type of pole, having blunted ends with a minimum length of twelve feet (12') or as approved by the administrative authority. This equipment shall:

(a) Be mounted in conspicuous places, distributed around the pool deck;

(b) Be kept in good repair and ready condition; and

(c) Be kept in an established location and shall be used only for its intended purpose;

G. Whenever the swimming pool area is less than two thousand (2,000) square feet of water surface area and is opened for use and no lifeguard service is provided, warning signs shall be placed in plain view of the entrances and inside the pool area which state "WARNING—NO LIFEGUARD ON DUTY" with plainly legible letters;

H. Swimming pools having two thousand (2,000) square feet of water surface area or greater shall have a certified lifeguard present at all times the pool is available for use. In swimming pools with two thousand (2,000) square feet of water surface area or more, one (1) additional certified lifeguard shall be provided for each additional two thousand (2,000) square feet of water surface area;

I. A first aid kit must be readily available to lodging employees for pool use at all times. The first aid kit shall be stored in an easily accessible location (such as the front office);

J. No glass containers shall be used in the swimming pool area;

K. The swimming pool and pool deck shall be kept clean of sediment, floating debris, visible dirt and algae; free of cracks, peeling paint and tripping hazards. Pools shall be refinished when the pool surface cannot be maintained in a safe and sanitary condition;

L. Rooms that house a gaseous chlorine introduction system shall be located on the opposite side of the pool from the direction of the prevailing winds and must provide the following features:

(I) A respiratory protective device suitable to provide protection during expo-

sure to chlorine gas. This device shall be housed in a convenient location outside the chlorine room, which is quickly and readily accessible;

(II) An airtight duct at a maximum of eight inches (8") above the floor that terminates at a safe point of discharge to the outside away from the pool deck;

(III) A ventilating fan, capable of one (1) air change per minute and operated from a switch located outside the chlorine room door in conjunction with the airtight duct;

(IV) A louvered air intake near the ceiling;

(V) Adequate lighting with the light switch located outside the chlorine room, adjacent to the chlorine room door; and

(VI) A plastic bottle of ammonia for leak detection; automatic chlorine detectors are recommended;

M. Chlorine and chlorinating equipment shall be housed in a separate room. This room shall have no openings to other interior openings; and

N. Chlorine-feeding devices shall be designed to automatically terminate gas feed when the water supply flow is interrupted. The release of chlorine gas shall be terminated when the recirculation pump is shut off;

3. Requirements regarding the water quality of swimming pools and spas are as follows:

A. Swimming pools and spas shall be designed and maintained to provide for continuous disinfection of the water with a chemical or process which is an effective disinfectant and which imparts an easily measurable, active residual;

B. The disinfecting materials and methods shall not be dangerous to public health, create objectionable physiological effects, or impart toxic properties to the water;

C. An easily adjustable, automatic disinfection feeder shall be provided for the continuous application of disinfectant to the pool and/or spa water. The concentration of disinfectant in the pool and/or spa water must be maintained at the following levels:

(I) When chlorine is the disinfectant, a free chlorine residual of at least one part per million (1.0 ppm) shall be maintained throughout the pool. When bromine is the disinfectant, a minimum residual between three and five (3-5) ppm shall be maintained throughout the spa; and

(II) Other disinfecting materials or methods are subject to approval of the administrative authority and may only be used when it has been demonstrated that they provide a satisfactory residual which is easily



measured and operated according to the manufacturer's specifications;

D. An appropriate test kit shall be provided and capable of properly measuring disinfectant and pH residual;

E. The pH of the swimming pool and spa water shall be maintained at a level between 7.2 and 7.8; and

F. Swimming pool water shall have sufficient clarity that the main drain cover is readily visible at the deepest point of the pool when viewed from the side of the pool;

4. Requirements regarding the maintenance and operation of swimming pools and spas are as follows:

A. A boundary line between the shallow and deep water shall be marked at the point where the swimming pool slope begins, or at the five foot (5') depth, by a line of contrasting color on the floor and walls of the pool, and by a safety rope and floats equipped with float keepers;

B. Steps, ladders or stairs shall be provided at the shallow end (less than five feet (5') and steps or ladders shall be provided in the deep end (greater than five feet (5')). If the pool is over thirty feet (30') wide, such steps, ladders or stairs shall be installed on each side.

(I) Pool steps, ladders, and stairs shall be easily cleanable, corrosion-resistant and equipped with non-slip treads.

(II) All ladders shall be designed so as to provide a handhold. Where steps or ladders are provided, there shall be a handrail at the top of each side thereof extending over the coping of the edge of the deck. When stairs are provided, there shall be a handrail provided.

(III) Pool steps, ladders, stairs and handrails shall be maintained in good repair at all times;

C. Daily operating records shall be maintained and be available upon request. The residual concentration of the disinfectant used in the pool and/or spa, pH, water temperature and the date and time the information was collected shall be recorded;

D. Indoor pool areas and chemical storage rooms shall be vented directly to the exterior or vented to a room that is vented directly to the exterior;

E. Any chemical applied in swimming pools and/or spas shall be used, handled, stored and labeled in accordance with the manufacturer's specifications;

F. Main drain grates shall be whole and openings shall not be over one-half inch (1/2") wide. Main drain grates shall be in good repair, firmly affixed at all times and designed and maintained to prevent user entrapment;

G. All pool and spa equipment shall be kept clean and in good repair at all times;

H. Diving boards and slides shall be maintained in good repair at all times;

I. A cleaning system shall be provided to remove dirt from the bottom of the pool;

J. Surface skimmers, strainer baskets and perimeter overflow systems shall be kept clean and in good repair;

K. Water shall be maintained at the overflow level; and

L. Discharged pool water shall conform to the DNR regulations;

5. Requirements regarding the lighting and electrical systems for swimming pools and spas are as follows:

A. Artificial lighting shall be provided at swimming pools used at night or which do not have adequate natural lighting so that all portions of the pool, including the bottom, are readily seen without glare;

B. All lighting shall be maintained in good repair at all times;

C. All receptacles on the property shall be located at least ten feet (10') from the inside walls of a pool. One (1) receptacle to provide power for a recirculating pump motor on permanently installed swimming pools shall be permitted not less than five feet (5') from the inside walls of the pool provided the receptacle is single, of the locking and grounding types and protected by a ground-fault circuit interrupter;

D. All receptacles located within twenty feet (20') of the inside walls of a pool shall be protected by a ground-fault circuit interrupter;

E. Switching devices on the property shall be located at least five feet (5') from the inside walls of a pool unless separated from the pool by a solid fence, wall or other permanent barrier; and

F. Swimming pool areas over which utility-owned, operated and maintained supply lines, service drops, electrical lines and communication lines (i.e., telephone, cable TV) pass shall be approved in writing by the utility company;

6. The recirculation system serving the swimming pool and/or spa shall operate continuously or in accordance with manufacturer's specifications/recommendations or other engineering criteria;

7. Spas shall meet the additional following requirements: Exemption—a spa used under direct supervision of qualified medical personnel is excluded:

A. The maximum water depth shall be four feet (4') measured from the water line. The maximum depth of any seat or sit-

ting bench shall be two feet (2') measured from the water line;

B. Water temperature controls shall be provided to prevent water temperatures from exceeding one hundred four degrees Fahrenheit (104°F). The controls shall be accessible only to the swimming pool operator;

C. Outlets shall be designed so that each pumping system prevents user entrapment;

D. The agitation system shall be separate from the water treatment recirculation system. The agitation system shall be connected to a timer; and

E. A legible sign visible from the spa shall be provided. The sign shall contain wording to the effect of:

(I) Caution. Any person having an acute or chronic disease such that use of this spa might adversely affect their health should consult a physician before using this spa;

(II) Do not use the spa alone or without supervision;

(III) Do not use the spa longer than ten (10) minutes;

(IV) Children shall be accompanied by an adult; and

(V) Additional precautionary information may be added as deemed necessary by the lodging establishment or manufacturer.

(G) Plumbing/Mechanical. Installation and maintenance of plumbing supply lines and equipment shall be in compliance with local codes when applicable. In the absence of local codes the following requirements shall be met:

1. General requirements are as follows:

A. Hot and cold running water shall be available at all times;

B. Restrooms shall be provided with adequate ventilation to prevent excessive condensation, mold or algae growth or odors. New lodging establishments shall provide mechanical ventilation;

C. Adequate venting of the drainage system shall be provided and vents shall extend above the roof;

D. All fixtures shall be adequately and properly trapped;

E. Openings for the passage of plumbing shall be vermin proof; and

F. No fitting, connection, device or method of installation shall obstruct or retard the flow of water, wastes, sewage or air in the drainage or venting system;

2. Certification of Inspection by the Missouri Division of Fire Safety shall be required for the following water heaters, boilers and pressure vessels. Evidence of inspection and approval shall be posted on the



premises, as well as on file with the State Fire Marshal's Office, Division of Fire Safety;

A. Water heaters with heat input greater than two hundred thousand British thermal units per hour (200,000 Btu/hr) or fifty-seven and six-tenths kilowatts (57.6 kW) if electric;

B. All boilers; and

C. Hot water storage tanks greater than one hundred twenty (120) gallon capacity, and water temperatures exceeding two hundred ten degrees Fahrenheit (210°F), and heat input greater than two hundred thousand (200,000) Btu/hr or fifty-seven and six-tenths (57.6) kW if electric;

3. Water heaters and pressure vessels not required to be inspected and approved by the Missouri Division of Fire Safety:

A. Shall be rated for a minimum working pressure of one hundred twenty-five pounds per square inch (125 psi). The maximum pressure allowed shall be permanently marked on all water heating units and holding tanks; and

B. A separate valve or switch shall be provided to shut the fuel supply off to water heating units;

4. Safety devices to prevent the excessive buildup of heat and/or pressure in the vessel must be provided on water heaters and other pressure vessels.

A. Temperature and pressure (T&P) relief valves are required on or adjacent to hot water holding tanks but cannot be separated from the tank by a check valve or shut-off valve.

B. Temperature and pressure (T&P) relief valves are required on water heaters and must be installed so that the sensing element extends into the tank and monitors the temperatures in the top six inches (6") of the tank.

(I) Relief valves shall bear imprints, plates or tags to indicate the specifications of the valve.

(II) Btu rating of the temperature component of the T&P relief valve must be equal to or greater than the input Btu of the vessel it serves.

(III) Pressure rating of the pressure component of the T&P relief valve must be equal to or less than the pressure rating of the vessel it serves.

C. Relief valve discharge pipes shall be made of rigid pipe approved for water distribution with a temperature rating of two hundred ten degrees Fahrenheit (210°F) or other materials approved by the manufacturer to be used for this purpose and—

(I) Be the same diameter, or larger, as the relief valve outlet;

(II) Be installed so as to drain by gravity flow and shall have no more than one (1) elbow or be installed according to manufacturer's specifications;

(III) Valves shall not be connected to the relief valve discharge pipe; and

(IV) Shall not discharge so as to be a hazard or a potential cause of damage;

5. All backflow devices used must meet 10 CSR 60-11.010 Prevention of Backflow or local codes. Potable water supplies shall be protected from sources of potential contamination.

A. The following shall be protected by reduced pressure principle backflow prevention assembly: boiler units, fire sprinkler systems with chemical additives, lawn sprinklers with facilities for injection of pesticides, herbicides or other chemicals and pumped or repressurized cooling or heating systems.

B. The following shall be protected by a double-check valve assembly: facility wide fire sprinklers not using chemical additives and lawn sprinklers without facilities for injection of pesticides, herbicides or other chemicals.

C. The following shall be protected by vacuum breakers: threaded faucets, flush valves and shower spray hoses. Commercial dishwashers and commercial laundry machines shall be protected by either a vacuum breaker or an air gap.

D. The following shall be protected by air gaps: relief valve discharge pipes from water heaters and water holding tanks, make-up waterlines for cooling towers, potable water inlets to all plumbing fixtures, water softeners, condensation waterlines and discharge lines from commercial laundry machines. Swimming pool feed lines shall be protected by either an air gap or double-check valve assembly.

E. The following shall be protected by air breaks: ice containers and ice machines.

F. Fire sprinklers plumbed into a potable water line over gas water heaters and/or furnaces shall not be required to install a backflow device unless required by local ordinance;

6. Liquid propane (LP) gas systems shall be tested for leaks on a yearly basis.

(H) Heating, Venting and Air Conditioning (HVAC) Equipment. Air conditioning, heating, ventilating ductwork and related equipment shall be installed using acceptable procedures in a safe manner and be in good operating condition.

1. Unvented fuel-fired heaters, fireplaces or other appliances and portable electrical space heaters shall be prohibited from use in all areas of the lodging establishment

unless approved in writing by the manufacturer for commercial use.

2. Existing unvented fireplace installations may continue to be used, upon approval of the administrative authority, if the following conditions are met:

A. The appliance and installation meet the National Fire Protection Association 54 ANSI 223.1-2002, 2002 Edition National Fuel Gas Code requirements for residential use;

B. The local gas company conducts an inspection to assure the appliance and installation meet the National Fire Protection Association 54 ANSI 223.1-2002, 2002 Edition National Fuel Gas Code requirements for residential use;

C. A carbon monoxide detector is installed in accordance with (3)(D)1.I.(III)-(V); and

D. The unvented fireplace is not the primary source of heat.

3. Gas and electric heating equipment shall be equipped with thermostatic controls.

4. Gas water heaters, gas furnaces and other gas appliances shall be properly vented to the outside, and the flue pipe shall be constructed of galvanized pipe or material recommended by the manufacturer. All galvanized pipe shall be secured by screws at every joint in the pipe.

5. Joints in gas supply pipes shall be located outside the furnace cabinet housing.

6. Gas shutoff valves shall be located next to all gas appliances, gas furnaces and gas water heaters.

7. Rooms containing gas water heaters and/or gas furnaces shall have an automatic sprinkler head installed off the domestic water system with a hardwired smoke detector located directly outside the room or shall be protected throughout by an approved, supervised automatic sprinkler system or designed in a manner to be fire resistant.

A. The sprinkler head should be rated for one hundred sixty-five degrees Fahrenheit (165°F) or appropriately rated for the specific location and installed according to manufacturer's specifications or approved by the administrative authority. Existing installations may continue to be used upon approval of the administrative authority.

B. The sprinkler head should be installed in a manner so the water spray will encompass the gas water heater and/or furnace.

C. Pipes tying into the domestic water line shall be one-half inch (1/2") or three-fourths inch (3/4") copper pipe or chlorinated polyvinyl chloride (CPVC) pipe. Existing installations may continue to be used upon approval of the administrative authority.



D. CPVC pipe must meet National Fire Protection Association 13 *Standard for the Installation of Sprinkler Systems 2002 Edition* and National Fire Protection Association 13R *Standard for the Installation of Sprinkler Systems in Residential Occupancies up to and Including Four Stories in Height 2002 Edition*.

E. A smoke detector is not required to be located directly outside the room if the door to the gas water heater and/or furnace room opens directly to the outside.

F. A smoke detector is not required to be located directly outside the room if another smoke detector is already located within ten feet (10') of the door.

G. A fire resistant room shall consist of walls and ceilings designed to be fire resistant for a minimum of one (1) hour, with a one (1)-hour fire rated door and doorjamb. All openings into this room shall be designed with one (1)-hour fire rated materials.

8. If a gas furnace or gas water heater is located inside a garage, it shall be at least eighteen inches (18") above the finished floor and enclosed inside a fire resistant room.

9. Furnaces shall be equipped with an electrical fused switch to protect the unit from electrical overloading and to disconnect the electrical supply.

10. Furnace rooms and rooms containing gas water heaters or any other fuel-fired appliance shall be provided with vents or other approved means to supply adequate combustion air for the units.

A. Except as specified in (3)(H)10.D. below, there shall be two (2) combustion air vent openings in each room containing gas or fuel-fired appliances.

(I) One (1) shall be located at the lower level and the other at the upper level.

(II) One (1) combustion air vent opening shall be permitted if the vent opening extends directly to the outside of the structure. This opening shall be one (1) square inch per three thousand (3,000) Btu input of the total gas appliances located in the room.

B. The vent size openings for the combustion air shall be:

(I) Measured at one (1) square inch per one thousand (1,000) Btu input if the combustion air is drawn from inside the structure;

(II) Measured at one (1) square inch per four thousand (4,000) Btu input if the air is drawn from outside the structure.

C. Other means of venting furnace rooms and rooms containing gas water heaters or any other fuel-fired appliance may be subject to approval from the administrative authority; and

D. Furnace rooms and/or rooms containing gas or fuel burning appliances having a volume of fifty (50) cubic feet per one thousand (1,000) Btu/hour shall not be required to have additional venting.

(I) The sum of the required volume shall be calculated for all the gas appliances located within the space.

(II) Rooms communicating directly with the space in which the appliances are installed through openings not furnished with doors, and through combustion air openings sized and located appropriately shall be considered a part of the required volume.

11. Gas appliances shall have a clearance around them of one inch (1") from the sides and back and six inches (6") from the front of the unit or be installed to manufacturer's specifications.

*AUTHORITY: sections 192.006 and 315.005–315.065, RSMo 2000 and Supp. 2004. * This rule was previously filed as 13 CSR 50-66.010. Original rule filed as Missouri Division of Health E 9.01 on Sept. 4, 1957, effective Sept. 14, 1957. Rescinded and readopted: Filed June 28, 2001, effective Feb. 28, 2002. Rescinded and readopted: Filed May 2, 2005, effective Oct. 30, 2005.*

**Original authority 192.006, RSMo 1993, amended 1995, 315.005–315.065, please see Revised Statutes of Missouri and Revised Statutes of Missouri Supp. 2004.*

19 CSR 20-3.060 Minimum Construction Standards for On-Site Sewage Disposal Systems

PURPOSE: This rule establishes minimum construction standards for on-site sewage disposal systems. In accordance with the authority granted in section 701.040, RSMo, this rule establishes the minimum standards and criteria for the design, location, installation and repair of individual on-site sewage disposal systems to promote the public health and general welfare and to protect the surface and ground waters of the state.

PUBLISHER'S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. Therefore, the material which is so incorporated is on file with the agency who filed this rule, and with the Office of the Secretary of State. Any interested person may view this material at either agency's headquarters or the same will be made available at the Office of the Secretary of State at a cost not to exceed actual cost of copy reproduction. The entire text of the rule is printed here. This

note refers only to the incorporated by reference material.

(1) General.

(A) Definitions. Definitions as set forth in Chapter 701, RSMo, On-Site Sewage Disposal Law shall apply to those terms when used in this rule unless the context clearly requires otherwise or as noted in this subsection. For the purposes of these standards, certain terms or words used here shall be interpreted as follows. The word shall is mandatory and the words should and may are permissive. All distances, unless otherwise specified, shall be measured horizontally:

1. Administrative authority—The governing body which may include, but is not limited to, county health departments, planning and zoning commissions, county building departments, county public works department, sewer districts, municipalities and the Missouri Department of Health which has, as authorized by statute, charter or other form of enabling authority, adopted these standards for individual on-site sewage disposal systems;

2. Aeration unit—Any sewage tank which utilizes the principle of oxidation in the decomposition of sewage by the introduction of air into the sewage;

3. Alluvium—Soil parent material which was transported and deposited in a running water setting;

4. Alternative—An individual sewage disposal system employing methods and devices as presented in section (6) of this rule;

5. Approved—Considered acceptable by the administrative authority;

6. Baffle—A device installed in a septic tank for proper operation of the tank and to provide maximum retention of solids. This includes vented sanitary tees and submerged pipes in addition to those devices normally called baffles;

7. Bedrock—That layer of geologic material which is consolidated;

8. Bedroom—Any room within a dwelling that might reasonably be used as a sleeping room. The number of bedrooms in a residence as given by an appraiser will be used in determining volumes in the sizing of on-site sewage disposal systems;

9. Black water—Liquid-carried waste from a dwelling or other establishment, which contains organic wastes, including excreta or other body wastes, blood or other body fluids, and garbage;

10. Building sewer—That part of the drainage system which extends from the end of the building drain and conveys its discharge to an on-site sewage disposal system;



11. Capacity—The liquid volume of a sewage tank using inside dimensions below the outlet;

12. Color—The moist color of the soil based on the Munsell soil color system;

13. Distribution pipes—Perforated rigid pipes that are used to distribute sewage tank effluent in a soil treatment system;

14. Dosing chamber (or pump pit or wet well)—A tank or separate compartment following the sewage tank which serves as a reservoir for the dosing device;

15. Dosing device—A pump, siphon or other device that discharges sewage tank effluent from the dosing chamber to the soil treatment system;

16. Dwelling—Any building or place used or intended to be used by human occupants as a residential unit(s);

17. Effluent—The liquid discharge of a septic tank or other sewage treatment device;

18. Gravelless system—An absorption system recognized by the administrative authority as an acceptable method of subsurface disposal of sewage without the required use of gravel. The following are examples:

A. Large diameter, eight inch (8") and ten inch (10") corrugated, perforated plastic pipe, wrapped in a sheath of spun-bonded filter wrap;

B. Chamber system; and

C. Drip irrigation;

19. Gray water—Liquid waste, specifically excluding toilet, hazardous, culinary and oily wastes, from a dwelling or other establishment which is produced by bathing, laundry or discharges from floor drains;

20. Grease trap—A device designed and installed so as to separate and retain oils and fats from normal wastes while permitting normal sewage or wastes to discharge into the drainage system by gravity;

21. Ground absorption sewage treatment and disposal system—A system that utilizes the soil for the subsurface disposal of partially treated or treated sewage effluent. The following are examples:

A. Chamber system—A system that uses an open bottom structure which forms an underground chamber over the soil's infiltrative surface. The wastewater is discharged into the chamber through a central weir, trough or splash plate and is allowed to flow over the infiltrative surface in any direction;

B. Conventional soil absorption system—A system that distributes effluent by gravity flow from the septic or other treatment tank and applies effluent to the soil through the use of a seepage trench or bed;

C. Dosing soil absorption system—A system that distributes effluent by a pump or automatic siphon to elevate or distribute

effluent to the soil through the use of a seepage trench or bed;

D. Drip soil absorption system—An experimental system that distributes effluent through drip lines in a grid pattern (also known as trickle irrigation); and

E. Pressure distribution system—A soil absorption system that distributes effluent by a pump and smaller diameter distribution piping with small diameter perforations to distribute effluent;

22. Hazardous waste—Any waste or combination of wastes, as determined by the Hazardous Waste Commission by rules, which, because of its quantity, concentration, or physical, chemical or infectious characteristics, may cause or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible, illness, or pose a present or potential threat to the health of humans or the environment;

23. High ground water—Zones of soil saturation which include: perched water tables, shallow regional groundwater tables or aquifers, or zones that are seasonally, periodically or permanently saturated;

24. High-water level—The highest known flood water elevation of any lake, stream, pond or flowage or the regional flood elevation established by a state or federal agency;

25. Holding tank—A watertight tank for temporary storage of sewage until it can be transported to a point of approved treatment and disposal;

26. Horizon—A layer of soil, approximately parallel to the surface, that has distinct characteristics relative to adjacent layers;

27. Individual sewage disposal system—A sewage disposal system, or part of a system, serving a dwelling(s) or other establishment(s), which utilizes subsurface soil treatment and disposal;

28. Intermittent sand filters—Intermittent sand filters are beds of granular materials twenty-four to thirty-six inches (24–36") thick underlain by graded gravel and collecting pipe. Waste water is applied intermittently to the surface of the bed through distribution pipes or troughs and the bed is underdrained to collect and discharge the final effluent. Uniform distribution is normally obtained by dosing so as to flood the entire surface of the bed. Filters may be designed to provide free access (open filters) or may be buried in the ground (buried filters or subsurface sand filters);

29. Matrix color—The dominant color of a soil material;

30. Mottling—Spots or splotches of color interspersed in the dominant (or matrix color) of a soil material. Mottles may be of a wide variety of colors;

31. Mound system—A system where the soil treatment area is built above the ground to overcome limits imposed by proximity to water table or bedrock or by rapidly or slowly permeable soils;

32. Non-ground absorption sewage disposal system—A facility for waste treatment designed not to discharge to the soil, land surface, or surface waters, including, but not limited to, incinerating toilets, mechanical toilets, composting toilets and recycling systems;

33. Other establishment—Any public or private structure other than a dwelling which generates sewage;

34. Pan—A soil horizon compacted, hard or very high in clay content. These horizons are usually very slowly permeable. Common pans in Missouri are claypans and fragipans;

35. Perched water table—A saturated zone above and separated from the water table by a horizon which is unsaturated;

36. Percolation rate—The time rate of drop of a water surface in a test hole as specified in subsection (2)(C) of this rule and expressed in minutes per inch;

37. Permeability—The ease with which liquids and gases move within the soil or rock;

38. Plastic limit—A soil moisture content below which the soil may be manipulated for purposes of installing a soil treatment system and above which manipulation will cause compaction, puddling and smearing, as determined by the administrative authority. This is not to be confused with plastic limit as used or defined in the Unified Soil Classification System;

39. Privy—An outhouse or structure used for receiving human excrement in a container or vault beneath the structure;

40. Registered geologist—A person who meets the requirements of Chapter 256, RSMo;

41. Restrictive horizon—A soil horizon that is capable of perching groundwater or sewage effluent and that is brittle and strongly compacted or strongly cemented with iron, aluminum, silica, organic matter or other compounds. Restrictive horizons may occur as fragipans, iron pans or organic pans and are recognized by their resistance in excavation or in use of a soil auger;

42. Rock fragments—The percentage by volume of rock fragments in a soil that are greater than two millimeters (2 mm) in diameter or retained on a No. 10 sieve which may



include, but is not restricted to, chert, sandstone, shale, limestone or dolomite;

43. Sanitarian—A person registered either as a sanitarian or environmental health professional by the National Environmental Health Association or the Missouri Board of Certification for Environmental Health Professionals or employed as a sanitarian or environmental health professional by the administrative authority;

44. Seepage bed—An excavated area larger than three feet (3') in width which contains a bedding of aggregate and has more than one (1) distribution line;

45. Seepage trench—An area excavated one to three feet (1-3') in width which contains a bedding of aggregate and a single distribution line;

46. Septage—Those solids and liquids removed during periodic maintenance of a septic or aeration unit tank or those solids and liquids removed from a holding tank;

47. Septic tank—Any watertight, covered receptacle designed and constructed to receive the discharge of sewage from a building sewer, separate solids from liquid, digest organic matter, store liquids through a period of detention and allow the clarified liquids to discharge to a soil treatment system;

48. Setback—A separation distance measured horizontally;

49. Severe geological limitations—Site-specific geologic conditions which are indicative of rapid recharge of an aquifer and likely groundwater contamination. Locations with significant groundwater contamination potential should be investigated by a registered geologist to determine if the site has severe geological limitations. Standardized criteria for determination of severe geological limitations are available in the form *Assessment of Individual On-Site Waste Disposal Geological Limitations* from the Department of Natural Resources, Division of Geology and Land Survey;

50. Sewage—Any water-carried domestic waste, exclusive of footings and roof drainage. Domestic waste includes, but is not limited to, liquid waste produced by bathing, laundry, culinary operations, liquid wastes from toilets and floor drains and specifically excludes animal waste and commercial process water. Also known as wastewater;

51. Sewage flow—Flow as determined by measurement of actual water use or, if actual measurements are unavailable, as estimated by the best available data provided by Table 2A in subsection (1)(E) of this rule;

52. Sewage tank—A watertight tank used in the treatment of sewage which includes, but is not limited to, septic tanks and aeration units;

53. Sewage tank effluent—That liquid which flows from a septic tank or aeration unit under normal operation;

54. Significant groundwater contamination potential—Any condition which would cause or indicate rapid recharge of an aquifer. This includes, but is not limited to, the following conditions or parameters: a water sample from an on-site well which exceeds drinking water standards with respect to fecal coliform; a hydrologic connection is established between the on-site waste disposal system and any well; a disposal field to be placed in Class V soils or soils with a percolation rate less than ten minutes per inch (10 min./in.); a disposal field within one hundred feet (100') of the topographic drainage of a sinkhole; or a sewage tank with fifty feet (50') of the topographic drainage of a sinkhole;

55. Sinkhole—A land surface depression that is hydraulically connected with a subterranean passage developed by a solution or collapse into the underlying bedrock, or both;

56. Site—The area bounded by the dimensions required for the proper location of the soil treatment system;

57. Slope—The ratio of vertical rise or fall to horizontal distance;

58. Soil—The naturally occurring, unconsolidated mineral or organic material of the land surface developed from rock or other parent material and consisting of sand, silt and clay-sized particles and variable amount of organic materials;

59. Soil characteristics, limiting—Those soil characteristics which preclude the installation of a standard system, including, but not limited to, evidence of water table or bedrock closer than three feet (3') to the ground surface and percolation rates slower than one hundred twenty minutes per inch (120 min./in.);

60. Soil saturation—The condition that occurs when all the pores in a soil are filled with water;

61. Soil scientist—An individual who has a minimum of fifteen (15) semester credit hours of soils course work including a minimum of three (3) hours in the area of soil morphology and interpretations, and has a minimum of two (2) years of field experience;

62. Soil textural classification—Soil particle sizes or textures specified in this rule refer to the soil textural classification in the *Soil Survey Manual Handbook No. 18*, United States Department of Agriculture, 1993;

63. Soil treatment area—That area of trench or bed bottom which is in direct con-

tact with the trench rock of the soil treatment system;

64. Soil treatment system—A system where sewage tank effluent is treated and disposed of below ground surface by filtration and percolation through the soil. It includes those systems commonly known as seepage bed, trench, drainfield, disposal field and includes mound and low pressure pipe systems;

65. Standard system—An individual sewage disposal system employing a building sewer, sewage tank and the soil treatment system commonly known as seepage bed or trenches, drainfield or leachfield;

66. Toilet waste—Fecal matter, urine, toilet paper and any water used for flushing;

67. Trench rock—Clean rock, washed creek gravel or similar insoluble, durable and decay-resistant material free from dust, sand, silt or clay. The size shall range from one inch to two and one-half inches (1"-2 1/2"). If limestone, dolomite or other crushed white rock is used, it shall be washed and be a minimum size of one and one-half inches (1 1/2");

68. Valve box—Any device which can stop sewage tank effluent from flowing to a portion of the soil treatment area. This includes, but is not limited to, caps or plugs on distribution or drop box outlets, divider boards, butterfly valves, gate valves or other mechanisms;

69. Very slowly permeable—Soils, bedrock and soil horizon or layer having a vertical permeability less than one inch (1") in twenty-four (24) hours;

70. Wastewater—same as sewage as defined in paragraph (1)(A)50. of this rule;

71. Wastewater stabilization pond—A sealed earthen basin which uses the natural unaided biological processes to stabilize wastewater (also known as a sewage lagoon);

72. Water table—The highest elevation in the soil or rock where all voids are filled with water, as evidenced by presence of water or soil mottling or other information. This includes perched water tables or perched zones of saturation; and

73. Watertight—Constructed so that no water can get in or out below the level of the outlet.

(B) Applicability. For this rule, on-site wastewater treatment and disposal system means all equipment and devices necessary for proper conduction, collection, storage, treatment and disposal of wastewater from a dwelling or other facility producing sewage of three thousand gallons (3000 gals.) or less per day. Included within the scope of this rule are building sewers, septic tanks, subsurface



absorption systems, mound systems, intermittent sand filters, gravelless systems, aeration unit wastewater treatment systems and single family wastewater stabilization ponds. Commercial or industrial facilities and developers of subdivisions must first contact the Department of Natural Resources concerning compliance with the Missouri Clean Water Law and Regulations before applying for any approvals or permits under this rule.

(C) Responsibilities.

1. The design, construction, operation and maintenance of sewage treatment and disposal systems, whether septic tank systems, privies or alternative systems, shall be the responsibility of the designer, owner, developer, installer or user of the system.

2. Actions of representatives of the administrative authority engaged in the evaluation and determination of measures required to effect compliance with the provisions of this rule shall in no way be taken as a guarantee or warranty that sewage treatment and disposal systems approved and permitted will function in a satisfactory manner for any given period of time. Due to the development of clogging mats, which adversely impact the life expectancy of normally functioning ground absorption sewage treatment and disposal systems and variables influencing system function which are beyond the scope of this rule, no guarantee or warranty is implied or given that a sewage treatment and disposal system will function in a satisfactory manner for any specific period of time.

3. Prior to the issuance of a permit to install or effect major repair of an on-site sewage disposal system as regulated by Chapter 701, RSMo, plans and specifications shall be required for review. Approval by the administrative authority shall be required for—

A. Plans for absorption field showing the following:

(I) Field locations with slope(s) indicated or with contour lines based on field measurement. If field areas are essentially flat or of uniform grade, spot elevations will be required for alternate systems;

(II) Field layout, length, spacing, connection, pipe sizes and cleanout details, invert elevations of flow distribution devices and laterals, valves and appurtenances;

(III) Trench plan and profile drawings and flow distribution device details;

(IV) Location and design of associated surface and ground water drainage systems;

(V) Name, address and telephone number of the person(s) drafting the plans; and

(VI) Any other information required by the administrative authority; and

B. Alternative systems whether or not specifically described in this rule.

4. The entire sanitary sewage system shall be on property owned or controlled by the person owning or controlling the system. Necessary easements shall be obtained permitting the use and unlimited access for inspection and maintenance of all portions of the system to which the owner and operator do not hold undisputed title. Easements shall remain valid as long as the system is required and shall be recorded with the county recorder of deeds.

(D) Minimum Set-Back Distances. All on-site wastewater treatment and disposal systems shall be located in accordance with the distances shown in Table 1.

**Table 1—Minimum Set-Back Distances**

Minimum Distance From	Sewage Tank ¹ (feet)	Disposal Area ² (feet)	Lagoons (feet)
Private water supply well ³	50	100	100
Public water supply well	300	300	300
Cistern	25	25	25
Spring	50	100	100
Classified stream, lake or impoundment*	50	50	50
Stream or open ditch ⁴	25	25	25
Property lines	10	10**	75
Building foundation	5	15	15
Basement	15	25	25
Swimming pool	15	15	15
Water line under pressure	10	10	10
Suction water line	50	100	100
Upslope interceptor drains	-	10	10
Downslope interceptor drains	-	25	25
Top of slope of embankments or cuts of two feet (2') or more vertical height	-	20	20
Edge of surficial sink holes	50	100	500
Other soil absorption system except repair area	-	20	20

*A classified stream is any stream that maintains permanent flow or permanent pools during drought periods and supports aquatic life.

**Recommend twenty-five feet (25') of downslope property line initially, but repair may be allowed to ten feet (10') of downslope property line.

¹Includes sewage tanks, intermittent sand filters and dosing chambers.

²Includes all systems (sand filter, wetland and the like) except wastewater stabilization ponds.

³Unplugged abandoned wells or wells with less than eighty feet (< 80') of casing depth shall have one-hundred-fifty feet (150') minimum distance from all above.

⁴Sewage tanks and soil absorption systems should never be located in the drainage area of a sinkhole.



(E) Sewage Flow Rates. Table 2A or 2B shall be used to determine the minimum design daily flow of sewage required in calculating the design volume of sanitary sewage systems to serve selected types of establishments. The minimum design volume of sewage from any establishment shall be one hundred gallons (100 gals.) per day. Design of sewage treatment and disposal systems for establishments not identified in this rule shall be determined using available flow data, water-using fixtures, occupancy or operation patterns and other measured data.

1. Volume determination. In determining the volume of sewage from single family dwellings, the minimum flow rate shall be one hundred twenty gallons (120 gals.) per day per bedroom. The minimum volume of sewage from each single family dwelling shall be two hundred forty gallons (240 gals.) per day. When the occupancy of a single family dwelling exceeds two (2) persons per bedroom, the volume of sewage shall be determined by the maximum occupancy at a rate of sixty gallons (60 gals.) per person per day.

2. Other establishments. For establishments or housing developments other than a single family residence, either Table 2A shall be used to estimate the sewage flow rate or actual measured flow rate for existing systems may be used. Values for estimated sewage flow for establishments having food service operations shall be increased by a factor of one and one-half (1.5) to compensate for the high organic strength. Grease traps shall be required at food service facilities, meat markets and other places of business where the accumulation of grease or oils can cause premature failure of a soil absorption system. The following design criteria shall be met:

A. The grease trap shall conform to Plumbing & Drainage Institute Standard PDI-G101 or equivalent;

B. The grease trap shall be plumbed to receive all wastes associated with food handling and no toilet wastes;

C. The grease trap liquid capacity shall be sufficient to provide for at least five gallons (5 gals.) of storage per meal served per day, at least two-thirds (2/3) of the required septic tank liquid capacity, or a capacity as determined in accordance with the following:

$$LC = D \times GL \times ST \times HR/2 \times LF$$

where LC = grease trap liquid capacity (gallons)

D = number of seats in dining area

GL = gallons of wastewater per meal
(1.5 single-service; 2.5 full-service)

ST = storage capacity factor = 2.5

HR = number of hours open

LF = loading factor (1.25 interstate highway

= 1.0 other highways and recreational areas

= 0.8 secondary roads);

D. Two (2) or more chambers must be provided, with total length-to-width ratio at least two to one (2:1). Chamber opening and outlet sanitary tee must extend down at least fifty percent (50%) of the liquid depth;

E. Access manholes, with a minimum diameter of twenty-four inches (24"), shall be provided over each chamber and sanitary tee. The access manholes shall extend at least to finished grade and be designed and maintained to prevent surface water infiltration. The manholes shall also have readily removable covers to facilitate inspection and grease removal; and

F. Where it has been demonstrated that specially designed grease interceptors will provide improved performance, the grease trap liquid capacity may be reduced by up to fifty percent (50%).



TABLE 2A—Quantities of Domestic Sewage Flows

Type of Establishment ¹	Flow (gallons per day per unit unless otherwise indicated)
Residential Units	
Single Family Dwelling	120/bedroom
Multiple Family Dwelling (with laundry capabilities)	120/bedroom
Multiple Family Dwelling (without laundry capabilities cottages)	95/bedroom 50/person (in excess of 2 persons/bedroom)
Mobile Home Parks	300/home*
Commercial Facilities	
Transportation terminals (airports, bus stops, railroad stations and the like)	5/passengers
Laundromats	580/machine
Beauty Shops (Style Shops)	125/chair
Bowling Lanes	50/lane
Business (other than those listed elsewhere in this table)	25/employee
Factories (exclusive of industrial waste)	25/person/shift
add for showers	10/person/shift
Marinas	10/boat slip
with bathhouse	30/boat slip
Motels/Hotels	120/room
with cooking facilities	175/person
Offices (per shift)	25/person
Service Stations	250/water closet or urinal
24-hour Service Stations	325/water closet
Theaters: Movies	5/seat
Drive-in	15/vehicle space
Warehouses	30/employee
Public parks (toilets only)	5/user
Public parks with bath house	15–25/user
Camps	
Construction or Work Camps	60/person 40/person (with chemical toilets)
Summer Camps	60/person
Campgrounds—with Comfort Station (without water and sewer hookups)	100/campsites
Travel Trailer/Recreational Vehicle Park (with water and sewer hookups)	120/space
Assembly & Mercantile	
Retail Stores	120/ 1000 sq. ft. of retail sales area
Stadium, Auditorium, Theater, Drive-in	5/seat or space
Swimming Pools, Spas, and Bathhouses	10/person
Churches (Not including a Kitchen, Food Service Facility, Day Care or Camp)	3/seat
Churches (With a Kitchen but not including a Food Service Facility, Day Care or Camp)	5/seat
Country Club	20/member



TABLE 2A—Quantities of Domestic Sewage Flows (continued)

Type of Establishment ¹	Flow
Food or Drink Establishment**	
Bar (not serving food)	20/seat
Restaurants	40/seat or 40/15 sq. ft. of dining area, whichever is greater
24-hour Restaurant	75/seat
Food Stands	
1) per 100 square feet of food stand floor space	50 gal.
2) add per food employee	25 gal.
Other food service facilities	5/meal
Meat Markets	
1) per 100 square feet of market floor space	50 gal.
2) add per market employee	25 gal.
Institutional**	
Hospitals	300/bed
Day Care Facilities	15/person
Residential Care Facilities	60/person
Rest Homes and Nursing Homes	
with laundry	120/bed
without laundry	60/bed
Day Schools	
with cafeteria, gym, and showers	15/student
with cafeteria only	12/student
with neither cafeteria nor showers	10/student
Boarding Schools	60/person

¹Establishments with flows greater than three thousand gallons per day (3,000 gpd) shall be regulated under Chapter 644, RSMo, administered by the Department of Natural Resources.

*Must consider flow into the soil absorption system from mobile homes where taps are allowed to run to prevent freezing.

**Establishments processing food may be required to provide grease interceptors in an accessible location prior to the sewage treatment system.

Note: Gallons per person per unit includes normal infiltration for residential systems.

Table 2B—Sewage Works Population/Design Table

Unit	Persons/unit
Apartments or Condominiums	
(1 bedroom)	2.0
(2 bedroom)	3.0
(3 bedroom)	3.7
Camper trailers with sewer hookup	3.0
Camper trailers without sewer hookup	2.5
Mobile Homes	3.0-3.7
Motels	3.0
Residences	3.7



3. Population to be served. Unless satisfactory justification can be given for using lower per-unit occupancies, the figures in Table 2B shall be used in determining the population for which to design the sewage works.

4. Reduction in sewage flow. Reductions in design sewage flow rates may be allowed by the administrative authority on a case-by-case basis depending upon water conservation plans. Sewage flow rates may be reduced up to forty percent (40%) for gray water systems where the toilet wastes are discharged to a holding tank and disposed of off-site or where waterless toilets are utilized.

(2) Site Evaluation.

(A) All proposed sites for on-site sewage treatment and disposal systems shall be evaluated for the following:

1. Either percolation tests or soil conditions, properties and permeability as determined by a soil morphology examination; a profile pit shall be required for all new installations in order to conduct soil morphology examination;

2. Slope;

3. The existence of lowlands, local surface depressions, rock outcrops and sink-holes;

4. All required setback distances as required in subsection (1)(D) of this rule;

5. Surface water flooding probability and depth to water table;

6. Location of easements and underground utilities;

7. Amount of available area for the installation of the system and an area for replacement;

8. Location of homesite or dwelling as well as management of surface runoff water from those buildings;

9. Any other cultural feature, such as roads, streets and the like in the surrounding areas which influences surface and subterranean flow of water on or near the proposed site; and

10. Any significant groundwater contamination potential.

(B) Preliminary Soils Information. During a site evaluation reference may be made of county soil survey reports which are available from the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) for a majority of the counties in Missouri. NRCS soil survey reports should not be used as sole final determination for a specific site, but only as a guide to which soils are expected in a given area.

(C) Soil Permeability and Soil Percolation. Soil permeability and soil percolation are two

(2) different soil features with no direct correlation.

1. Soil permeability is that quality that enables soil to transmit water or air. It can be measured quantitatively in terms of rate of flow of water through a unit cross section of saturated soil in unit time under specified temperature and hydraulic conditions.

2. Soil percolation rate is based on a standard method which includes a twenty-four (24)-hour presoak in a six to eight inch (6–8") diameter hole to the depth of the proposed absorption field. After the presoak, water is poured into the hole to a level of eight inches (8") above the bottom. The drop in water level is then measured at thirty (30)-minute intervals until a stabilized rate is obtained. Results are recorded as minutes per inch (min./in.) for the water level to drop.

(D) Procedures for Percolation Tests and Profile Holes. Two (2) types of site evaluations are acceptable. Each type depends upon the technical expertise of the individual conducting the evaluations. When percolation tests are slower than sixty minutes per inch (60 min./in.), the design must be drafted and signed by a registered engineer unless site suitability and system sizing has been determined by soil evaluation in accordance with section (7) of this rule. This would apply to all systems except for lagoons or other systems that do not use the soil for treatment. When percolation tests are slower than one hundred and twenty minutes per inch (120 min./in.), on-site sewage disposal systems shall not be permitted, except for lagoons or other systems designed in accordance with sections (6) and (7) of this rule. The administrative authority will determine which method(s) is to be used. The types of site evaluations are described as follows:

1. Percolation tests only. This type of site evaluation is where site suitability and sizing of the soil absorption system is made by percolation tests and there is no other evaluation of soil characteristics. This type of site evaluation can be used only for siting and sizing standard systems in areas which are not classified as having significant groundwater contamination potential. When using this type of evaluation, only percolation rates between ten minutes and sixty minutes per inch (10–60 min./in.) will be acceptable. Percolation tests shall be conducted by an engineer, sanitarian, registered geologist, soil scientist or a person who has been trained and certified by the Department of Health in accordance with section 701.040(2), RSMo. These tests shall be performed in accordance with the following procedure:

A. A minimum of four (4) percolation test holes are required with three (3) of the

holes around the periphery within the proposed soil absorption site and one (1) in the middle of the proposed soil absorption site;

B. Each test hole shall be six to eight inches (6–8") in diameter, have vertical side walls and be bored or dug to a depth of the bottom of the proposed soil absorption system;

C. The bottom and sides of the hole shall be carefully scratched to remove any smearing and to provide a natural soil surface into which water may penetrate. All loose material shall be removed from the bottom of the test hole and two inches (2") of one-fourth to three-fourths inch (1/4–3/4") washed gravel shall be added to protect the bottom from scouring;

D. The hole shall be carefully filled with clear water to a minimum of twelve inches (12") over the soil bottom of the test hole and maintained for no less than four (4) hours. The hole shall then be allowed to swell for at least twenty-four (24) hours. In sandy soils, the saturation and swelling procedure shall not be required and the test may proceed if one (1) filling of the hole has seeped away in less than ten (10) minutes;

E. In sandy soils, the water depth shall be adjusted to eight inches (8") over the soil bottom of the test hole. From a fixed reference point, the drop in water level shall be measured in inches to the nearest one-eighth inch (1/8") at approximately ten (10)-minute intervals. A measurement can also be made by determining the time it takes for the water level to drop one inch (1") from an eight-inch (8") reference point. If eight inches (8") of water seeps away in less than ten (10) minutes, a shorter interval between measurements shall be used but in no case shall the water depth exceed eight inches (8"). The test shall continue until three (3) consecutive percolation rate measurements vary by a range of no more than ten percent (10%);

F. In other soils, the water depth shall be adjusted to eight inches (8") over the soil at the bottom of the test hole. From a fixed reference point, the drop in water level shall be measured in inches to the nearest one-eighth inch (1/8") at approximately thirty (30)-minute intervals, refilling between measurements to maintain an eight-inch (8") starting head. The test shall continue until three (3) consecutive percolation rate measurements vary by a range of no more than ten percent (10%). The percolation rate can also be made by observing the time it takes the water level to drop one inch (1") from an eight-inch (8") reference point if a constant water depth of at least eight inches (8") has been maintained for at least four (4) hours prior to the measurement;



G. Percolation rate shall be calculated as follows:

(I) The time interval shall be divided by the drop in water level to obtain the percolation rate in minutes per inch;

(II) The slowest percolation rate of the four (4) tests shall be used to determine the final soil treatment system design. Where the slowest percolation rate varies by more than twenty minutes per inch (20 min./in.) from the other tests, a detailed soils morphology evaluation must be conducted to justify a design based upon the average percolation rate; and

(III) For reporting the percolation rate, worksheets showing all calculations and measurements shall be submitted; and

H. Depth to bedrock or other restrictive layer shall be determined in areas where it is known that bedrock may exist at depths less than ten feet (10'); and

2. Soil morphology. This evaluation shall be conducted by a soil scientist unless an engineer, registered geologist or sanitarian has had special training and field experience to determine the required soil characteristics. This type of evaluation is recommended for sites that are classified as having significant groundwater contamination potential, severe geological limitations or severe limitations relating to restrictive layers. Section (7) of this rule contains criteria for this type of site evaluation. Since this type of soil analysis pertains to the factors that relate directly to permeability, no percolation test is required, however the administrative authority may retain the option of requiring percolation tests for additional information in determining site suitability.

(3) Building Sewers. Building sewers used to conduct wastewater from a building to an on-site wastewater treatment and disposal system shall be constructed of material meeting the minimum requirements of American Society for Testing and Materials (ASTM) Standards and listed by that agency for such use. Suitable materials meeting ASTM standards include: Acrylonitrile, butadiene styrene (ABS), cast iron pipe, concrete pipe, copper or copper-alloy tubing, polyvinyl chloride (PVC) or vitrified clay pipe. Although listed by ASTM, asbestos cement pipe will not be accepted due to potential health hazards to installers. Building sewer specifications are as follows:

(A) Size. Building sewers shall not be less than four inches (4") in diameter;

(B) Slope. Building sewers shall be laid to the following minimum slope:

1. Four-inch (4") sewer—twelve inches (12") per one hundred feet (100'); and

2. Six-inch (6") sewer—eight inches (8") per one hundred feet (100');

(C) Cleanouts. A cleanout shall be provided at least every one hundred feet (100') and at every change in direction or slope if the change exceeds forty-five degrees (45°). A cleanout should be provided between house and tank; and

(D) Connection to Sewage Tank. The pipe going into and out of the sewage tank shall be schedule 40 PVC or cast iron and shall extend a minimum of two feet (2') beyond the hole of excavation for the sewage tank.

(4) Sewage Tanks.

(A) General. All liquid waste and washwater with the following exceptions shall discharge into the sewage tank. Roof, garage, footing, surface water, drainage, cooling water discharges and hazardous wastes shall be excluded from the sewage tank. Backwash from water softeners and swimming pool filtration systems may be excluded from the sewage tank. In such event of excluding swimming pool filter backwash, the Department of Natural Resources shall be contacted for applicability of a discharge permit. All sewage tank effluent shall be discharged to a soil absorption system that is designed to retain the effluent upon the property from which it originated. All tanks regardless of material or method of construction shall—

1. Be watertight and designed and constructed to withstand all lateral earth pressures under saturated soil conditions with the tank empty;

2. Be designed and constructed to withstand a minimum of two feet (2') of saturated earth cover above the tank top; and

3. Not be subject to excessive corrosion or decay. Metal sewage tanks shall not be used unless specifically allowed by the administrative authority on a case-by-case basis. The tank shall be thoroughly coated inside and out with a bituminous or other suitable coating. Any damage to the bituminous coating shall be repaired by recoating. Additionally, plastic sanitary tees shall be used for the inlet and outlet for the sewage tank. The administrative authority shall use Table 3 regarding minimum gauge thickness for metal sewage tanks.

**Table 3—Tank Capacity**

Tank design and capacity		Minimum gauge thickness	Minimum diameter
		(gauge)	(inches)
Vertical cylindrical			
500 thru 1000 gallons	Bottom and sidewalls	14	None
	cover	12	
	baffle	12	
1001 thru 1250 gallons	complete tank	10	None
1251 thru 1500 gallons	complete tank	7	None
Horizontal cylindrical			
500 thru 1000 gallons	complete tank	13	54
1001 thru 1500 gallons	complete tank	12	64
1501 thru 2500 gallons	complete tank	10	76
2501 thru 6000 gallons	complete tank	7	76



(B) Septic Tanks. Septic tanks, regardless of material or method of construction, shall conform to the following criteria:

1. The liquid depth of any septic tank or its compartment shall be not less than thirty-six inches (36"). A liquid depth greater than six and one-half feet (6 1/2') shall not be considered in determining tank capacity;

2. No tank or compartment shall have an inside horizontal dimension less than twenty-four inches (24");

3. Inlet and outlet connections of the tank shall be protected by baffles or sanitary tees as defined in paragraph (4)(B)6. of this rule;

4. The space in the tank between the liquid surface and the top of the inlet and outlet baffles shall not be less than twenty percent (20%) of the total required capacity, except that in horizontal cylindrical tanks, this space shall be not less than fifteen percent (15%) of the total required liquid capacity;

5. Inlet and outlet baffles shall be constructed of acid-resistant concrete, acid-resistant fiberglass or plastic;

6. Sanitary tees shall be affixed to the inlet or outlet pipes with a permanent waterproof adhesive. Baffles shall be integrally cast with the tank, affixed with a permanent waterproof adhesive or with stainless steel connectors top and bottom;

7. The inlet baffle shall extend at least six inches (6") but no more than twenty percent (20%) of the total liquid depth below the liquid surface and at least one inch (1") above the crown of the inlet sewer;

8. The outlet baffle and the baffles between compartments shall extend below the liquid surface a distance equal to forty percent (40%) of the liquid depth, except that the penetration of the indicated baffles or sanitary tees for horizontal cylindrical tanks shall be thirty-five percent (35%) of the total liquid depth. They also shall extend above the liquid surface as required in paragraph (4)(B)4. of this rule. In no case shall they extend less than six inches (6") above the liquid surface;

9. There shall be at least one inch (1") between the underside of the top of the tank and the highest point of the inlet and outlet devices;

10. The inlet shall be not less than three inches (3") above the outlet;

11. The inlet and outlet shall be located opposite each other along the axis of maximum dimension. The horizontal distance between the nearest points of the inlet and outlet devices shall be at least four feet (4');

12. Sanitary tees shall be at least four inches (4") in diameter. Inlet baffles shall be no less than six inches (6") or no more than

twelve inches (12") measured from the end of the inlet pipe to the nearest point on the baffle. Outlet baffles shall be six inches (6") measured from beginning of the outlet pipe to the nearest point on the baffle;

13. Access to the septic tank shall be as follows:

A. Manholes. Access shall be provided over both the inlet and outlet devices and to each tank compartment by means of either a removable cover or a manhole. Where the top of the tank is located more than eighteen inches (18") below the finished grade, manholes and inspection holes shall extend to approximately eight inches (8") below the finished grade. The extension can be made using riser of approved material and fitted with tight covers of heavy metal or concrete. Proper attention must be given to the accident hazard involved when manholes are extended close to the ground surface. Manhole risers are not required when the top of the tank is within eighteen inches (18") of final grade. All manhole openings must be provided with a substantial, fitted, water-tight cover of concrete, cast iron or other approved material. All manhole covers which terminate below grade shall be covered with at least six inches (6") of earth. Manhole covers which terminate above grade shall have either an effective locking device or otherwise be adequately sealed in a manner to prevent accidental access; and

B. A six-inch (6") inspection port shall be provided over the inlet and outlet baffles of each tank and terminate at or above grade. An inspection port shall not be used as a pumpout access. A manhole cover at or above grade may also serve in place of inspection ports;

14. Compartmentation of single tanks shall be in accordance with the following:

A. Septic tanks larger than fifteen hundred gallons (1500 gals.) and fabricated as a single unit shall be divided into two (2) or more compartments;

B. When a septic tank is divided into two (2) compartments, not less than one-half (1/2), nor more than two-thirds (2/3), of the total volume shall be in the first compartment;

C. When a septic tank is divided into three (3) or more compartments, one-half (1/2) of the total volume shall be in the first compartment and the other half equally divided in the other compartments;

D. Connections between compartments shall be baffled so as to obtain effective retention of scum and sludge. The submergence of the inlet and outlet baffles of each compartment shall be as specified in paragraphs (4)(B)7. and 8. of this rule;

E. Adequate venting shall be provided between compartments by baffles or by an opening of at least fifty (50) square inches near the top of the compartment wall; and

F. Adequate access to each compartment shall be provided by one (1) or more manholes with a minimum opening twenty inches (20") square or in diameter and located within six feet (6') of all walls of the tank;

15. The use of multiple tanks shall conform with the following:

A. Where more than one (1) tank is used to obtain the required liquid volume, the tanks shall be connected in series;

B. Each tank shall comply with all other provisions of this section;

C. No more than three (3) tanks in series can be used to obtain the required liquid volume; and

D. The first tank shall be no smaller than any subsequent tanks in series;

16. The liquid capacity of a septic tank serving a dwelling shall be based upon the number of bedrooms contemplated in the dwelling served and shall be at least as large as the capacities given in Table 4.

Table 4—Dwelling Septic Tank Capacity*

Number of Bedrooms	Minimum Liquid Capacity (gallons)
1-3	1000
4	1250
5	1500

*These figures provide for use of garbage grinders, automatic clothes washers and other household appliances. Garbage grinders are not recommended due to the introduction of fats and other high organic loads.

A. For six (6) or more bedrooms, the septic tank shall be sized on the basis similar to an establishment. See paragraph (4)(B)17. of this rule.

B. No tank shall be designed to retain less than two (2) days', forty-eight (48) hours' flow; and

17. Individual residences with more than five (5) bedrooms, multiple-family residences, individual septic tank systems serving two (2) or more residences or any place of business or public assembly where the design sewage flow is greater than one thousand gallons per day (1000 gpd), the liquid capacity of the septic tank shall be designed in accordance with the following:



$$V = 1.5Q + 500$$

where V = the liquid capacity of the septic tank and

Q = the design daily sewage flow.

The minimum liquid capacity of a septic tank serving two (2) or more residences shall be fifteen hundred gallons (1500 gals.).

(C) Location. Location of the sewage tank shall include the following:

1. The sewage tank shall be placed so that it is accessible for the removal of liquids and accumulated solids;

2. The sewage tank shall be placed on firm and settled soil capable of bearing the weight of the tank and its contents; and

3. The sewage tanks shall be set back as specified in subsection (1)(D) of this rule.

(D) Solids Removal. The owner of any septic tank or his/her agent shall regularly inspect and arrange for the removal and sanitary disposal of septage from the tank whenever the top of the sludge layer is less than twelve inches (12") below the bottom of the outlet baffle or whenever the bottom of the scum layer is less than three inches (3") above the bottom of the outlet baffle. Yearly inspections of septic tanks are recommended and tanks shall be pumped whenever the bottom of the scum layer is within three inches (3") of the bottom of the outlet device or the sludge level is within eight inches (8") of the bottom of the outlet device.

(E) Aeration Units. An aeration unit wastewater treatment plant utilizes the principle of oxidation in the decomposition of sewage by the introduction of air into the sewage. An aeration unit may be used as the primary treatment unit instead of a septic tank except where special local conditions may limit their use. All aeration unit type treatment systems shall comply with the general requirements for sewage tanks set forth in subsection (4)(A) of this rule and with the following:

1. Limitations. Special conditions where aeration units should not be used may include, but not be limited to, the following:

A. Where intermittent use (interruptions allowing more than five (5) days without continuous flow) will adversely affect the functioning of the plant; and

B. Where local ordinances restrict their use;

2. General. The aeration unit shall be located where it is readily accessible for inspection and maintenance. Set-back distances for aeration units shall be in accordance with subsection (1)(D) of this rule;

3. Design. All aeration units shall comply with National Sanitation Foundation Standard No. 40 or as required by the admin-

istrative authority. In addition, all aeration unit treatment plants shall comply with the requirements stipulated in this section. The aeration unit shall have a minimum treatment capacity of one hundred twenty gallons per bedroom per day (120 gals./pbd) or five hundred gallons (500 gals.), whichever is greater;

4. Effluent disposal. Effluent from an aeration unit shall be discharged into a soil absorption system or other final treatment system in accordance with section (6) of this rule. No reductions in the area of soil absorption systems or other final treatment systems shall be permitted because of the use of an aeration unit instead of a septic tank; and

5. Operation and maintenance. Where aeration units are used in institutional or administrative arrangements to control their use, operation and maintenance are recommended. Aeration units should be inspected at least one (1) time each year and pumped when mixed liquor solids concentrations result in excessive clarifier loading.

(5) Absorption Systems. The common design of absorption systems is the use of absorption trenches, each separate from the other and each containing a distribution pipe. This type system should be used whenever practical. Other types of absorption systems may be used as alternatives where the site conditions meet the specific design requirements of the alternative systems. Installation shall not be made while the soil is wet or moist. This is to prevent smearing and destroying the structure of the soil. All absorption systems should have curtain drains, terraces or use of other flow diversion methods to minimize surface or ground water from loading the absorption field.

(A) Absorption Trenches. The absorption trench gives additional treatment to the sewage from the treatment tank. Regardless of its appearance of clarity or transparency, the outflow or effluent from a sewage tank is a dangerous source of contamination. The satisfactory operation of the sewage disposal system is largely dependent upon the proper site selection, design and construction of the absorption trench.

1. Absorption trenches should not be constructed in soils having a percolation rate slower than sixty minutes per inch (60 min./in.) and in no case shall absorption trenches be constructed in soils with percolation rates slower than one hundred twenty minutes per inch (120 min./in.) or where rapid percolation may result in contamination of water-bearing formations or surface waters.

2. The absorption trench shall be located on the property to maximize the vertical separation distance from the bottom of the absorption trench to the seasonal high groundwater level, as determined by the presence of mottling, bedrock or other limiting layer. The vertical separation between the bottom of the absorption trench and limiting layer or seasonal high water table shall be no less than one foot (1') for standard systems. Greater vertical separation may be required where water-bearing formations are in danger of contamination.

3. Absorption trenches shall not be constructed in unstabilized fill or ground which has become severely compacted due to construction equipment.

4. The minimum area in any absorption trench system shall be in accordance with Table 5. Absorption trenches in these highly permeable soils shall have a minimum vertical separation of four feet (4') between the absorption trench bottom and seasonal high groundwater table or bedrock. Cherty clays may have percolation rates between zero (0) and sixty (60) minutes per inch. Cherty clay soils located in areas of severe geological limitations shall have less than fifty percent (50%) rock fragments and a vertical separation distance of four feet (4') or more between the absorption trench bottom and bedrock. Unlined absorption trenches shall not be installed in cherty clays when the field evaluation indicated the presence of large voids. Regardless of the percolation rate, absorption trenches installed in areas of severe geological limitations with cherty clays should be designed for a maximum loading rate of forty-five hundredths gallons per square foot (0.45 gals./sq. ft.) or a minimum of two hundred sixty-five square feet per bedroom (265 sq. ft./bedroom).

Table 5 Minimum Absorption Area

Percolation Rate	Absorption Loading Area (sq. Ft./bedroom)	Loading Rate (gal./sq. ft.)*
(min./in.)		
≤10**	150	1.0
11-30	200	0.8
31-45	265	0.45
46-60***	300	0.4
61-120 Æ***	600	0.2

* Gallons of sewage tank effluent per day per square foot of trench bottom.

** Soils with percolation rates of one to ten minutes per inch (1 10 min./in.) or less shall either be evaluated for severe geological



limitations by a registered geologist or a soil morphology examination shall be required.

*** Note: When percolation rate is greater than forty-five minutes per inch (45 min./in.), backfill above infiltration barrier shall be sand, loamy sand or sandy loam when available. Two to four inches (2-4") of loamy soil shall be used to cap the sandy backfill. This is to keep rainwater from entering the system.

Æ Must be designed and approved by a Missouri registered engineer.

5. Each absorption trench system shall have a minimum of two (2) trenches with no one (1) trench longer than one hundred feet (100') unless approved by the administrative authority on a case-by-case basis. The absorption trenches shall be located not less than three (3) times the trench width on centers with a minimum spacing of five feet (5') on centers.

6. Absorption trenches shall be at least eighteen inches (18") wide and no more than thirty-six inches (36") wide. Thirty-six inch (36") wide trenches should not be utilized in soils with percolation rates slower than forty-five minutes per inch (45 min./in.). The bottom of standard absorption trenches shall be at least eighteen inches (18") and no more than thirty inches (30") below the finished grade except as approved by the administrative authority.

7. The pipe used between the sewage tank and the absorption system shall be a minimum of four-inch (4") inside diameter equivalent to the pipe used for the building sewer as set forth in section (3) of this rule. The pipe shall have a minimum fall of not less than one-eighth inch (1/8") per foot. All joints shall be of watertight construction.

8. Gravity-fed absorption field distribution lines should be at least four inches (4") in diameter. Perforated distribution line shall have holes at least one-half inch (1/2") and no more than three-fourths inch (3/4") in diameter.

A. Pipe used for distribution lines shall meet the appropriate ASTM standard or those of an equivalent testing laboratory. Fittings used in the absorption field shall be compatible with the materials used in the distribution lines.

B. When four-inch (4") or six-inch (6") diameter corrugated plastic tubing is used for distribution lines, it shall be certified as complying with applicable ASTM standards. The corrugated tubing shall have either two (2) or three (3) rows of holes, each hole between one-half inch (1/2") and three-fourths inch (3/4") in diameter and spaced longitudinally approximately four inches (4") on centers. **Coiled tubing shall not be used.**

9. The absorption trenches shall be constructed as level as possible, but in no case shall the fall in a single trench bottom exceed one-fourth inch (1/4") in ten feet (10'). The ends of distribution lines should be capped or plugged, or when they are at equal elevations, they shall be connected.

10. Rock used in soil absorption systems shall be clean gravel or crushed stone, and graded or sized between one and one-half and three inches (1 1/2-3") with no more than ten percent (10%) material to pass through a one-half inch (1/2") screen. The rock shall be placed a minimum of twelve inches (12") deep with at least six inches (6") below the pipe and two inches (2") over the pipe and distributed uniformly across the trench bottom and over the pipe. Limestone and dolomite shall be avoided when possible. Before placing soil backfill over the trenches, the gravel shall be covered with one (1) of the following:

A. Unfaced, rolled, three and one-half inch (3 1/2") thick fiberglass insulation;

B. Untreated building paper;

C. Synthetic drainage fabric; or

D. Other material approved by the administrative authority laid as to separate the gravel from the backfill.

11. Complex slope patterns and slopes dissected by gullies shall not be considered for installation of absorption trenches. Uniform slopes under fifteen percent (15%) shall be considered suitable slope for installation of absorption trenches. When slopes are less than two percent (2%), provisions shall be made to insure adequate surface drainage. When slopes are greater than four percent (4%), the absorption trenches shall follow the contour of the ground. Uniform slopes between fifteen percent (15%) and thirty percent (30%) should not be used for installation of absorption trenches unless the soils are three feet (3') or more below the trench bottom. Slopes within this range may require installation of interceptor drains upslope from the soil absorption system to remove all excess water that might be moving laterally through the soil during wet periods. Usable areas larger than minimum are ordinarily required in this slope range. Slopes greater than thirty percent (30%) shall not be utilized for installation of absorption trenches unless the following requirements can be met and approval is obtained from the administrative authority:

A. The slope can be terraced or otherwise graded or the absorption trenches can be located in naturally occurring soil so as to maintain a minimum ten foot (10') horizontal distance from the absorption trench and the top edge of the fill embankment;

B. The soil is permeable and no restrictive layers or water tables occur at a depth within two feet (2') of the trench bottom;

C. Surface water runoff is diverted around the absorption trench field so that there will be no scouring or erosion of the soil over the field or to allow surface runoff onto the field;

D. If necessary, groundwater flow from heavy rainfall is intercepted and diverted to prevent that water from running into or saturating the soil absorption system; and

E. There is sufficient ground area available to install the absorption trench system with these modifications.

12. Effluent distribution devices, including distribution boxes, flow dividers and flow diversion devices, shall be of sound construction, watertight, not subject to excessive corrosion and of adequate design as approved by the administrative authority. Effluent distribution devices shall be separated from the sewage tank by a minimum of two feet (2') of undisturbed or compacted soil and shall be placed level on a solid foundation of soil, gravel or concrete to prevent differential settlement of the device. Distribution boxes provided with flow equalizers are recommended.

A. Each distribution line shall connect individually to the distribution box and shall be watertight.

B. The pipe connecting the distribution box to the distribution line shall be of a watertight construction laid on undisturbed earth.

C. No more than four (4) distribution lines should be connected to a distribution box receiving gravity flow unless the ground surface elevation of the lowest trench is above the flow line elevation of the distribution box.

13. Stepdowns or drop boxes may be used where topography prohibits the placement of absorption trenches on level grade. Serial distribution systems should be limited to a separation of at least three feet (3') between the bottom of the absorption trenches and the limiting condition such as slow permeability or zone of seasonal saturation as evidenced by mottling. Whenever the design sewage flow rate requires more than seven hundred and fifty lineal feet (750 lin. ft.) of distribution line in a stepdown or drop-box type system, the absorption field shall be divided into two (2) or more equal portions. Stepdowns shall be constructed of two feet (2') of undisturbed soil and constructed to a height level with the top of the upper distribution line. The inlet to a trench should be placed either in the center or as far as practical from the outlet (overflow) from the same trench. Drop boxes shall be constructed so



that the inlet supply pipe is one inch (1") above the invert of the outlet supply pipe which is connected to the next lower drop box. The top of the trench outlet laterals, which allow effluent to move to the distribution lines, shall be two inches (2") below the invert of the outlet supply line. It is recommended that drop boxes be designed to close off the trench outlets to provide for periods of resting when the absorption trench becomes saturated.

14. Dosing is recommended for all systems except serial distribution systems and shall be provided when the design sewage flow requires more than five hundred lineal feet (500 lin. ft.) of distribution line. When the design sewage flow requires more than one thousand lineal feet (1000 lin. ft.) of distribution line, the absorption field shall be divided into two (2) equal portions and each half dosed alternatively, not more than four (4) times per day. Dosing may be accomplished by the use of a pump. Each side of the system shall be dosed not more than four (4) times per day. The volume of each dose shall be the greater of the daily sewage volume divided by the daily dosing frequency, or an amount equal to approximately three-fourths (3/4) of the internal volume of the distribution lines being dosed (approximately one-half gallon per lineal foot (1/2 gal./lin. ft.) of four-inch (4") pipe). Whenever dosed distribution box systems are utilized, the separation distance between the absorption trench bottom and limiting condition should be at least two feet (2').

15. Gravelless subsurface absorption systems may be used as an alternative to conventional four-inch (4") pipe placed in gravel filled trenches, however they cannot be used in areas where conventional systems would not be allowed due to poor permeability, high groundwater or insufficient depth to bedrock. Design approval for these systems may be required from the administrative authority prior to installation and all manufacturing specifications and installation procedures shall be closely adhered to. Gravelless trench systems using fabric wrapped tubing shall not be used, however, where wastes contain high amounts of grease and oil, such as in restaurants.

A. The eight (8)-, ten (10)-, and twelve (12)-inch (inner diameter) corrugated polyethylene tubing used in gravelless systems shall meet the requirements of ASTM F667, Standard Specification for Large Diameter Corrugated Polyethylene Tubing. For purpose of calculation, the eight-inch (8") pipe may be considered equal to eighteen inches (18") in width of a standard absorption trench. The ten-inch (10") pipe may be considered equal to twenty-five inches (25") in width of a standard absorption trench.

B. Two (2) rows of perforations shall be provided located one hundred twenty degrees (120°) apart along the bottom half of the tubing, each sixty degrees (60°) from the bottom centerline. The tubing shall be marked with a visible top location indicator one hundred twenty degrees (120°) away from each row of holes. Perforations shall be cleanly cut and uniformly spaced along the length of the tubing and should be staggered so that there is only one (1) hole in each corrugation. The tubing shall be marked with a visible top location indicator. All gravelless drainfield pipe shall be encased at the point of manufacture with a filter wrap of spun-bonded nylon, spun-bonded polypropylene or other substantially equivalent material approved by the administrative authority.

C. Rigid corrugated tubing shall be covered with filter wrap at the factory and each joint shall be immediately encased in a protective wrap that will prevent ultraviolet light penetration which shall continue to encase the large diameter pipe and wrap until just prior to installation in the trench. Filter wrap encasing the tubing shall not be exposed to sunlight (ultraviolet radiation) for extended periods. Rocks and large soil clumps shall be removed from backfill material prior to being used. Clayey soils (soil group IV) shall not be used for backfill. The near end of the large diameter pipe shall have an offset adapter (small end opening at top) suitable for receiving the pipe from the septic tank or distribution device and making a mechanical joint in the trench.

D. The trench for the gravelless system shall be dug with a level bottom. On sloping ground, the trench should follow the contour of the ground to maintain a level trench bottom and to ensure a minimum backfill of six inches (6"). It is recommended that the minimum trench width for the gravelless system be eighteen inches (18") in friable soils to ensure proper backfill around the bottom half of the pipe. In cohesive soils, the minimum width of excavation should be twenty-four inches (24"). In clay soils, it is recommended that the trench be backfilled with sandy material, sandy loam, loam, clay loam, silt loam or silty clay loam. The gravelless system may be installed at a trench bottom depth of eighteen inches (18") minimum to thirty inches (30") maximum, but a more shallow trench bottom depth of eighteen to twenty-four inches (18-24") is recommended. To promote equal effluent and suspended solids distribution, the slope of the drain pipe should be from zero to one-half inch per one hundred feet (0-1/2 in./100 ft.).

E. A gravelless chamber may be installed based on bottom absorption area utilizing a reduction of up to twenty-five percent (25%) in the size of a standard gravel absorp-

tion area based upon a soil morphology evaluation indicating the feasibility of a reduction. However, as described in Table 6, the maximum loading rate provided for any particular soil group must not be exceeded when sizing for the thirty-four inch (34") chamber. For this purpose, the fifteen inch (15") chamber may be considered equal to twenty-four inches (24") in width of a standard absorption trench. The twenty-two inch (22") chamber may be considered equal to twenty-eight inches (28") in width of a standard absorption trench. The thirty-four inch (34") chamber may be considered equal to forty-two inches (42") in width of a standard absorption trench.

F. Installation of the chamber system shall be in accordance with this rule except:

(I) The installation shall be made in accordance with the manufacturer's specifications;

(II) The side walls of trenches placed in Group IVa soils shall be raked to open pores which were damaged or sealed during excavation; and

(III) Chambers utilizing maximum sidewall absorption features shall be installed per the manufacturer's recommendations to maximize the use of upper soil horizons; and

G. A reduction of up to twenty-five percent (25%) in the size of the absorption field may be allowed based upon a soil morphology evaluation indicating the feasibility of a reduction. However, as described in Table 6, the maximum loading rate provided for any particular soil group must not be exceeded.

Table—6 Loading Rate for Chamber Systems*

Soil Group	Range for Chambers (gpd/sq. ft)
I	1.0-1.2
II	0.7-0.8
III	0.5-0.6
IVa	0.3-0.4
IVb	Unsuitable
V**	0.4-0.6

* Note: All application rates are for area of trench bottoms only.

** Note: No reduction is allowed for chamber systems in Group V soils.

16. Dosing/alternating systems are encouraged, especially in slowly permeable soil conditions.

17. The administrative authority may permit the use of a bed system on sites where the minimum soil permeability is a percolation rate of forty-five minutes per inch (45 min./in.) and essentially meeting the other requirements of this section, and only on lots which are limited by topography, space or other site planning considerations. In such



cases the number of square feet of bottom area needed shall be increased by fifty percent (50%) over what would be required for a trench system. Distribution lines shall be at least eighteen inches (18") from the side of the bed and shall have lines on three-foot (3') centers and care must be taken to divert surface water away from the bed. When the design volume of sewage exceeds six hundred gallons (600 gals.) per day, adequate space shall be provided to accommodate a trench system for the absorption field. There shall be no less than a two-foot (2') separation between the bed bottom and the limiting layer or seasonal high water table.

(B) Possible modifications to standard absorption systems which may be utilized to overcome selected soil and site limitations and must be approved by the administrative authority include the following:

1. Shallow placement of absorption trenches shall be utilized where insufficient depth to seasonally high or perched water table or where insufficient soil thickness prevents the placement of conventional distribution lines in accordance with this section. Shallow trenches shall be designed and constructed to provide a minimum of two feet (2') of natural soil separation between the trench bottom and the uppermost elevation of the seasonally high or perched water table and rock. Shallow trenches may be constructed by placing the top of the gravel at original ground level and covering the absorption field with loamy soil, (sandy loam, loam, clay loam, silt loam or silty clay loam) to a depth of eight to twelve inches (8–12") at the center. The cover over the absorption field shall extend at least five feet (5') beyond the edge of any trench and have a turf grass cover established immediately after construction. If an area is to be filled and the trenches constructed in the fill with the bottom of the trenches in at least six inches (6") of natural soil, the following procedures must be followed:

A. The fill material should be of a sandy texture with a maximum clay content of twenty percent (20%). The fill material should not be hauled or worked wet. The area to be filled must be protected from traffic and small brush and trees removed prior to placement;

B. The soil surface must be loosened with a cultivator or garden plow. This work must be done when the soil is dry;

C. The fill is moved onto the site without driving on the loosened soil. The fill material is then tilled into the natural soil to create a gradual boundary between the two (2). The remaining fill is then added in layers until the desired height is obtained with each layer being tilled into the preceding layer; and

D. The site is then shaped to shed water and fill all low spots before the absorption system is installed. After installation of the absorption system, the site must have a turf grass cover established as soon as possible;

2. Alternating dual field absorption systems may be utilized where soils are limited by high clogging potentials, percolation rates slower than sixty minutes per inch (60 min./in.) or high shrink/swell potential soils and where the potential for malfunction and need for immediate repair is required. Alternating dual field absorption systems shall be designed with two (2) complete absorption fields, each sized a minimum of seventy-five percent (75%) of the total area required for a single field and separated by an effluent flow diversion valve. The diversion valve shall be constructed to resist five hundred pounds (500 lbs.) crushing strength, structurally sound and shall be resistant to corrosion. A valve placed below ground level shall be constructed so that it may be operated from the ground surface; and

3. Sand-lined trenches may be used in areas where the soil has greater than fifty percent (50%) rock fragments and there are severe geological limitations. For a maximum loading rate of forty-five hundredths gallons per day per square foot (.45 gpd/sq. ft.) or a minimum of two hundred sixty-five square feet per bedroom (265 sq. ft./bedroom), the sand is not required to meet the requirements for intermittent sand filters. The material must be natural or manufactured sand and have no more than fifteen percent (15%) clay content. Manufactured sand shall be chat, fines manufactured from igneous rocks or chert gravel or manufactured from crushed glass. **Crushed limestone is not acceptable.** For higher loading rates, the sand must meet the requirements for an intermittent sand filter.

A. In standard four-inch (4") pipe and gravel trenches, the depth of liner material must be twelve inches (12") below the gravel and at least six inches (6") on the sides of the gravel up to the top of the gravel. To place sand on the sides of the trenches, the trench walls must be excavated on a slope instead of vertically. The side slopes should be two horizontal to one vertical (2:1) and in no case steeper than one horizontal to one vertical (1:1).

B. In gravelless pipe systems the minimum thickness of liner material is six inches (6") around the pipe.

C. The effluent to sand-lined systems in areas of potential groundwater contamination should be equally distributed as much as practically possible. Serial and drop-box systems shall not be used. As a minimum, a distribution box shall be used to evenly dis-

tribute the effluent to the trenches. Dosing is recommended in order to more positively assure even distribution.

D. The sand-lined trenches may be used, with the approval of the administrative authority, where the percentage of rock fragments is less than seventy percent (70%) for at least four feet (4') below the trench bottom. For sand-lined trenches to function properly, the permeability of the natural material should be similar to the permeability of the liner material. Sand-lined trenches must not be used over fragipans or other restrictive layers which have potential to perch water tables and could cause saturation of the liner material.

(6) Alternative Systems.

(A) General. The intent of this section is to provide minimum standards for the design, location, installation, use and maintenance of alternative sewage disposal systems in areas of limiting soil characteristics, where a standard system cannot be installed or a standard system is not the most suitable treatment. Where these systems are employed, they shall comply with all local codes and ordinances and should be subject to timely inspections to assure adherence to specifications. These systems, except for wastewater stabilization ponds, shall be designed and stamped by a licensed engineer. All absorption systems should have curtain drains, terraces or use of other flow diversion methods to minimize surface or ground water from loading the absorption field.

(B) Adoption and Use. Where this rule is administered by an administrative authority, those administrative authorities may adopt this section in whole or in part as part of a local code or ordinance. Further, nothing in this rule or section shall require any administrative authority to allow the installation of any system in this section.

(C) Low Pressure Pipe (LPP) System. A low pressure, two- to four-foot (2–4') pressure head, pipe system may be utilized where soil and site conditions prohibit the installation of a conventional or modified septic tank system due to the presence of shallow soil conditions, seasonally high water table conditions and slow soil permeability. The administrative authority may permit the use of a LPP system where there are cherty clay soils, severe geological limitations or both. The separation distance in these areas of concern for groundwater between the trench bottoms and bedrock shall be at least four feet (4') or more. The administrative authority may require that the hydraulic design of LPP systems be designed by an engineer. The administrative authority may also require the LPP trenches to be sand-lined if the soils have severely diminished treatment capability due



to excessive rock content. The amount of rock fragments shall be less than fifty percent (50%) and in no case more than seventy percent (70%), unless the trenches are lined with sand.

1. The LPP shall consist of the following basic components:

A. A network of one- to two-inch (1–2") diameter perforated PVC, one hundred sixty pounds per square inch (160 lbs./sq. in.) pipe or equivalent placed in natural soil at shallow depths, generally no more than twelve inches (12"), in narrow trenches not less than eight inches (8") in width and spaced not less than five feet (5') on center. Trenches shall include at least five inches (5") of pea gravel, if available; or if necessary, no less than three-quarter inch (3/4") crushed stone below the pipe and two inches (2") above the pipe; and four inches (4") of soil cover. The holes in the perforated pipe should be spaced from two feet (2') to no more than eight feet (8'). The minimum hole size is five thirty-seconds inch (5/32");

B. A properly designed, two (2)-compartment septic tank or other approved pre-treatment system and a pumping or dosing tank. The pumping or dosing tank shall be a minimum of five hundred gallons (500 gals.) or have the capacity to store one (1) day's flow above the pump on level, whichever is greater. The tank shall be provided with a filter or screen capable of preventing the passage of suspended solids to the soil absorption system;

C. A submersible sewage effluent pump (not a sump pump) with appropriate on/off controls for controlled dosing and a high water alarm or other approved pressure dosing and distribution system; and

D. A watertight supply manifold pipe for conveying effluent from the pump to the low pressure network.

2. The soil and site criteria for low pressure pipe systems shall meet the following minimum requirements:

A. LPP absorption fields shall not be installed on slopes in excess of ten percent (10%). LPP absorption fields may be installed on slopes greater than ten percent (10%), but require special design procedures to assure proper distribution of effluent over the absorption field;

B. There shall be at least twenty-four inches (24") of separation between the naturally occurring soil surface and bedrock, water-impeding formation, seasonally high water table or evidence of chroma 2 mottles. This twenty-four-inch (24") depth shall consist of permeable soils with percolation rates less than or equal to sixty minutes per inch (60 min./in.) or be classified as SUITABLE or PROVISIONALLY SUITABLE in accordance with section (7) of this rule. The bot-

tom of percolation test holes must be dug or bored to the bottom of the proposed trenches. The bottom of the proposed trenches must be located a minimum of one foot (1') above rock, water-impeding formation, seasonally high water table or where there is evidence of chroma 2 mottles. In areas where there are severe geological limitations and the soils have a high chert content, the bottom of the proposed trenches shall be at least four feet (4') above bedrock unless an evaluation by a registered geologist determines that the separation distance may be reduced;

C. Components of the LPP shall not be located in depressions or areas subject to frequent flooding. Surface water, perched ground water and other subsurface lateral water movement shall be intercepted or diverted away from all components of the LPP. Final shape of the LPP distribution field shall be such that rainwater or runoff is shed;

D. Location of the septic tank, pumping or dosing chamber and LPP absorption field is subject to the same horizontal setbacks specified in subsection (1)(D) of this rule. Horizontal setback distances in Table 1 shall be measured in the LPP absorption field from a margin of two and one-half feet (2 1/2') beyond the lateral and manifold pipes;

E. An area that is at least equal in size to the LPP distribution field area plus a two and one-half foot (2 1/2') margin beyond the lateral and manifold pipes and which meets all other site and soil criteria shall be set aside for a replacement field; and

F. There shall be no soil disturbance to an approved site for an LPP system except the minimum required for installation.

3. The following application rates shall be used in determining the maximum application rate for low pressure pipe systems:

A. In calculating the number of square feet for the absorption field (not square footage of trench bottom), the design sewage flow shall be divided by the application rate from Table 7. The lateral lines shall have a minimum spacing of five feet (5') on centers within the areas calculated for the absorption field area; and

Table 7—Loading Rates
Loading Rates

Percolation Rate	Absorption Area	Loading Rate*
(min. in.)	(sq. ft./bedroom)	(gal./sq. ft.)
≤10**	200	0.6
11–30	300	0.4
31–45	400	0.3
46–60	600	0.2

* Gallons of sewage tank effluent per day per square foot of total area.

** In areas where there are severe geological limitations and the soils consist of very gravelly soils of thirty-five or greater percent (≥35%) gravels by volume, the loading rate of two-tenths gallons per day per square foot (0.2 gpd/sq. ft.) should be used even when the percolation rate would indicate a higher loading.

B. The systems shall be designed so that the discharge from any one (1) lateral line does not vary more than ten percent (10%) from the other laterals. All laterals shall have an envelope of trench rock surrounding the pipe. The trench rock shall be placed to a minimum depth of four inches (4") below the pipe and two inches (2") above the pipe.

4. Design of the LPP shall comply with accepted practices and be specifically approved by the administrative authority. The system shall be designed and bear the seal of a Missouri registered engineer.

(D) Wastewater Stabilization Ponds (Lagoon). A waste stabilization pond can provide satisfactory sewage disposal in rural areas where soils are not suited for absorption systems. Single residence wastewater stabilization ponds are not generally suitable in subdivisions with lots less than three (3) acres in size. No more than one (1) single family residence will be allowed on one (1) stabilization pond.

1. The following minimum separation distances may be modified as necessary to accommodate site requirements or local codes:

A. The pond shall be located a minimum of seventy-five feet (75') from property lines as measured from the adjoining pond shoreline. However, this distance must be increased where necessary to be sure that all effluent is disposed upon the property from which it originated;

B. The pond shall be located a minimum of two hundred feet (200') from the nearest existing residence and a minimum of one hundred feet (100') from the residence that it serves;

C. The pond shall be located at least one hundred feet (100') from a potable water supply or pump suction line; and

D. The pond shall be located at least fifty feet (50') from a stream, water course, lake or impoundment.

2. Ponds may be utilized when there are no significant limitations related to groundwater from their use and the soils have been demonstrated to be very slowly permeable such as percolation rates slower than one hundred twenty minutes per inch (120 min./in.). There shall be either a minimum separation distance between the pond bottom



and creviced bedrock of three feet (3') or installation of a clay liner with a minimum thickness of one foot (1') or a synthetic liner, either of which must be acceptable to the administrative authority. Percolation losses from the pond shall not exceed one-eighth inch (1/8") per day to prevent groundwater contamination or nuisance conditions. Site modifications may be accomplished to provide these soil requirements. In areas of severe geological limitations, restrictive layers such as fragipans shall be a minimum of twelve inches (12") thick and shall not be breached during construction.

3. Steeply sloping areas should be avoided.

4. Selection of the pond site should consider a clear sweep of the surrounding area by prevailing winds. Heavy timber should be removed for a distance of fifty feet (50') from the water's edge to enhance wind action and prevent shading.

5. The administrative authority may require that a properly sized and constructed septic tank or aeration unit precede the pond. If irrigation of the effluent is required to maintain the wastewater on the property from which it originated, a septic tank or aeration unit should precede the pond. The use of a septic tank or aeration unit should not be used as a basis for reduction of the set-back distances as set forth in subparagraphs (6)(D)1.A.–D. of this rule.

6. The pond shall be designed on the basis of four hundred forty square feet (440 sq. ft.) of water surface area per bedroom at the three-foot (3') operating level. This square footage may be reduced by a maximum of twenty percent (20%) if a septic tank, aeration unit or other pretreatment device precedes the pond. The minimum water surface area at the three-foot (3') level shall be nine hundred square feet (900 sq. ft.).

7. A single cell is generally acceptable for single residence pond systems. If multiple cells are used for further polishing or storing of the effluent, the secondary cell should be one-half (1/2) the size of the primary cell.

8. The minimum embankment top width shall be four feet (4'). The embankment slopes shall not be steeper than three to one (3:1) on the inner and outer slopes. Inner embankment slopes shall not be flatter than four to one (4:1). Outer embankment slopes shall be sufficient to prevent the entrance of surface water into the pond. Freeboard shall be at least eighteen inches (18") and preferably twenty-four inches (24"). Additional freeboard may be provided.

9. To minimize erosion and facilitate weed control, embankments shall be seeded

with a locally hardy grass from the outside toe to one foot (1') above the water line. Alfalfa or similar long-rooted crops which might interfere with the structure of the embankment shall not be used. Rip rap may be necessary under unusual conditions to provide protection of embankments from erosion.

10. The influent line shall be of a sound, durable material of watertight construction of SDR 35 or greater. The line shall have a minimum diameter of four inches (4") and be laid on a firm foundation at a minimum grade of one-eighth inch (1/8") per foot from the point of entry into the pond. The influent line shall discharge as far as practical from the possible outlet side of the pond. A cleanout or manhole should be provided in the influent line near the pond embankment. From this point the line shall either be laid to the inner toe of the embankment and then on the bottom of the pond to the terminus point or the line shall be supported and secured every five feet (5'). A concrete splash pad three feet (3') square should be placed under the terminus of the pipe. The elevation of the cleanout or manhole bottom should be a minimum of six inches (6") above the high water level in the pond.

11. The pond shall be shaped so there are no narrow or elongated portions. Round, square or rectangular cells are considered most desirable. Rectangular cells shall have a length not exceeding three (3) times the width. No islands, peninsulas or coves shall be permitted. Embankments should be rounded at corners to minimize accumulation of floating materials.

12. The floor of the pond shall be stripped of vegetation and leveled to the proper elevation. Organic material removed from the pond area shall not be used in embankment construction. The wetted area of the pond must be sealed to prevent excessive infiltration. Seals consisting of soils must be adequately compacted by the construction equipment.

13. Embankments shall be constructed of impervious materials and compacted sufficiently to form a stable structure with very little settlement.

14. Any effluent should be withdrawn from six inches (6") below the water surface. This can be accomplished by placing a tee on the inlet end of the pipe or by placing the outlet pipe eight to ten inches (8–10") lower on the inlet end than the outlet end of the pipe.

15. The pond area shall be enclosed with a fence conforming to the following conditions:

A. The fence shall be at least four feet (4') in height;

B. The fence shall be welded, woven or chain link material with no smaller than fourteen gauge (14 ga.) wire. Cattle or hog panels can be substituted with a tee post being used for a line post;

C. Fence posts shall be pressure-treated wood, galvanized and/or painted steel. Fence posts shall be driven, tamped or set in concrete. Line posts should be at least eighteen inches (18") deep and shall be spaced no more than ten feet (10') apart. Corner posts should be at least twenty-four inches (24") deep and shall be properly braced;

D. The fence shall be of sound construction with no gaps or openings along the bottom;

E. The fence shall be no closer than the center of the berm to the water's edge at the three-foot (3') deep operating level. Fence set-backs should not exceed thirty feet (30') from the water's edge;

F. A properly hinged four foot (4') high gate or comparable materials shall be installed and provided with an effective latching device. The gate should be thirty-six to forty-eight inches (36–48") in width to accommodate maintenance and mowing equipment; and

G. The fence must be completed prior to occupancy of the dwelling.

16. Effluent from a pond must be disposed of on the property from which it originated. This may be accomplished by locating the outlet as far as practical from the property line and out of any natural drainage ditches or swales. The minimum distance from the outlet to a property line shall be one hundred feet (100'). Another method is to construct a terraced swale with a minimum length of one hundred fifty feet (150'). If these methods are unsuccessful, or whenever there is less than twelve inches (12") of permeable soil over a restrictive layer, controlled surface irrigation must be used. To utilize controlled surface irrigation, the pond must be capable of operating up to five feet (5') deep with one foot (1') of freeboard or have a second cell for storage. The administrative authority shall approve the method of effluent disposal.

17. It may be necessary to introduce water into the pond to facilitate start-up of the biological processes, however, there shall be no permanent connection of any roof drain, footing drain or any source of rainwater to the wastewater stabilization pond.

18. Odor problems caused by spring turnover of water, temporary overloading, ice cover, atmospheric conditions or anaerobic conditions may be controlled by broadcasting sodium or ammonium nitrate over the surface of the pond. In general, the amount of sodium or ammonium nitrate should not exceed



two pounds (2 lbs.) per day until the odor dissipates.

(E) Elevated Sand Mounds. Elevated sand mounds may be considered whenever site conditions preclude the use of absorption trenches. The construction of a mound shall be initiated only after a site evaluation has been made and landscaping, dwelling placement, effect on surface drainage and general topography have been considered. Due to the nature of this alternative system, actual selection of mound location, size of mound and construction techniques must be carefully considered and the criteria established in this rule implicitly followed. A set-back distance of fifty feet (50') from the downslope property line is recommended.

1. Elevated sand mounds shall not be utilized on soils where the high groundwater level as evidenced by mottling, bedrock or other strata having a percolation rate slower than one hundred twenty minutes per inch (120 min./in.) occurs within twenty-four inches (24") of natural grade. Up to four feet (4') of soil thickness over bedrock may be required in areas where there is a significant potential for groundwater contamination. Mounds shall be constructed only upon undisturbed naturally occurring soils.

2. Elevated sand mounds are subject to the setback distances required in subsection (1)(D) of this rule.

3. The fill material from the natural soil plowed surface to the top of the rock-filled bed shall be sand, loamy sand or sandy loam. Loading rates on the sand fill shall not exceed the values in Table 8.

Table 8—Recommended Loading Rates for Soil Textures Suited to Use as Fill in a Mound System

Texture	Loading Rate (gal./sq. ft./day)
Medium to coarse sand	1.2
Fine sand	1.0
Loamy sand	0.8
Sandy loam	0.6

Note: Rock fragments larger than one-sixteenth inch (1/16") shall not exceed fifteen percent (15%) by volume of the material used for sandy fill.

4. There shall be a minimum of one foot (1') of fill material and two feet (2') of naturally occurring soils between the bottom of the trench rock and the highest elevation of the limiting conditions as defined in paragraph (6)(E)1. of this rule.

5. Whenever possible, mounds should be located on flat areas or crests of slopes.

Mounds should not be located on natural slopes of more than six percent (6%) if the percolation rate is slower than sixty minutes per inch (60 min./in.) to a depth of at least twenty-four inches (24") below the sand layer. Mounds may be located on slopes up to a maximum of twelve percent (12%) if the soil percolation rate is faster than sixty minutes per inch (60 min./in.) to a depth of twenty-four inches (24") below the sand layer.

6. In no case shall the width of the trench rock in a single bed exceed ten feet (10').

7. The required bottom area of the trenches or bed and the effective basal area of the mound shall be based on one hundred twenty gallons per bedroom per day (120 gals./pbd). The basal area of the mound shall have the minimum area as shown in Table 9.

Table 9—Loading Rate

Percolation Rate (min./in.)	Loading Rate of Basal Area (gpd/sq. ft.)
1-30	1.2
31-45	0.75
46-60	0.5
61-120	0.25

8. The area of sand fill shall extend beyond the basal area and the sides shaped to a three to one (3:1) or four to one (4:1) slope. The sand fill shall be covered with six inches (6") of fine textured soil and a final cap of six inches (6") of good topsoil applied. Also the mound shall be seeded with a hardy grass to establish a turf grass cover as soon as possible. No shrubs shall be planted on the top of the mound. Shrubs may be placed at the foot and side slopes of the mound.

9. The land area fifty feet (50') down slope of the elevated sand mound is the effluent dispersal area and the soil in this area may not be removed or disturbed.

10. Dosing shall be required for all elevated sand mounds. The mound shall be dosed not more than two (2) times per day. The size of the dosing pump shall be selected to maintain a minimum pressure of one pound per square inch (1 psi), two and three-tenths feet (2.3') of head, at the end of each distribution line.

A. Perforation holes and hole spacing shall be determined to insure equal distribution of the effluent throughout the bed or trenches.

B. The perforated pipe laterals shall be connected to a two-inch (2") diameter manifold pipe with the ends capped. The laterals shall be spaced no farther than forty inches (40") on center and no farther than

twenty inches (20") from the edge of the trench rock. The perforated pipe laterals shall be installed level with the perforations downward. There shall be a minimum of nine inches (9") of trench rock below the laterals and two inches (2") above the laterals. The material used to cover the trench rock shall be untreated building paper, six inches (6") of compacted straw and three and one-half inch (3 1/2") unbacked fiberglass insulation or a geotextile.

C. The manifold pipe shall be connected to the supply pipe from the pump. The manifold shall be sloped toward the supply pipe from the pump. Antireflux valves are prohibited in the pump discharge line. The pump discharge line shall be graded to permit gravity flow to the absorption area or back to the dosing tank. Proper air relief and antisiphon devices shall be installed in the piping to prevent siphoning of effluent from the dosing tank or from the mound.

11. Prior to preparing the area selected for the mound, aboveground vegetation must be closely cut and removed from the ground surface. Prior to plowing, the dosing pump discharge line shall be installed from the pump chamber to the point of connection with the distribution manifold. The area shall then be plowed to a depth of seven to eight inches (7-8") parallel to the land contour with the plow throwing the soil upslope to provide a proper interface between the fill and natural soils. A rubber-tired tractor may be used for plowing but in no case shall a rubber-tired tractor be used after the surface preparation is completed. Tree stumps should be cut flush with the surface and the roots should not be pulled. The soil shall be plowed only when the moisture content of a fragment eight inches (8") below the surface is below the plastic limit.

12. Mound construction shall proceed immediately after surface preparation is completed.

A. A minimum of twelve inches (12") of sand fill shall be placed where the trench rock is to be located. A crawler tractor with a blade shall be used to move the sand into place. At least six inches (6") of sand shall be kept beneath equipment to minimize compaction of the plowed layer. The sand layer upon which the trench rock is to be placed shall be level.

B. After hand leveling of the trench rock, the distribution system shall be placed and the pipes covered with two inches (2") of rock. After installation of the distribution system, the entire mound is to be covered with topsoil native to the area. The entire mound shall be crowned by providing twelve inches



(12") of topsoil on the side slopes with a minimum of eighteen inches (18") over the center of the mound. The entire mound shall then have a turf grass cover established to assure stability of the installation.

C. The area surrounding the elevated sand mound shall be graded to provide diversion of surface runoff waters.

(F) Holding Tanks. The use of holding tanks is generally discouraged and their interim use should be limited to situations where construction of satisfactory sewage treatment and disposal systems will occur within one (1) year. Use of a holding tank must be specifically approved by the administrative authority on a case-by-case basis which may require stipulations in a signed agreement regarding the use and the length of time for use of the holding tank.

1. A holding tank shall be constructed of the materials and by the same procedures as those specified for watertight septic tanks.

2. A cleanout pipe of at least six inches (6") diameter shall extend to the ground surface and be provided with seals to prevent odor and exclude insects and vermin. A manhole of at least twenty inches (20") least dimension shall extend through the cover to a point within twelve inches (12") but no closer than six inches (6") below finished grade. The manhole cover shall be covered with at least six inches (6") of earth.

3. The tank shall be protected against flotation under high water table conditions. This shall be achieved by weight of the tank, earth anchors or shallow bury depths.

4. For a residence, the size shall be one thousand gallons (1000 gals.) or four hundred gallons (400 gals.) times the number of bedrooms, whichever is greater. For permanent structures, other than residences, the capacity shall be based on measured flow rates or estimated flow rates. The tank capacity shall be at least five (5) times the daily flow rate.

5. Holding tanks shall be located as follows:

A. In an area readily accessible to the pump truck under all weather conditions;

B. As specified for septic tanks in Table 1 set forth in subsection (1)(D) of this rule; and

C. Where accidental spillage during pumpage will not create a nuisance.

6. A contract for disposal and treatment of the sewage wastes shall be maintained by the owner with a pumper, municipality, agency or firm which possesses a current and valid permit issued by the Department of Natural Resources for such activity.

7. Holding tanks shall be monitored to minimize the chance of accidental sewage overflows. Techniques such as visual obser-

vation, warning lights or bells, or regularly scheduled pumping shall be used. For commercial establishments, a positive warning system shall be installed which allows twenty-five percent (25%) reserve capacity after actuation.

8. Holding tanks used in conjunction with permanent black water/gray water systems must conform to the requirements of this section except that the minimum size tank is one thousand gallons (1000 gals.). In these situations, the holding tank is to receive toilet wastes only.

(G) Sand Filters. Septic tanks or aeration units and sand filters may be used along with soil absorption systems in soils with percolation rates between sixty and one hundred twenty minutes per inch (60–120 min./in.). These systems must be specifically approved by the administrative authority.

1. The septic tank and aeration units must be in accordance with section (4) of this rule. Setback distances as shown in Table 1 and as specified in subsection (1)(D) of this rule shall apply except that the minimum distance to the downslope property line should be fifty feet (50').

2. The following shall apply to gravity flow sand filter systems:

A. All piping in a sand filter shall be four inch (4") polyvinyl chloride (PVC). Perforated pipe should be used for distribution and collection lines;

B. All sand filters shall be dosed at two (2) times per day. Dosing shall provide uniform distribution of wastewater throughout the filter cross-section and allow time for reaeration of the pore spaces to occur. Dosing may be accomplished by either pumps or siphons;

C. Effluent from filter underdrains must be collected and disposed of properly. Effluent shall not discharge off the owner's property;

D. Buried sand filters shall be in conformance with Table 10 of this rule. One (1) collector line shall be provided for every six feet (6') of bed width, with a minimum of two (2) collector lines per bed. The collector lines shall have a minimum grade of one percent (1%).

(I) Distribution lines shall be level and spaced a maximum of three feet (3') apart. Each distribution line must be vented (downstream end) or connected to a common vent. Vents should extend at least twelve inches (12") above the ground surface with the outlet screened or capped (perforated).

(II) Septic tank effluent shall be applied to the filter through a distribution box. Buried filters shall be dosed with a pump or siphon. The dosing volume shall be

sufficient to fill the pore spaces in the gravel to a depth of four inches (4"). For single bed filters receiving septic tank effluent, the hydraulic loading rate shall not exceed one gallon per day per square foot (1 gpd/sq. ft.) with a maximum organic loading of one and three-fourths pounds (1 3/4 lbs.) of biological oxygen demand (BOD) per day per one thousand square feet (1000 sq. ft.) of surface area. Total surface area shall not be less than two hundred square feet (200 sq. ft.); and

E. Open sand filters are similar to buried filters with the exception that no soil backfill or gravel is used on the top of the sand and the filter must be enclosed within concrete walls or other substantially equivalent material. Open sand filters shall be in conformance with Table 10.

(I) Distribution of wastewater shall be applied by pipes directly over the sand surface at the center of the bed or at the four corners. Splash plates beneath points of discharge must be used to prevent erosion of the sand. Curbs around the splash plates or large stones placed around the periphery of the plate will help prevent scouring. All exposed pipes shall slope to drain.

(II) Filter walls shall be concrete, masonry, compacted clay, high density polyethylene plastic with a minimum thickness of thirty (30) mil, or other material acceptable to the administrative authority; and extend six inches (6") above the sand and six inches (6") above the adjacent ground level.

(III) Dosing shall flood the bed to a depth of two inches (2") with a hydraulic loading of two to five gallons per day per square foot (2–5 gpd/sq. ft.) (septic tank effluent). Maximum organic loading is five and thirteen-hundredths pounds (5.13 lbs.) of BOD per day per one thousand square feet (1000 sq. ft.) of surface area.

(IV) The filter may be covered to provide protection against severe weather, prevent growth of weeds and to keep children and animals out of the filter. Such cover may include six inches (6") of clean one to two inch (1–2") gravel, if so designed by an engineer as part of the system. In such event, a vent for the system would not be required if so determined by the engineer.