



**Rules of**  
**Office of Administration**  
**Division 10—Commissioner of Administration**  
**Chapter 16—Convention and Sports Complex Regulations**

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**Title 1—OFFICE OF  
ADMINISTRATION  
Division 10—Commissioner of  
Administration  
Chapter 16—Convention and Sports  
Complex Regulations**

**1 CSR 10-16.010 Convention and Sports  
Complex**

*PURPOSE: This rule describes procedures to obtain state funding for certain convention and sports complex funds, established pursuant to section 67.639, RSMo.*

(1) Prior to the expenditure of any state appropriation to a Convention and Sports Complex Fund, the governing body of the city or county are mandated to comply with the following:

(A) Section 67.639, RSMo authorizes each city or county as defined in section 67.638, RSMo to establish by ordinance or order of the county or city governing board, a Convention and Sports Complex Fund for the purpose of developing, maintaining, or operating sports, convention, exhibition, or trade facilities within its jurisdiction. In order to comply with section 67.639, RSMo, submit a copy of the ordinance or order authorizing the establishment of the Convention and Sports Complex Fund, in accordance with sections 67.638 and 67.645, RSMo, to the Office of Administration, Division of Accounting;

(B) In addition, section 67.641.2., RSMo requires each city or county which administers a Convention and Sports Complex Fund to enact or promulgate rules or ordinances pursuant to the terms and provisions of section 70.859, RSMo for the purchase of goods and services and for construction of capital improvements for the facility prior to receipt of any appropriations pursuant to section 67.641, RSMo. In order to comply with the terms and conditions of section 70.859, RSMo, submit to the Office of Administration, Division of Accounting a copy of those regulations which have been enacted;

(C) With respect to certain counties or cities, section 67.641, RSMo states “No moneys shall be transferred under this section to the benefit of a sports complex for a county in any year unless each professional sports team which leases playing facilities within the county continue to lease the same playing facilities which were leased on August 28, 1989.” If applicable, annually submit a copy of the contract or lease between the county or city and the professional sports team to the Office of Administration, Division of Accounting, before any state monies will be

expended;

(D) Submit to the Office of Administration, Division of Accounting, a monthly financial certification, on the form listed as Appendix A. The state of Missouri will commence monthly transfers on a prorated basis for the remainder of the initial fiscal year. For all succeeding fiscal years, monthly transfers will continue subject to receipt of—

1. The monthly financial certification form; and

2. Notice that the county or city has paid two (2) million dollars into its fund or, in the case of a first class county not having a charter form of government or a charter city within a first class county not having a charter form of government, notice that the county or city has commenced payment into its fund, as specified in section 67.641.3., RSMo; and

(E) Comply with the reporting and audit requirements set forth in section 67.645, RSMo. Failure to comply with any of these regulations or sections 67.638–67.645, RSMo will result in the termination of monthly payments. Submit a copy of the annual report to the Office of Administration, Division of Accounting.



**APPENDIX A  
Convention and Sports Complex Fund  
Monthly Financial Certification**

In accordance with section 67.641.3., RSMo notification is required by the city/county for amounts contributed to the Convention and Sports Complex Fund, before any amount from the state is transferred to that fund.

For the month ending \_\_\_\_\_

City/County contribution amount \_\_\_\_\_

Total contributions to date \_\_\_\_\_

**Monthly Financial Summary of the Convention and Sports Complex Fund**

Beginning balance \_\_\_\_\_ Date \_\_\_\_\_

Additions

State contribution \_\_\_\_\_

City contribution \_\_\_\_\_

Tax revenue \_\_\_\_\_

Interest (1) \_\_\_\_\_

Other \_\_\_\_\_

Subtractions \_\_\_\_\_

Ending balance \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

(City Manager, City Clerk, County Executive or County Clerk)

1) \*Interest earned on the fund will not be considered a contribution by the city or county.

Please forward executed form to: Office of Administration  
Division of Accounting  
P.O. Box 809  
Jefferson City, MO 65102



*AUTHORITY: section 33.040, RSMo 2016.\*  
Emergency rule filed June 18, 1991, effective  
June 28, 1991, expired Oct. 1, 1991. Original  
rule filed March 18, 1991, effective Sept.  
30, 1991. Amended: Filed Oct. 3, 2018,  
effective May 30, 2019.*

*\*Original authority: 33.040, RSMo 1939, amended 1945,  
1959.*