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**Rules of  
Department of Commerce and  
Insurance**

**Division 2233—State Committee of Marital and  
Family Therapists  
Chapter 1—General Rules**

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**Title 20—DEPARTMENT OF  
COMMERCE AND INSURANCE**  
Division 2233—State Committee of  
Marital and Family Therapists  
Chapter 1—General Rules

**20 CSR 2233-1.010 Committee Informa-  
tion—General Organization**

*PURPOSE:* This rule describes the organiza-  
tion and general methods of administration  
and communication concerning the Missouri  
State Committee of Marital and Family Ther-  
apists.

(1) The state committee will meet at least  
once a year and as frequently as the business  
of the division and state committee requires  
and annually elect a chairperson and secre-  
tary by a majority of state committee member  
votes and in the absence of the chairperson,  
the secretary shall preside.

(2) A designated representative of the divi-  
sion will be responsible for keeping the min-  
utes of state committee proceedings and per-  
form other duties as requested by the division  
or state committee.

*AUTHORITY:* section 337.700, RSMo 2016,  
and section 337.727, RSMo Supp. 2019.\*  
This rule originally filed as 4 CSR 233-1.010.  
Original rule filed Dec. 31, 1997, effective  
July 30, 1998. Moved to 20 CSR 2233-1.010,  
effective Aug. 28, 2006. Amended: Filed Nov.  
15, 2011, effective April 30, 2012. Amended:  
Filed Sept. 5, 2019, effective March 30,  
2020.

\*Original authority: 337.700, RSMo 1995, amended 2007,  
2008, 2010 and 337.727, RSMo 1995, amended 2009,  
2010, 2018.

**20 CSR 2233-1.020 Policy for Release of  
Public Records**  
(Rescinded March 30, 2020)

*AUTHORITY:* section 337.727.1(10), RSMo  
2000. This rule originally filed as 4 CSR 233-  
1.020. Original rule filed Dec. 31, 1997,  
effective July 30, 1998. Moved to 20 CSR  
2233-1.020, effective Aug. 28, 2006. Amend-  
ed: Filed June 27, 2008, effective Dec. 30,  
2008. Rescinded: Filed Sept. 5, 2019, effec-  
tive March 30, 2020.

**20 CSR 2233-1.030 Complaint Handling  
and Disposition**

*PURPOSE:* This rule establishes a procedure  
for the receipt, handling, and disposition of  
public complaints pursuant to the mandate of

section 620.010.15(6), RSMo 1994.

(1) The State Committee of Marital and Fam-  
ily Therapists will receive and process each  
complaint made against any licensed marital  
and family therapist (LMFT), provisional  
licensed marital and family therapist (PLMT),  
supervised marital and family therapist  
(S-MFT), applicant for licensure or supervi-  
sion, or unlicensed individual or entity, in  
which the complaint alleges certain acts or  
practices may constitute one (1) or more vio-  
lations of the provisions of sections 337.700–  
337.739, RSMo, or the administrative rules.  
No member of the State Committee of Mari-  
tal and Family Therapists may file a com-  
plaint with the division or state committee  
while holding that office, unless that member  
is excused from further state committee  
deliberation or activity concerning the mat-  
ters alleged within that complaint. Any divi-  
sion staff member or the state committee may  
file a complaint pursuant to this rule in the  
same manner as any member of the public.

(2) Complaints will be mailed or delivered to  
the following address: Missouri State Com-  
mittee of Marital and Family Therapists,  
3605 Missouri Boulevard, PO Box 1335, Jef-  
ferson City, MO 65102. However, actual  
receipt of the complaint by the state commit-  
tee at its administrative offices in any manner  
will be sufficient.

(3) All complaints shall be made in writing  
and fully identify the complainant by name  
and address. Verbal or telephone communica-  
tions may be considered or processed as com-  
plaints, however, the person making such  
communication must supplement the commu-  
nication with a written complaint. Individuals  
with special needs as addressed by the Amer-  
icans with Disabilities Act may notify the  
state committee office at (573) 751-0870 for  
assistance. The TTY number for the hearing  
impaired is (800) 735-2966 through Relay  
Missouri and (800) 735-2466 through Voice  
Relay Missouri.

(4) Each complaint received under this rule  
will be logged and maintained by the state  
committee. The log will contain a record of  
each complainant's name; the name and  
address of the subject(s) of the complaint; the  
date each complaint is received by the state  
committee; a brief statement concerning the  
alleged acts or practices; a notation indicating  
the complaint resulted in its dismissal by the  
division or disciplinary action by the Admin-  
istrative Hearing Commission; and the ulti-  
mate disposition of the complaint. This log  
shall be a closed record of the state commit-  
tee.

(5) Each complaint received under this rule  
shall be acknowledged in writing. The com-  
plainant and complaint respondent will be  
notified of the ultimate disposition of the  
complaint.

*AUTHORITY:* section 337.700, RSMo 2016,  
and section 337.727.1.(7) and (10), RSMo  
Supp. 2019.\* This rule originally filed as 4  
CSR 233-1.030. Original rule filed Dec. 31,  
1997, effective July 30, 1998. Moved to 20  
CSR 2233-1.030, effective Aug. 28, 2006.  
Amended: Filed Nov. 15, 2011, effective April  
30, 2012. Amended: Filed Sept. 5, 2019,  
effective March 30, 2020.

\*Original authority: 337.700, RSMo 1995, amended 2007,  
2008, 2010 and 337.727, RSMo 1995, amended 2009,  
2010, 2018.

**20 CSR 2233-1.040 Fees**

*PURPOSE:* This rule establishes the fees for  
the State Committee of Marital and Family  
Therapists.

(1) The following fees are established by the  
Division of Professional Registration and are  
payable in the form of a cashier's check, per-  
sonal check, or money order:

|  |          |
|--|----------|
| (A) Application for Licensure                                      | \$100.00 |
| (B) Registration of Supervision                                    | \$125.00 |
| (C) Biennial License Renewal<br>Fee                                | \$175.00 |
| and in addition—   |          |
| 1. One day to sixty (1–60)<br>days late (an additional)            | \$ 75.00 |
| 2. Sixty-one (61) days to<br>two (2) years late<br>(an additional) | \$100.00 |
| (D) Educational Review   | \$ 25.00 |
| (E) Insufficient Funds Check<br>Fee Charge                         | \$ 25.00 |
| (F) Change Supervision Fee   | \$ 25.00 |

(2) All fees are nonrefundable.

(3) A change of supervision fee shall not be  
required for supervised experience in marital  
and family therapy upon request by the appli-  
cant, accompanied by a letter from the grad-  
uate program documenting the following:

(A) Licensure supervision is part of a doc-  
toral or specialist degree or thirty (30) hours  
of post master's degree course work in mari-  
tal and family therapy or a mental health dis-  
cipline as defined in 20 CSR 2233-2.010;

(B) Licensure supervisor is a faculty mem-  
ber of the educational institution in which the  
applicant is currently enrolled; and

(C) Licensure supervisor is not reimbursed  
by the applicant for licensure supervision.



*AUTHORITY:* sections 337.712 and 337.727, RSMo Supp. 2019.\* This rule originally filed as 4 CSR 233-1.040. Original rule filed Dec. 31, 1997, effective July 30, 1998. Amended: Filed May 22, 2001, effective Nov. 30, 2001. Amended: Filed Feb. 15, 2005, effective Aug. 30, 2005. Moved to 20 CSR 2233-1.040, effective Aug. 28, 2006. Emergency amendment filed Nov. 15, 2011, effective Nov. 25, 2011, expired May 22, 2012. Amended: Filed Nov. 15, 2011, effective April 30, 2012. Emergency amendment filed June 28, 2017, effective Aug. 1, 2017, expired Feb. 22, 2018. Amended: Filed June 28, 2017, effective Dec. 30, 2017. Amended: Filed April 29, 2019, effective Nov. 30, 2019. Amended: Filed Oct. 25, 2019, effective April 30, 2020.

\*Original authority: 337.712, RSMo 1995, amended 2004, 2009, 2018, 2019 and 337.727, RSMo 1995, amended 2009, 2010, 2018.

and section 337.727.1.(1) and (10), RSMo Supp. 2019.\* This rule originally filed as 4 CSR 233-1.050. Original rule filed Dec. 31, 1997, effective July 30, 1998. Moved to 20 CSR 2233-1.050, effective Aug. 28, 2006. Amended: Filed Nov. 15, 2011, effective April 30, 2012. Amended: Filed Sept. 5, 2019, effective March 30, 2020.

\*Original authority: 337.700, RSMo 1995, amended 2007, 2008, 2010 and 337.727, RSMo 1995, amended 2009, 2010, 2018.

## 20 CSR 2233-1.050 Name and Address Changes

*PURPOSE:* This rule outlines the requirements and procedures for notifying the state committee of name and address changes.

- (1) A licensed marital and family therapist, provisional licensed marital and family therapist, or a supervised marital and family therapist shall ensure the division has the current legal name and address of the licensed marital and family therapist, provisional licensed marital and family therapist, or supervised marital and family therapist.
- (2) A licensed marital and family therapist, provisional licensed marital and family therapist, or supervised marital and family therapist whose name is changed shall notify the state committee within thirty (30) days of the name change and provide documentation authorizing the name change.
- (3) A licensed marital and family therapist, provisional licensed marital and family therapist, or supervised marital and family therapist whose address has changed shall inform the state committee of the address changes by sending a letter, email or fax to the state committee's office within thirty (30) days of the effective date of the change.
- (4) Failure of a licensed marital and family therapist to receive the notice and application to renew a license shall not excuse the licensed marital and family therapist from the requirement of section 337.712.2., RSMo.

*AUTHORITY:* section 337.700, RSMo 2016,