## Rules of
Department of Insurance, Financial Institutions and Professional Registration
Division 2245—Real Estate Appraisers
Chapter 5—Fees

<table>
<thead>
<tr>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 CSR 2245-5.010 Payment</td>
<td>3</td>
</tr>
<tr>
<td>20 CSR 2245-5.020 Application, Certificate and License Fees</td>
<td>3</td>
</tr>
</tbody>
</table>
PURPOSE: This rule establishes that fees are to be paid by cashier's check, money order or personal check and sets a penalty for unpaid checks. The term of certificates and licenses and the no refund policies are established.

1. All fees shall be payable to the Missouri Real Estate Appraisers Commission and delivered to the commission.

2. All certificates and licenses will expire on June 30 of even-numbered years. The commission may prorate continuing education and fees in order to put all licensees on a biennial renewal. Initial certificates and licenses may be prorated on a quarterly basis. The prorated fee shall not be less than one hundred dollars ($100). That proration shall not apply to expired certificates and license renewal. All renewal applications and fees shall be delivered to the commission office or be postmarked prior to June 30 of even-numbered years.

3. No certificate or license fee, or portion of the fee, will be refunded should any certificate or license be surrendered, suspended or revoked during the term for which the certificate or license is issued.

4. To renew a current, valid real estate appraiser certificate or license the licensee shall file an application on a form approved by the commission and pay the prescribed renewal fee to the commission not earlier than one hundred twenty (120) days prior to the expiration date of the certificate or license. Each application for renewal shall be accompanied by evidence in the form prescribed by the commission of having completed the continuing education requirements for renewal specified in this rule.


20 CSR 2245-5.020 Application, Certificate and License Fees

PURPOSE: This rule sets the fees of original issue and annual fees.

1. The following fees shall be paid by real estate appraiser applicants and licensees for original application, issuance, and renewal of certificates or licenses:

   (A) Application Fee—to be paid upon original application for certification or licensure to defray the expense of processing and investigating the application $300
   (B) License/Certification Renewal Fee $300
   (C) Delinquent Renewal Fee (per month not to exceed a maximum of $600) $50
   (D) Reissuance of a certificate or license, or replacement of a lost, destroyed, or stolen certificate or license fee $5
   (E) Reissuance of a wallhanging certificate, or replacement of a lost, destroyed, or stolen wallhanging certificate $15
   (F) Temporary Practice Permit (valid for six (6) months) $150
   (G) Letter of Good Standing (per letter) $10
   (H) Fingerprint Background Check Fee—Determined by the Missouri State Highway Patrol (MSHP) or its approved vendor
   (I) Continuing Education Course Approval Fee (per course) $25
   (J) Continuing Education Course Renewal Fee (per course) $10
   (K) Reinstatement Fee $300
   (L) Inactive Renewal Fee $50

2. The following fees shall be paid by appraisal management companies (AMC) for original application, issuance, and renewal of license:

   (A) Initial Application Fee $350
   (B) License Renewal Fee $350
   1. Federal AMC covered transactions (per appraiser) $25*
   (C) Delinquent Renewal Fee $100
   (D) Reissuance of a license or replacement of a lost, destroyed, or stolen license $5
   (E) Fingerprint Background Check Fee—Determined by the Missouri State Highway Patrol (MSHP) or its approved vendor
   (F) Appraisal Subcommittee Fee (per appraiser) $25**

   (3) All fees are nonrefundable.

* For those AMCs that meet the federal definition of AMC as defined in 12 U.S.C. 3350(11): an additional twenty-five dollars ($25) multiplied by the number of appraisers who have performed an appraisal for the AMC in connection with a covered transaction during the previous two (2) years shall be remitted.

**Appraisal management companies that are owned and controlled by an insured depository institution as defined in 12 U.S.C. 1813 and regulated by the Office of the Comptroller of the Currency, the Board of Governors of the Federal Reserve System, or the Federal Deposit Insurance Corporation are to remit a check made payable to the Appraisal Subcommittee by June 30th of even numbered years. The amount to be remitted shall be determined by multiplying the number of appraisers who have performed an appraisal for the AMC in connection with a covered transaction during each even numbered years by twenty-five dollars ($25) for each of the previous two (2) years.
