



Rules of
Department of Transportation
Division 10—Missouri Highways and Transportation
Commission
Chapter 7—Transportation

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**Title 7—DEPARTMENT OF
TRANSPORTATION
Division 10—Missouri Highways and
Transportation Commission
Chapter 7—Transportation**

**7 CSR 10-7.010 Distribution of Funds
Appropriated to the Missouri Elderly and
Handicapped Transportation Assistance
Program**

PURPOSE: This rule establishes procedures for the distribution of funds appropriated to the Missouri Elderly and Handicapped Assistance Program under section 208.260, RSMo.

(1) Criteria. The following criteria is to be used to distribute state financial assistance to eligible transportation providers under section 208.260, RSMo:

(A) Eligibility. Applicants must—

1. Meet one (1) of the following criteria:

A. Be incorporated as a not-for-profit corporation in Missouri under the provisions of Chapter 355, RSMo; or

B. Engage the services of a not-for-profit corporation, County Sheltered Workshop or Developmental Disability Services under the provisions of sections 205.968–205.972, RSMo, or Senior Citizens Service Fund Tax under the provisions of sections 67.990–67.995, RSMo;

2. Show availability of federal, local, or private funds for the project under application;

3. Show that their total operating costs exceed their total operating revenues, including all dues, membership fees, and all other sources of operating revenue; and

4. Show that its costs are limited to operating costs specifically for transporting elderly and handicapped persons;

(B) Distribution of state assistance will be made on the basis of relative point scores determined by the following criteria: need for service (maximum twenty-five (25) points), trip purpose (maximum twenty-five (25) points), cost effectiveness based on yearly statistical average cost per revenue mile and one-way passenger trips of all applicants (maximum twenty-five (25) points), and cost and availability of alternative service (maximum twenty-five (25) points); and

(C) Federal, local, and private funds will be matched with program funds to defray transportation operating losses for approved applicants by the following procedures:

1. When an organization receives federal funds from a state agency and a cash match is required, the commission will provide the cash match;

2. If federal funds are received directly from a federal agency and no state program or agency is involved, the commission will provide one-half (1/2) of any cash match, required by the federal program with the remaining one-half (1/2) being provided from other sources; and

3. The commission will match local or private funds on a dollar-for-dollar basis.

(2) Applications, Awards, and Disbursements.

(A) Fifty percent (50%) of the funds appropriated under section 208.260, RSMo shall be distributed to Area Agencies on Aging as that term is defined in section 192.2005, RSMo using the formula described in subsection (1)(B).

(B) Applications will be accepted through March 31 each year.

(C) Applications will be processed through June 15 each year.

(D) Announcements of financial assistance to applicants will be made by June 30 each year.

(E) Awards will be made for a period of twelve (12) months beginning on July 1 of each year. Disbursements will be made monthly on a reimbursable basis subject to the above conditions.

(3) Information. Information regarding the Missouri Elderly and Handicapped Transportation Assistance Program may be obtained from the transit section in the Multimodal Operations Division, PO Box 270, Jefferson City, MO 65102.

*AUTHORITY: section 208.265, RSMo 2016. * This rule was previously filed as 14 CSR 10-2.010. Original rule filed Dec. 1, 1976, effective March 11, 1977. Amended: Filed March 4, 1983, effective June 15, 1983. Emergency amendment filed Aug. 13, 1993, effective Aug. 23, 1993, expired Dec. 20, 1993. Amended: Filed Aug. 13, 1993, effective March 10, 1994. Amended: Filed Oct. 6, 2017, effective May 30, 2018.*

**Original authority: 208.265, RSMo 1976.*

**7 CSR 10-7.020 Definitions for Missouri
State Transit Assistance Program**

PURPOSE: This rule defines terms applicable to the Missouri State Transit Assistance Program and used in 7 CSR 10-7.020 through 7 CSR 10-7.030.

(1) Definitions. When used in administrative rules 7 CSR 10-7.020 through 7 CSR 10-7.030, the following words and phrases have the meaning set forth in this rule:

(A) Agency—a Missouri non-profit corporation eligible to receive directly or indirectly Federal Transit Administration urban or nonurban formula funding, or a governmental entity within the state of Missouri eligible to receive directly or indirectly Federal Transit Administration urbanized or nonurbanized formula transit programs;

(B) Available alternative public transportation—description of public transit services provided in terms of days of the week and hours of the day within an applicant's public mass transportation service area;

(C) Capital costs—expenses incurred from the purchase of facilities, vehicles, or equipment directly supporting the provision of public mass transportation service within Missouri;

(D) Commission—the Missouri Highways and Transportation Commission;

(E) Department—the Missouri Department of Transportation;

(F) Cost efficiency—measures of economic public mass transit services as calculated by dividing the annual operating costs by the annual transit vehicle miles traveled or by dividing the annual operating costs by the annual number of boarding passengers;

(G) Intrastate Transportation Authority—county first class transit authority as defined in section 238.400, RSMo;

(H) Public mass transportation service provider—a city, a city transit authority, a city utilities board, or an interstate transportation authority as such terms are defined in section 94.600, RSMo, an intrastate transportation authority, or an agency receiving funds from either the Federal Transit Administration urbanized or nonurbanized formula transit programs;

(I) Operating costs—expenses incurred in the delivery, maintenance, and administration of public mass transportation service within Missouri;

(J) Past and projected public mass transportation ridership—annual transit vehicle boardings in Missouri by passengers of public mass transit services, also known as unlinked passenger trips;

(K) Public mass transportation service area population—census population within the geographic area in which the applicant provides public mass transportation service; and

(L) U.S. census urbanized area—a contiguous geographic area with a population of fifty thousand (50,000) persons or more that is designated as such by the Bureau of the Census of the United States Department of Commerce.

*AUTHORITY: section 226.195, RSMo Supp. 2012. * Original rule filed Jan. 18, 2013,*



effective Aug. 30, 2013.

*Original authority: 226.195, RSMo 2011.

7 CSR 10-7.030 Distribution of Funds Appropriated to the Missouri State Transit Assistance Program

PURPOSE: This rule establishes procedures for the distribution of funds appropriated to the Missouri State Transit Assistance Program under section 226.195, RSMo.

(1) Applicants shall complete and submit to the commission a Missouri State Transit Assistance Application for the commission to make its determination of eligibility for the distribution of state financial assistance under the Missouri State Transit Assistance Program. The Missouri State Transit Assistance Application is available on the department's website at <http://www.modot.org/othertransportation/transit/transitapplicationsreportsprograms.htm>.

(2) Criteria. The following criteria will be used to distribute state financial assistance to eligible public mass transportation service providers under section 226.195, RSMo:

(A) Eligibility.

1. Applicant shall be a mass transportation service provider and shall be one (1) of the following:

- A. A city;
- B. A city transit authority;
- C. A city utilities board;
- D. An interstate transportation authority as such term is defined in section 94.600, RSMo;
- E. An intrastate transportation authority; or
- F. An agency receiving funding, either directly or as a sub-recipient, from either the Federal Transit Administration urbanized or nonurbanized formula transit programs.

2. Applicant shall show that it will incur operating or capital costs to provide public mass transportation service in Missouri; and

(B) Distribution of state financial assistance shall be made on the basis of population, ridership, cost and efficiency of the public mass transportation service provider's program, availability of alternative public transportation in the service area, and local effort or tax support. The commission will determine the allocation of state transit assistance funding to urbanized areas and the allocation to other than urbanized areas.

1. For applicants providing public mass transportation services in U.S. Census urbanized areas with a population of fifty thousand

(50,000) persons or greater, the distribution of state financial assistance will be made on the basis of relative point scores determined by the following factors: three- (3-) year average of Missouri ridership (maximum twenty-four and one-half (24.5) points); public mass transportation service area population in Missouri (maximum twenty-four and one-half (24.5) points); annual operating cost of the Missouri portion of the program (maximum twenty-four and one-half (24.5) points); efficiency of the program (maximum one (1) point); availability of alternative public transportation in the public mass transportation service area (maximum one (1) point); and local effort or tax support (maximum twenty-four and one-half (24.5) points); and

2. For applicants providing public mass transportation in areas other than U.S. Census urbanized areas, the distribution of state financial assistance will be made on the following basis of relative point scores determined by the following factors: public mass transportation service area population in Missouri (maximum forty-nine (49) points); three- (3-) year average of Missouri ridership (maximum ten (10) points); annual operating cost of the Missouri portion of the program (maximum twenty-nine (29) points); efficiency of the program (maximum one (1) point); availability of alternative public transportation in the public mass transportation service area (maximum one (1) point); and local effort or tax support (maximum ten (10) points).

(3) Applications, Awards, and Disbursements.

(A) Applications will be accepted each year.

(B) Applications will be processed each year. The commission will review the applications. The commission will use the information in the application as well as the other documentation required by this rule to determine if the application is approved. The commission reserves the right to request additional information. The commission may deny funding as a result of applicant's failure to fully and accurately complete the application.

(C) Announcements of financial assistance to applicants will be made each year.

(D) Awards will be made for a period of twelve (12) months. Disbursements will be made monthly on a reimbursable basis. The commission will review and approve the expenditures on the invoices.

(E) All commission determinations under this rule including, but not limited to, approval or disapproval of applications, the amount of distributed state assistance, and all other determinations are final and not subject to appeal.

(4) Information. Information regarding the Missouri State Transit Assistance Program may be obtained from the transit section in the Multimodal Operations Division, 105 West Capitol Avenue, PO Box 270, Jefferson City, MO 65102, (573) 751-2523.

AUTHORITY: section 226.195, RSMo Supp. 2012. Original rule filed Jan. 18, 2013, effective Aug. 30, 2013.*

*Original authority: 226.195, RSMo 2011.