

---



---

**Rules of**  
**Department of Public Safety**  
**Division 75–Peace Officer Standards and**  
**Training Program**  
**Chapter 4–Certification of Instructors**

<b>Title</b>		<b>Page</b>
<b>11 CSR 75-4.010</b>	Types of Instructor Certification and Limitations of Instructors .....	3
<b>11 CSR 75-4.020</b>	Application Procedures for Instructor Certification .....	4
<b>11 CSR 75-4.030</b>	Instructor Certification Procedures .....	9
<b>11 CSR 75-4.040</b>	Evaluation of Instructors .....	9
<b>11 CSR 75-4.050</b>	Decertification of Instructors and Appeals Program.....	9
<b>11 CSR 75-4.060</b>	Decertification of Instructors (Rescinded June 29, 1989) .....	10

**Title 11—DEPARTMENT OF  
PUBLIC SAFETY**

**Division 75—Peace Officer Standards  
and Training Program**

**Chapter 4—Certification of Instructors**

**11 CSR 75-4.010 Types of Instructor  
Certification and Limitations of  
Instructors**

*PURPOSE: This rule defines and describes types of and requirements for a certified instructor, basic qualifications and limitations imposed upon instructors and criteria for evaluating certified instructors.*

(1) The director or his/her designated representatives shall certify instructors qualified to teach in one (1) or more of the prescribed training courses. Certification will be in accordance with the provisions of this chapter. The final decision regarding applicability of these provisions shall rest with the director or his/her designated representatives.

(2) Instructors shall be certified on the basis of minimum qualifications in the areas of education, training, experience and ability to provide instruction. It shall be the continuing responsibility of the sponsoring training center director to see that instructors are assigned only topics which they are qualified to teach and that they are supervised on a regular basis to insure that instructional excellence is maintained.

(3) Types and Length of Instructor Certification.

(A) Instructor certification shall be two (2) types, generalist and specialist. Both types of instructor certification will be issued for three (3)-year periods. At the end of the three (3)-year period, certification may be renewed. Proper notification shall be provided by Peace Officer Standards and Training (POST) at appropriate intervals to permit sufficient time for certified instructors to avoid lapse of eligibility.

(B) Generalist Instructor. This type of certification is awarded to applicants who have sufficient education, experience, and training as peace officers or federal law enforcement officers to be considered competent to provide overall general instruction in a certified course. Certification of a generalist instructor will be granted only upon completion of all requirements.

1. All applicants for certification as a generalist instructor shall have a minimum of five (5) years of experience as a peace officer or federal law enforcement officer as defined

in 11 CSR 75-2.010 and shall comply with the following requirements:

A. During the first year of appointment, a generalist instructor shall have completed an instructor development training course which has been approved by the director or his/her designated representatives; and

B. At the time of appointment, possess a minimum of a baccalaureate degree from any accredited college or university.

(C) Specialist Instructor.

1. This type of certification is limited in subject matter and is awarded to applicants on the basis of their education, specialized training and experience in the subject area to be instructed.

2. All applicants for certification as a specialist instructor shall have a minimum of three (3) years' practical experience in the subject area to be taught.

3. All applicants for certification as a specialist instructor also shall comply with the following requirements:

A. Possess a minimum of a high school diploma or its equivalent; and

B. Possess diplomas, certificates or other appropriate *indicia* which attest to the special knowledge and preparation in the subject area to be instructed; and

C. If the subject area to be taught is clearly in the domain of law enforcement, applicants shall be required to have a minimum of three (3) years of experience as a peace officer or federal law enforcement officer as defined in 11 CSR 75-2.010; or

D. During the first year of original certification, have completed an instructor development training course which has been approved by the director or his/her designated representatives.

(D) Special Certification or Exceptions.

1. Guest lecturers or outside instructors approved by the director of a certified training center and under the supervision of a certified instructor responsible for the particular subject or course; or

2. Maintain files which show the basis of their education, specialized training and experience in the subject area to be instructed, will not be required to obtain certification. In no event may the use of noncertified lecturers exceed five percent (5%) of the total instruction for the basic one hundred twenty (120)-hour course, ten percent (10%) for the three hundred (300)-hour course, ten percent (10%) for the four hundred seventy (470)-hour course, twenty percent (20%) for the six hundred (600)-hour course or twenty percent (20%) for the one thousand (1000)-hour course.

(4) Limitation on Hours of Instruction.

(A) No instructor shall be scheduled to instruct in more than thirty percent (30%) of the hours of academic subject matter during the basic one hundred twenty (120)-hour course, three hundred (300)-hour course, four hundred seventy (470)-hour course or the basic six hundred (600)-hour course or the one thousand (1000)-hour course.

(B) The provision in subsection (4)(A) shall not preclude the use of instructors in excess of thirty percent (30%) of the total hours. If particular, unusual or emergency circumstances exist subsection (4)(A) may be waived by the director or his/her designated representatives. Requests for waivers must be made in writing, setting out in full detail the reasons for the waiver request.

(5) Requirements for Instructor Sponsorship by a Certified Training Center.

(A) Any applicant seeking certification as an instructor must be sponsored by a certified training center director or a director of a training center whose application for certification is under process by the director or his/her designated representatives.

(B) A training center director shall only sponsor applicants, certification as an instructor, which will be used by the training center to teach basic training within one (1) year of the certification date.

(C) Once an applicant has been certified in accordance with POST rules, the instructor may present the same level and type of instruction in any certified training center.

(7) No credit will be given to any officer for any course that is taught with one (1) or more instructors who have not been certified by the director or his/her designated representatives, unless specifically exempted by POST rules.

*AUTHORITY: sections 590.123 and 590.135(2), RSMo (Cum. Supp. 1997). \* Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded and readopted: Filed April 12, 1989, effective June 29, 1989. Amended: Filed Aug. 30, 1991, effective Jan. 13, 1992. Amended: Filed June 2, 1992, effective Feb. 26, 1993. Amended: Filed April 13, 1993, effective Oct. 10, 1993. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994. Amended: Filed Aug. 11, 1995, effective March 30, 1996. Amended: Filed Sept. 10, 1997, effective March 30, 1998.*

*\*Original authority: 590.123, RSMo (1978) and 590.135(2), RSMo (1978), amended 1988, 1993, 1995.*

**11 CSR 75-4.020 Application Procedures for Instructor Certification**

*\*Original authority: 590.110, RSMo (1978), amended 1988, 1993, 1994 and 590.120 and 590.135, RSMo (1978), amended 1988, 1993, 1995.*

*PURPOSE: This rule defines the process of applying for certification as an instructor.*

(1) An original Instructor Application Form I-2 shall be issued to a qualified applicant who has never been certified as either a generalist or specialist instructor. Instructor certification is issued for a three (3)-year period by the director or his/her designated representatives. All original applicants must submit copies of all transcripts, diplomas or other verifying documents to support education, training or professional history.

(2) A renewal Instructor Application Form I-2 shall be issued to a qualified applicant currently certified as a generalist or specialist instructor at the end of each three (3)-year period. A certified instructor who desires to renew his/her certification for another three (3) years must complete and return the application prior to ninety (90) days of the expiration date of the current certification.

(A) To qualify for a renewal of certification an instructor must—

1. Have provided instruction in a certified training program at least one (1) time each year during the three (3) years of the certification period;

2. Receive the sponsorship of a training center director;

3. The director or his/her designated representatives shall supply training center directors with Instructor Application Forms I-2 for initial and renewed instructor certification. Training center directors shall distribute these forms to qualified instructor applicants and renewal candidates; and

4. Each Instructor Application Form I-2, with any required attachments, must be submitted by the applicant to the Missouri Department of Public Safety, Peace Officer Standards and Training Program, P.O. Box 749, Jefferson City, MO 65102 for appropriate action.

*AUTHORITY: sections 590.110, RSMo (1994), 590.120 and 590.135, RSMo (Cum. Supp. 1997). \* Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded and readopted: Filed April 12, 1989, effective June 29, 1989. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994. Amended: Filed Aug. 11, 1995, effective March 30, 1996. Amended: Filed Sept. 10, 1997, effective March 30, 1998.*



STATE OF MISSOURI  
DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF THE DIRECTOR

# INSTRUCTOR APPLICATION

## FORM I-2

THIS FORM **MUST** BE COMPLETED FOR EACH INDIVIDUAL REQUESTING INSTRUCTOR CERTIFICATION OR RENEWAL AS DEFINED UNDER CHAPTER 590, RSMo. THIS FORM MUST BE COMPLETED AND APPROVED BEFORE INSTRUCTOR CERTIFICATION IS ISSUED.

MO 812-0314 (2-97)

**GENERAL INSTRUCTIONS****Section A: Individual Information**

- **Full name** of individual, listing last name first, first name and middle initial.
- **Home Address** to include street, city, county and zip code.
- **Home Telephone**
- **Birth date** of applicant to include month, day and year.
- **Sex**

**Section B: Employment History**

- **Dates of Employment**
- **Agency** to include the name of the agency the applicant is affiliated with
- **Total years** of working for that particular agency

**Section C: Certification requested****Generalist Qualifications**

- Be sponsored by a Missouri certified law enforcement training academy.
- Have a minimum of five years of experience as a peace officer.
- Have successfully completed a POST approved instructor development course. (Attach copy)
- Possess a minimum of a baccalaureate degree from any accredited college or university. (Attach copy)

If the only requirement for the Generalist certification that you are lacking is the POST approved instructor development course you can be certified for a one year period as a Tentative Generalist. If you do not receive the instructor development course within one year your certification will be invalid.

If you have not had an instructor development course, but have one scheduled enter the date of the course in the space provided.

**Specialist Qualifications**

- Be sponsored by a Missouri certified law enforcement training academy.
- Have a minimum of three years of practical experience in the area to be taught.
- Possess a minimum of a high school diploma or its equivalent. (Attach copy)
- Possess diplomas, certificates or other appropriate documentation which attest to the special knowledge and preparation in the subject area to be instructed. (Attach copy)

If the subject area to be taught is clearly in the domain of law enforcement, have a minimum of three years experience as a peace officer or federal law enforcement officer.

If all of the requirements are met then the curricula codes should be put on the form. **Do not put the name of the course on the form, only put the curricula codes.** Attach a copies of diplomas, certificates or other appropriate documentation for the curricula areas that are requested.

The codes are on the back of the application.

**Section D: OTHER CERTIFICATION REQUIREMENTS**

- Attach a copy of your high school diploma or equivalent.
- Attach a copy of your advanced degree.

**Section E: REQUIRED ADDITIONAL ATTACHMENTS**

- Attach a detailed resume which indicates law enforcement experience in the subject areas you are teaching. If the applicant is not a law enforcement officer or federal law enforcement officer and the subject area to be taught is not in the domain of law enforcement then include a resume that indicates experience or expertise in the area you are to be instructing.

**Section F: Attestation of Applicant and Training Center Director**

- **Applicant** - Attests that the information provided is accurate and true in accordance with Chapter 590 RSMo.
- **Training Center Director**- Attests that the applicants information contained upon this application has been verified as being true and accurate. The Director also agrees to have verified the applicant instruct in their academy in the first year of sponsorship.

The form can be mailed back to the following address:

The POST Program  
Department of Public Safety  
Post Office Box 749  
Jefferson City, MO 65102  
(573) 751-8238



MISSOURI DEPARTMENT OF PUBLIC SAFETY  
PEACE OFFICER STANDARDS AND TRAINING  
**INSTRUCTOR APPLICATION FORM I-2**

**POST PROGRAM USE ONLY**

- HIGH SCHOOL DIPLOMA     INSTRUCTOR DEVELOPMENT COURSE  
 RESUME     ADVANCED DEGREE     ORIGINAL SIGNATURE

This form must be completed by each individual requesting certification or renewal as defined under Chapter 590, RSMo. This form must be completed and approved before instructor certification is issued.

<b>SECTION A</b>	<b>INDIVIDUAL INFORMATION</b>				
	NAME - LAST		FIRST	MI	SOCIAL SECURITY NUMBER
	ADDRESS			CITY	ZIP CODE
	HOME TELEPHONE NUMBER ( )	BIRTH DATE (MM DD YY)	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	COUNTY	
<b>SECTION B</b>	<b>PEACE OFFICER OR FEDERAL LAW ENFORCEMENT OFFICER EMPLOYMENT HISTORY (If applicable)</b>				
	DATES OF EMPLOYMENT		AGENCY	TOTAL YEARS	
	FROM	TO			
<b>SECTION C</b>	<b>CERTIFICATION REQUESTED (Check Generalist or Specialist and whether this is an Original or Renewal)</b>				
	<input type="checkbox"/> GENERALIST <input type="checkbox"/> ORIGINAL <input type="checkbox"/> RENEWAL Graduated from a POST Approved Instructor Development Course <input type="checkbox"/> YES If YES, attach a copy of the Certificate of Completion. <input type="checkbox"/> NO If NO, are you scheduled to take the course? <input type="checkbox"/> NO <input type="checkbox"/> YES Date of course? _____				
	NOTE: Need a minimum of a baccalaureate degree. See Section D.				
	<input type="checkbox"/> SPECIALIST <input type="checkbox"/> ORIGINAL <input type="checkbox"/> RENEWAL				
	CURRICULA CODES (ON BACK OF FORM)				
	SPECIALIZED SUBJECTS				
	DOCUMENTS ATTESTING TO EXPERIENCE AND EXPERTISE SHOULD BE ATTACHED FOR EACH CODE LISTED.				
<b>SECTION D</b>	<b>OTHER CERTIFICATION REQUIREMENTS</b>				
	Graduated from High School or G.E.D. <input type="checkbox"/> YES <input type="checkbox"/> NO Graduate from an Accredited College or University. <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Associates Degree <input type="checkbox"/> Bachelors Degree <input type="checkbox"/> Masters Degree <input type="checkbox"/> PHD/juris Prudis				
	<b>REQUIRED ADDITIONAL ATTACHMENTS</b>				
<b>SECTION E</b>	Attach a detailed resume which indicates law enforcement experience in the subject areas you are teaching. If the applicant is not a law enforcement officer or federal law enforcement officer and the subject area to be taught is not in the domain of law enforcement then include a resume that indicates experience or expertise in the area that you are to be instructing.				
	The undersigned certifies that the information and attachments are true and correct.				
	APPLICANT			DATE	
<b>SECTION F</b>	Sponsorship, the undersigned training center director has evaluated the applicant and agrees to have them instruct in the first year of sponsorship.				
	TRAINING CENTER DIRECTOR			DATE	

MO 812-0314 (2-97)

CODE	CURRICULA	CODE	CURRICULA	CODE	CURRICULA	CODE	CURRICULA	SKILL DEVELOPMENT
O5	ADMINISTRATIVE PROCEDURES	ICP	Crime Prevention					Defensive Tactics
O5A	Orientation/Rules and Regulations	DAB	Dealing with Aggressive Behavior	4W	Criminal Investigation			Defensive Tactics/Use of Force
	Basic Study Skills and Notetaking	ISP	Suicide Prevention	4X	Crime Scene Processing and Investigation	7QQ		Handcuffing and Restraining Devices
	Exams	6P	Dealing with Death	4I	Fingerprint Evidence	7RR		Control Techniques
	LEGAL STUDIES	6Q	Stress Management	4L	Interrogation Process	7SS		Active Defensive Measures
	Constitutional Law	6R	Health, Fitness and Nutrition	4M	Informant Use	7TT		Intermediate Weapons
2I	Introduction to Law		TECHNICAL STUDIES		Case and Trial Preparation	7UU		Weapons Retention and Disarming
2C	The Criminal Process		Patrol		County & Municipal Offenses	7VV		Officer Survival
2F	Rules of Evidence	6S	Introduction - Preparation for Duty	CM1	Property Crime Offense Investigations	OS		Exam/Practical Exam
2J	Admissions/Confessions/Miranda	6T	Service Duties of the Peace Officer	CM2	Theft Offense Investigations	GFT		Ground Fighting Techniques
2K	Contract/Detention/Arrest	5B	Radio Communication Procedures	CM3	Burglary Offense Investigations	UFS		Use of Force Scenarios
2L	Prisoner Rights and Privileges	7AA	Preventive Patrol	CM4	Assault Investigations			Firearms
2E	Searches, Seizures, Search Warrant	7BB	Field Interviews	CM5	Robbery Offense Investigations	7LA		Legal Aspects of Firearms
2M	Non-Fourth Amendment Seizures	6C	Mechanics of Arrest and Control	4E	Death Investigations	7WW		Fundamentals of Marksmanship
2N	Stop and Frisk	7O	Search of Persons/Vehicles	4O	Intro to Drug Identification/Investigations	7XX		Shooting Stance/Loading/Dry Firing
2P	Search Incident to Arrest	6B	Vehicle Stops	CM6	Signs/Symptoms of Chemical Dependency	7YY		Skill Development - Handgun
2Q	Searches/Seizures, Without a Warrant	7DD	Day vs. Night Patrol	4F	Sexual Offense Investigations	7ZZ		Handgun Qualification
2R	Peace Officer Liability	7EE	Emergency Response/Building Searches	CM7	Bad Check Investigations	7AAA		Shotgun Introduction
CLA	Criminal Constitutional Law Update	7FF	Gangs, Transients and Organized Crime	4B	Auto Theft Investigations	7BBB		Skill Development - Shotgun
2B	Court Organization & Procedure	7GG	Civil Disturbance Response	CM8	Criminal Intelligence	7CCC		Shotgun Qualification
2H	Courtroom demeanor	DPC	Disturbance and Prowler Calls	7K	Arson and Explosives Investigations	7EEE		Stress Combat Courses
MSA	Missouri Statutory Law	7HH	Survival Mentality	CM9	Explosives Recognition/Search Technique	7NF		Nightfire - Handgun/Shotgun
2S	General Provisions	7H	Hazardous Materials	5D	Report Writing	CM		Chemical Munitions
MSB	Criminal Statutes	DAR	Introduction to DARE	5E	Memoranda	HKR		H & K Rifle
2U	Justification - Use of Force	P1	Physical and Electronic Security Aids	5F	Introduction to Report Writing			Physical Training
3G	Complaint and Summons	P2	Record System & Uniform Crime Report	5G	Interviewing Skills	HFN		Health, Fitness and Nutrition
3H	Registration and Licensing	CB1	Courtroom Management - Bailiff	7A	Report Writing Exercises			Driver Training
3I	Traffic/Vehicle Equipment Regulations	CB2	First Response to Hostage Situations	7B	Juvenile Justice & Procedures	8J		Emergency Maneuver Techniques
3K	Ethics and Professionalism	CB3	High Threat Trials	7I	Introduction, Jurisdiction & Certification	8K		Skill Development Day/Night
DV	Domestic Violence	CB4	Prisoner Movement & Use of Restraints	7J	Judicial Custody			Practical Application Exercises
6A	Crisis Intervention/Domestic Violence	CB5	Court Process/Orders of Protection	7K	Juvenile Interrogation/Interviews			SPECIALIZED SUBJECTS
6M	Child Abuse & Neglect	CB6	Basic Security Issues in the Court	7L	Fingerprinting and Lineups	MHP		Missouri State Highway Patrol
HB	Human Behavior	CB7	Prisoner Transportation	7M	Related Missouri Statutes	WP		Missouri State Water Patrol
6I	Tactical Communications	CB8	Jury Procedures	7N	First Aid (First Responder)	CD		Missouri Department of Conservation
VJ	Verbal Judo	4P	Courtroom Evacuation	7NN	DPS - Approved First Responder Course	90		Miscellaneous Subjects
6J	Communication Obstacles	4Q	Jail Population Management	7OO	CPR			
6K	Cultural Diversity	4R	Processing & Documentation Procedures	7PP	AIDS and Other Blood Borne Pathogens			
6L	Community Problem Solving	4S	Basic Security Principles		General First Aid Introduction			
		3J	Traffic Accident/Law Enforcement					
		3B	STARS/Accident Rep Writing/Diagramming					
		4T	Accident Investigation					
		4U	Introduction to Traffic RADAR					
		3C	DWI Investigation and Reporting					
			Traffic Control and Direction					

MO 812-0314 (2-97)

**11 CSR 75-4.030 Instructor Certification Procedures**

*PURPOSE:* This rule describes how the Peace Officer Standards and Training Program processes the instructor applications for certification.

(1) Upon receiving the Instructor Application Form I-2 (see 11 CSR 75-4.020), the director or his/her designated representatives will review the applicant's education, training and experience; and the completeness of the application for compliance with Peace Officer Standards and Training (POST) rules.

(2) The director or his/her designated representatives shall have the option of—1) certifying, 2) certifying with stipulated conditions or 3) not certifying applicants applying for instructional certification.

(3) If the director or his/her designated representatives determine that the application meets the requirements of POST rules, the director shall grant certification. Certification of instructors by the director or his/her designated representatives will be in the form of a letter and certificate so stating to the applicant, with a copy sent to the sponsoring training center director. The certification letter shall specify the type of certification and stipulated conditions, if any. The certificate shall name the certified instructor and shall specify the type of certification granted.

(4) If the director or his/her designated representatives determine that the application does not meet the requirements of POST rules, the director or his/her designated representatives shall specify in writing and forward to the applicant and the sponsoring training center director the reasons upon which the adverse determination is based. Notice of the director's or his/her designated representatives' determination shall be issued no later than thirty (30) days following receipt of the application, except in instances for cause shown.

*AUTHORITY:* section 590.135, RSMo (Cum. Supp. 1997). \* Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded and readopted: Filed April 12, 1989, effective June 29, 1989. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994. Amended: Filed Sept. 10, 1997, effective March 30, 1998.

\*Original authority 1978, amended 1988, 1993, 1995.

**11 CSR 75-4.040 Evaluation of Instructors**

*PURPOSE:* This rule describes the requirements for evaluation of certified instructors.

(1) New instructors shall be evaluated by the sponsoring training center director prior to requesting certification from the Department of Public Safety's Peace Officer Standards and Training (POST) Program.

(2) Records which indicate the name of certified instructor(s), course subject(s) taught, the time length of the course subject(s) taught, the date(s) when the course subject was taught, and the total number of hours in any basic training course taught by each instructor shall be kept in each basic training course file.

(3) Certified instructors may be evaluated by POST staff at any time they are teaching a basic training course. Instructors will be evaluated on their presentation, knowledge of the subject matter, and for properly following certified objectives and lesson plans.

(4) If the training center director receives from a student, staff, or any source complaints or negative criticism regarding an instructor, the director shall keep written records of such complaints, and will document what action or response was made in regard to the complaints or criticism. If the action or response results in the discipline, suspension, or dismissal of an instructor, the training center director shall notify POST within thirty (30) days.

*AUTHORITY:* section 590.120, RSMo (Cum. Supp. 1997). \* Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded and readopted: Filed April 12, 1989, effective June 29, 1989. Amended: Filed June 2, 1992, effective Feb. 26, 1993. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994. Amended: Filed Aug. 11, 1995, effective March 30, 1996. Amended: Filed Sept. 10, 1997, effective March 30, 1998.

\*Original authority 1978, amended 1988, 1993, 1995.

**11 CSR 75-4.050 Decertification of Instructors and Appeals Program**

*PURPOSE:* This rule defines the procedure for decertification of instructors and the appeals process to be used in disputed cases.

(1) Instructor certification indicia shall remain the property of the Department of Public Safety's Peace Officer Standards and Training Program and the director or his/her designated representatives shall have the power to cancel, recall, suspend or revoke any certificate or award for cause as they determine, which shall include, but not be limited to, the following:

(A) Certification issued in error or through fraudulent application; and

(B) Certification issued to instructors who are unqualified to continue teaching;

(C) Conviction of a felony including the receiving of a suspended imposition of sentence following a plea or finding of guilty to a felony charge;

(D) Conviction of a misdemeanor involving moral turpitude;

(E) Use or possession of, or trafficking in, any illegal substance; and

(F) Gross misconduct indicting inability to function as a peace officer, or a law enforcement instructor.

(2) Review of Instructor Certification.

(A) Review of an instructor's certification may be initiated upon the written request of a chief executive officer, training center director or other reliable source. A review also may be initiated by the director or his/her designated representatives in the absence of external requests.

(3) Notice of Adverse Determination and Request for Hearing.

(A) In all cases where the director or his/her designated representatives disapproves an application for instructor certification or cancels, recalls, suspends or revokes any previously issued instructor certification, the director or his/her designated representatives must specify in writing and forward to the individual and the training center director, by certified mail, return receipt requested, the reasons upon which the adverse determination is based.

(B) The individual may file a written request for a hearing on the adverse determination. If filed, the request must be received by the director or his/her designated representatives not later than fifteen (15) days after the date of mailing by the individual of the adverse notice.

(C) The hearing procedure to be used in all matters regarding instructional certification shall be governed by the Administrative Rules and Review Act, Chapter 536, RSMo.

*AUTHORITY:* section 590.120, RSMo (Cum. Supp. 1997). \* Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded and





*readopted: Filed April 12, 1989, effective June 29, 1989. Emergency rescission and rule filed June 15, 1994, effective Aug. 28, 1994, expired Dec. 25, 1994. Rescinded and readopted: Filed June 2, 1994, effective Nov. 30, 1994. Amended: Filed Sept. 10, 1997, effective March 30, 1998.*

*\*Original authority 1978, amended 1988, 1993, 1995.*

**11 CSR 75-4.060 Decertification of Instructors**

(Rescinded June 29, 1989)

*AUTHORITY: section 590.120, RSMo (1986). Original rule filed Aug. 12, 1980, effective Nov. 13, 1980. Rescinded: Filed April 12, 1989, effective June 29, 1989.*