# Rules of
## Department of Revenue
### Division 30—State Tax Commission
#### Chapter 2—Original Assessment

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Chapter 2—Original Assessment

12 CSR 30-2.010 Appeals from the Department of Revenue or State Collector of Revenue

(Rescinded July 16, 1979)


Ellsworth Freight Lines, Inc. v. Missouri Highway Reciprocity Commission, 568 SW2d 521 (Mo. banc 1978). Trucking companies seeking refund of motor vehicle registration fees must exhaust administrative remedies before seeking judicial review, despite assertion by companies of “federal rights” violation.

John Calvin Manor Inc. v. Aylward, 517 SW2d 59 (1974). While the decisions of the tax commission are subject to judicial review, the circuit court does not have the authority to substitute its opinion as to value for the opinion of the administrative agency upon record evidence under which different conclusions might be drawn in the exercise of administrative discretion.

St. Louis County v. State Tax Commission, 515 SW2d 446 (1974). Court here adhered to the general rule that technical rules of pleading are not applied to applications for relief filed with the State Tax Commission and if a petition fairly presents the claimed error or illegality it will be deemed sufficient for the purpose.

State ex rel. Wilson Chevrolet, Inc. v. Wilson, 332 SW2d 867 (1966). Upon appeal from a decision of a local board of equalization to the State Tax Commission, the hearing is de novo as a contested case with a record necessarily made of the evidence adduced and of which decision of the State Tax Commission upon such appeal, a judicial review may be had.


12 CSR 30-2.011 Completion of Forms by Assessors to be Used in Original Assessment by the State Tax Commission

PURPOSE: This rule sets forth procedures to be used by assessors in the completion of forms for original assessment by the commission.

(1) Unless otherwise provided, each assessor in the state shall estimate on Form 30, Schedule 14 the market value of property owned by each railroad, telegraph, telephone, express company and other similar public utility corporations, companies and firms (afterwards referred to as company) doing business within his/her jurisdiction.

(2) Each assessor in the state shall provide a breakdown of the market value and assessment of real estate held by each company within his/her jurisdiction on Form 30, Schedule 15.

(3) Each assessor in the state shall provide a breakdown of the market value and assessment of motor vehicles held by each company within his/her jurisdiction on Form 30, Schedule 16.

(4) These forms shall be completed by each assessor per the attendant instructions and returned to the respective company, county clerk and state tax commission on, or before April 20 of each year.


12 CSR 30-2.015 Utility Property to be Assessed Locally and by the State Tax Commission

PURPOSE: This rule sets forth that railroad and utility property which is to be assessed by the local assessor and that property which is originally assessed by the state tax commission

(1) The real and tangible personal property of water companies, gas distribution companies, cable television companies and rural electric cooperatives is to be assessed by the local assessor for ad valorem tax purposes.

(2) The real and tangible personal property of railroad companies is to be assessed as follows for ad valorem tax purposes:

A) The local assessor will assess—
1. Construction work in progress;
2. Materials and supplies;
3. Motor vehicles;
4. Office furniture, office equipment, office fixtures;
5. Office buildings, warehouses;
6. Roundhouses, workshops;
7. Land and buildings not assessed as distributable property; and
8. Communication equipment not used in the movement of passengers and freight; and

B) The state tax commission will originally assess—
1. Rail, ballast, ties, switches, switching equipment;
2. Roadbed, superstructure, bridges, trestles, culverts;
3. Railroad right-of-way, leased railroad lines, depots, water tanks and turntables;
4. Rolling stock, engines, hand cars;
5. Communication equipment used in the movement of passengers and freight; and
6. Any other property used directly in the movement of passengers and freight.

(3) The real and tangible personal property of telephone and telegraph companies is to be assessed as follows for ad valorem tax purposes:

A) The local assessor will assess—
1. Motor vehicles;
2. Construction work in progress;
3. Materials and supplies;
4. Office furniture, office equipment, office fixtures;
5. Office buildings and land;
6. Land held for future use;
7. Buildings used predominantly to house local property and land;
8. Workshops, warehouses and land; and
9. Work equipment and other general equipment; and

B) The state tax commission will originally assess—
1. Central office equipment;
2. Station apparatus and station connections;
3. Large private branch exchanges;
4. Poles, lines, cable, wire, conduit, easements therefor and rights-of-way;
5. Microwave towers and sites;
6. All buildings used predominantly for housing distributable equipment and land associated with the buildings; and
7. Any other equipment directly used in the provision of telephone or telegraph service.
(4) The real and tangible personal property of pipeline companies is to be assessed as follows for ad valorem tax purposes:

(A) The local assessor will assess—
1. Motor vehicles;
2. Construction work in progress;
3. Materials and supplies;
4. Office furniture, office equipment, office fixtures;
5. Land held for future use;
6. Communication equipment not used for control of the movement of gaseous or liquid products;
7. Workshops, buildings, warehouses, storage tanks, loading and unloading facilities; and
8. Land associated with other locally assessed property; and
(B) The state tax commission will originally assess—
1. Field lines, line pipe and fittings;
2. Compressor station equipment and buildings;
3. Pumping equipment and buildings;
4. Measuring and regulating equipment and housing buildings;
5. Communication equipment used for control of transportation of gas or liquid products; and
6. Land and right-of-way associated with other distributable property.

(5) The real and tangible personal property of electric companies is to be assessed as follows for ad valorem tax purposes:

(A) The local assessor will assess—
1. Motor vehicles;
2. Construction work in progress;
3. Materials and supplies;
4. Office furniture, office equipment, office fixtures;
5. Coal piles, nuclear fuel;
6. Land held for future use;
7. Workshops, warehouses, office buildings and generating plant structures;
8. Communication equipment not used for control of generation and distribution of power;
9. Roads, railroads and bridges;
10. Reservoirs, dams and waterways; and
11. Land associated with other locally assessed property all generating plant land; and
(B) The state tax commission will originally assess—
1. Boiler plant equipment, turbogenerator units and generators;
2. Station equipment;
3. Towers, fixtures, poles, conductors, conduit transformers, services and meters;
4. Substation equipment, fences;
5. Right-of-way;
6. Reactor, reactor plant equipment, cooling towers;
7. Communication equipment used for control of generation and distribution of power; and
8. Land associated with distributable property.


12 CSR 30-2.016 Allocation of Unit Value

PURPOSE: This rule sets forth a precise method for the allocation of the unit value of all originally assessable companies operating in Missouri.

(1) The unit value of the following originally assessable companies operating in Missouri will be allocated to Missouri using the schedule of accounts as prescribed on the commissions’ Aggregate Statement of Taxable Property in accordance with the factors set forth in this rule:

(A) Bridge Companies. The valuation allocated to Missouri should be based on the following factor:
1. The ratio of linear feet of the bridge and its approaches within the state to the entire length of the bridge and its approaches;

(B) Electric Companies. The valuation allocated to Missouri should be based on the following factors and percentage weights:
1. The ratios of total gross plant in service, total net plant in service, total operating revenues and net operating income within the state to the aggregate amounts of these factors of the electric company. These factors are assigned the following percentage weights:

<table>
<thead>
<tr>
<th>Factor</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Gross plant in service</td>
<td>30%</td>
</tr>
<tr>
<td>B. Net plant in service</td>
<td>30%</td>
</tr>
<tr>
<td>C. Total operating revenues</td>
<td>20%</td>
</tr>
<tr>
<td>D. Net operating income</td>
<td>20%</td>
</tr>
</tbody>
</table>

(D) Products and Liquid Pipeline Companies. The valuation allocated to Missouri should be based on the following factors and percentage weights:
1. Ratios of gross plant in service and miles of pipe (inch equivalent) and barrel miles within the state to the aggregate amounts of these factors of the company. These factors are assigned the following percentage weights for the 1998 tax year:

<table>
<thead>
<tr>
<th>Factor</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Gross plant in service</td>
<td>43%</td>
</tr>
<tr>
<td>B. Net plant in service</td>
<td>43%</td>
</tr>
<tr>
<td>C. Miles of pipe (inch equivalent)</td>
<td>14%</td>
</tr>
</tbody>
</table>

Beginning in the 1999 tax year, the factors will be assigned the following percentage weights:

<table>
<thead>
<tr>
<th>Factor</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Gross plant in service</td>
<td>45%</td>
</tr>
<tr>
<td>B. Net plant in service</td>
<td>45%</td>
</tr>
<tr>
<td>C. Miles of pipe (inch equivalent)</td>
<td>10%</td>
</tr>
</tbody>
</table>

(E) Railroad Companies. The valuation allocated to Missouri should be based on an arithmetic mean of the following ratios:
1. Ratio of operated mileage (excluding trackage rights) within the state to the total operated mileage of the railroad company;
2. Ratio of locomotive and car miles within the state to the total locomotive and car miles of the railroad company;
3. Ratio of railway operating revenue within the state to the total railway operating revenue of the railroad company;
4. Ratio of ton miles of revenue freight within the state to the total ton miles of revenue freight of the railroad company;
5. Ratio of revenue freight tons originating and terminating within the state to the total revenue freight tons originating and terminating of the railroad company; and
6. Ratio of undepreciated investment in road within the state to the total amount of
undepreciated investment in road of the railroad company;

(F) Terminal Railroad Companies. The value allocated to Missouri should be based on an arithmetic mean of the following ratios:

1. Ratio of operated mileage (excluding trackage rights) within the state to the total operated mileage of the terminal railroad company; and

2. Ratio of undepreciated investment in road within the state to the total amount of undepreciated investment in road of the terminal railroad company;

(G) Telecommunications Companies. The valuation allocated to Missouri should be based on the following factors and percentage weights:

1. The ratios of gross plant in service, total operating revenues and net operating income within the state to the aggregate amounts of these factors for the telecommunications company. The factors are assigned the following percentage weights:

<table>
<thead>
<tr>
<th>Factor</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Gross plant in service</td>
<td>60%</td>
</tr>
<tr>
<td>B. Total operating revenues</td>
<td>20%</td>
</tr>
<tr>
<td>C. Net operating income</td>
<td>20%</td>
</tr>
</tbody>
</table>

(H) Telephone Companies. The valuation allocated to Missouri should be based on the following factors and percentage weights:

1. The ratios of gross plant in service, total operating revenues and net operating income within the state to the aggregate amount of these factors for the telephone company. These factors are assigned the following percentage weights:

<table>
<thead>
<tr>
<th>Factor</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Gross plant in service</td>
<td>60%</td>
</tr>
<tr>
<td>B. Total operating revenues</td>
<td>20%</td>
</tr>
<tr>
<td>C. Net operating income</td>
<td>20%</td>
</tr>
</tbody>
</table>

(I) Private Car Companies. The valuation allocated to Missouri should be based on the following ratios:

1. Ratio of total mileage within the state to the total mileage of the private car company;

2. Ratio of total loaded mileage within the state to the total loaded mileage of the private car company; and

3. Ratio of time spent within the state to the total annual time of the private car company.

**12 CSR 30-2.017 De Minimis Levels of Assessed Valuation of Private Car Companies**

**PURPOSE:** This rule establishes de minimis levels of assessed valuation of private car companies for allocation to Missouri and apportionment to the counties.

(1) Any total assessed value of the distributable property of any private car company within the state which is below five thousand dollars ($5,000) shall be considered de minimis and shall not be subject to ad valorem taxation.

(2) Any total assessed value of the distributable property of any private car company within any county of this state which is below five hundred dollars ($500) shall be considered de minimis and shall not be subject to ad valorem taxation.

**AUTHORITY:** sections 137.022 and 137.023, RSMo (1994). *Original rule filed May 17, 1994, effective Sept. 30, 1994.*

**12 CSR 30-2.021 Original Assessment by State Tax Commission and Appeals**

**PURPOSE:** This rule sets a precise method for appealing final decisions of the State Tax Commission as regards public utilities and those taxpayers coming under the original assessment of the commission.

(A) Every railroad, telegraph, telephone, express company and other and similar public utility corporations, companies and firms (afterwards referred to as company) doing business in Missouri, unless otherwise provided, shall proceed before the State Tax Commission as follows:

1. Each company shall file its report with the State Tax Commission on or before April 1 of each year. Upon receipt of the report, the commission shall certify a tentative assessment to the company. The commission shall set a date upon which an informal hearing will be conducted for the company. At the hearing, the company shall be permitted to submit to the commission evidence and exhibits indicative of the value of the subject property;

(B) Subsequent to the proceedings set out in subsection (1)(A), the commission shall certify a final assessment to the company. Upon receipt of the final assessment, the company, if dissatisfied, shall file a petition for a rehearing, which shall be decided as a contested case, after hearing on the record;

(C) The petition shall be directed to the State Tax Commission. It shall state that the appeal is from the original assessment entered by the commission; the date of the assessment; the name of the taxpayer appealing; the business address of the taxpayer to which notice of hearing may be mailed; a brief statement of why the commission should change or modify the original assessment; and a brief statement of the relief to which complainant may feel entitled. The petition shall be sworn to by the complainant or his/her attorney;

(D) The petition for rehearing shall be filed not more than thirty (30) days after the...
company receives notice of the original assessment. The petition shall be served upon the commission by delivery, personally, to any commissioner or to the secretary of the commission or by registered mail, postage prepaid, addressed to the State Tax Commission at Jefferson City, Missouri. If personal service is made, it may be proven by the affidavit of any person competent to testify by or by the official certificate of any officer authorized under the laws of Missouri to execute process. If the petition is served by mail, it shall be filed as of the date of its delivery by the postal authorities, to the office of the State Tax Commission in Jefferson City, Missouri.

(E) In appeals shall be as in other contested cases pursuant to 12 CSR 30-3.040;

(F) An assistant attorney general will assist the commission at the hearing and in preparing the decision. The commission’s staff attorneys will assist commission staff in presentation of the case; and

(G) The State Tax Commission shall set the matter for hearing at the office of the State Tax Commission, Jefferson City, Missouri, within a reasonable time after that, and notify the complainant and the proper state officer of the date. The notice shall be given to the complainant by first-class mail, postage prepaid, addressed to the complainant’s place of business as given the petition filed.


12 CSR 30-2.030 Appeals from the Local Board of Equalization
(Rescinded March 12, 1984)


** Richmond Heights v. Board of Equalization of St. Louis County, 586 SW2d 338 (Mo. banc 1979). Property owner on appeal to the board of equalization received a reduction in assessment. City attempted to appeal to the State Tax Commission and sought circuit court appeal from the board’s reassessment and from State Tax Commission’s refusal to accept appeal of board reassessment. Held, proceedings before boards of equalization are not chapter 336 “contested cases,” and so are not appealable by the city to circuit court under section 536.100, RSMo. Since there is no express statutory provision to allow city’s appeal to the State Tax Commission from board’s reassessment, city is bound by board’s determination.

**Op. Atty. Gen. No. 292, State Tax Commission of Missouri (1979).** Neither a county, an officer of the court nor a school district has a right to appeal to the State Tax Commission from a decision of a county board of equalization, determining the assessed valuation of an individual property.

**Op. Atty. Gen. No. 27, Evans (1979).** A taxpayer may appeal from the assessment of a county assessor to the county board of equalization and from their decision to the State Tax Commission. A taxpayer has no right of appeal from the assessment of county assessor directly to the State Tax Commission.

12 CSR 30-2.040 Prehearing Procedures
(Rescinded March 12, 1984)


12 CSR 30-2.050 Discovery
(Rescinded March 12, 1984)


12 CSR 30-2.065 Subpoenas
(Rescinded March 12, 1984)


12 CSR 30-2.070 Procedure: Motions and Stipulations
(Rescinded March 12, 1984)