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**Rules of  
Department of Social Services  
Division 15—Division of Aging  
Chapter 2—Education and Program Enhancement**

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## Title 13—DEPARTMENT OF SOCIAL SERVICES

### Division 15—Division of Aging Chapter 2—Education and Program Enhancement

#### 13 CSR 15-2.010 Alzheimer's Pilot Project Grants

*PURPOSE: This rule describes the general requirements that all applicants shall meet to receive a grant to provide pilot projects in compliance with section 660.069, RSMo (Supp. 1987).*

- (1) All grantee contracts solicited through competitive bid under this rule shall be done so in accordance with Chapter 34, RSMo (Supp. 1987).
- (2) Public and private agencies are eligible to apply for funds available through the pilot projects program. Public and private agencies shall not receive funds to expand existing services or to duplicate services already available through the agency in their jurisdiction or locale.
- (3) The grantees shall use the funds for development or delivery of program-related services and expenses, and not for administrative expenses normally considered a cost of doing business which are to be considered as a grantee match.
- (4) The pilot projects shall develop appropriate services for persons having Alzheimer's disease and related disorders as defined in subdivision 660.067(2), RSMo (Supp. 1987).
- (5) The actual amount and availability of funds for the pilot projects grants will depend upon the appropriations provided by the general assembly for each fiscal year.
- (6) The specific focus of the grants, the amount of the individual grants and the number of grants to be awarded through the solicitation will be determined by the Division of Aging for each year that funding is available.
- (7) The Division of Aging shall publicly announce all solicitations at least thirty (30) calendar days prior to the deadline for acceptance of response. Media announcements shall be made within the appropriate area in a manner that will enable potential grantees to be notified. Public notice shall—
  - (A) Identify the program to be funded;
  - (B) Specify the date by which the response shall be submitted to the Division of Aging for consideration; and
  - (C) Advise how copies of the Request for Proposal (RFP) may be obtained.
- (8) Agencies wishing to apply for the pilot projects grants shall submit an RFP response to the Division of Aging within the allotted time frames.
- (9) All applications shall be reviewed and grants awarded by a committee comprised of representatives from the Division of Aging, the Department of Mental Health, the Department of Health and other organizations as determined by the Division of Aging.
- (10) Grants awarded shall be limited to a duration of one (1) year and the grantee shall expend monies within that time frame.
- (11) No grantee shall charge for any service to recipients of the pilot project.
- (12) Grantees shall keep required records of monies spent and services provided available to the Division of Aging upon request.
- (13) Grantees shall meet all applicable state and local licensure and safety requirements for the provision of those particular services.
- (14) Grantees shall maintain a regular licensure, certification or registration mandated by any state or local government, body or board.
- (15) Grantees shall allow only employees or volunteers holding a current license, certification or registration to perform those tasks, duties or functions for which licensure, certification or registration is required by any state or local agency, body or board.
- (16) Grantees shall be in compliance with all applicable state and local fire and safety laws.
- (17) The division may award extensions of existing grants without requiring submission of a new proposal. Should the grantee wish to change the existing proposal for extension, an amended contract must be executed.
- (18) Grantees who have previously applied but were not awarded a grant may resubmit a proposal to subsequent RFPs.
- (19) The state shall not be liable for pilot project participants.
- (20) The Division of Aging reserves the right to terminate and recoup any grant monies or portions thereof awarded for nonconformance with stipulated criteria in this rule and provisions set out in the RFP.
- (21) Grantees shall not discriminate against any participants in the pilot projects.
- (22) The pilot project shall encourage the development of services for Alzheimer's disease victims and/or their caregivers according to the guidelines established in subsection 660.069(1), RSMo (Supp. 1987).

*Auth: section 660.069, RSMo (Supp. 1987). This rule was previously filed as 13 CSR 15-4.310. Original rule filed April 4, 1988, effective Sept. 11, 1988. Amended: Filed April 19, 1989, effective June 30, 1989.*