
Rules of Department of Social Services

Division 15—Division of Aging

Chapter 4—Older Americans Act

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Title 13—DEPARTMENT OF SOCIAL SERVICES

Division 15—Division of Aging Chapter 4—Older Americans Act

13 CSR 15-4.010 Definition of Terms

PURPOSE: This rule defines terms used in this chapter.

Editor's Note: The secretary of state has determined that the publication of this rule in its entirety would be unduly cumbersome or expensive. The entire text of the material referenced has been filed with the secretary of state. This material may be found at the Office of the Secretary of State or at the headquarters of the agency and is available to any interested person at a cost established by state law.

- (1) Any definitions described in 13 CSR 15-7.005 are applicable to 13 CSR 15-4 as well as the terms defined in this rule.
- (2) Act—The Older Americans Act of 1965, as amended through December 31, 1988.
- (3) Acquiring—Obtaining ownership of an existing facility in fee simple or by a lease of ten (10) or more years for use as a multipurpose senior center.
- (4) Administration on Aging (AoA)—The federal agency within the Department of Health and Human Services which is charged with the responsibility of administering the provisions of the Act, with the exception of the Senior Community Service Employment Program (SCSEP).
- (5) Administrative action—Any action or decision made by an owner, employee or agent of a long-term care (LTC) facility, or by an area agency or the division, which affects the provision of services to service recipients.
- (6) Adequate proportion—An amount of supportive services funds determined by the state agency to be sufficient to meet the need for a given priority service in a particular planning and service area.
- (7) Adult day care—A program designed to provide care and supervision to meet the needs of functionally impaired adults for periods of less than twenty-four (24) hours but more than two (2) hours per day in a place other than the adult's own home.
- (8) Advisory council—A council of older individuals (including minority individuals), representatives of older individuals and local elected officials who advise the Area Agency on Aging on matters pertaining to development and administration of the area plan and on operations conducted under the plan.
- (9) Advocacy—The act of speaking or writing in support of older persons or programs for older persons.
- (10) Altering or renovating—Making modifications to an existing facility which are necessary for its effective use as a multipurpose senior center, including restoration, repair, expansion and all related physical improvements.
- (11) Area Agency on Aging (AAA)—The agency designated by the division in a planning and service area to develop and administer a plan and administer available funds for a comprehensive and coordinated system of services for the elderly and handicapped adults who require similar services.
- (12) Area Agency on Aging governing body—The local policy-making board which directs the actions of the AAA under state and federal laws and regulations.
- (13) Area plan—The document submitted by an area agency to the division for approval in order to receive subgrants or contracts.
- (14) Assessment—The mechanism for monitoring and evaluating programs and services.
- (15) Collocation of services—Coordination and scheduling representatives of providers and other agencies and organizations to assure that, in addition to a center's usual services, all available services benefiting the elderly are accessible and convenient for recipients at the community focal point.
- (16) Commissioner—The commissioner of the Administration on Aging.
- (17) Confidentiality—Procedures which assure the anonymity of the individual service recipient.
- (18) Construction—The building of a new multipurpose senior center including the costs of land, acquisition and architectural engineering fees.
- (19) Continuum of care—A full range of economic, physical, psychological and social support programs and services necessary to maintain or restore elderly persons to optimal functioning.
- (20) Department—Missouri Department of Social Services.
- (21) Direct service—Any activity performed to provide services directly to an individual older person by the staff of a service provider or an area agency.
- (22) Disaster preparedness plan—A regional or statewide plan to organize local efforts to assist the elderly in the event of a disaster situation which affects large numbers of people.
- (23) Education and training services—Supportive services designed to broaden the knowledge and skills of older persons to cope more effectively with their economic, health and personal needs.
- (24) Focal point—A facility established to encourage the maximum collocation and coordination of services for older individuals.
- (25) Handicapped adult—A person aged eighteen through fifty-nine (18—59) with a mental or physical condition that results in a functional impairment which significantly hampers daily living activities if the condition is reasonably expected to continue for an extended period of time.
- (26) Health screening services—Services in which the service recipient's general health is reviewed, health education is provided, simple tests are provided or referral is made, if indicated.
- (27) Indirect costs—Those costs allocated to AAA grant awards based on a rate approved by the organization's cognizant federal agency.
- (28) Information and referral source—A location where any public or private agency or organization—
 - (A) Maintains current information with respect to the opportunities and services available to older individuals; and
 - (B) Employs, where feasible, a specially trained staff to assess the needs and capacities of older individuals, to inform older individuals of the opportunities and services which are available and to assist those individuals with economic or social needs.
- (29) Legal assistance—Legal advice and representation by an attorney (including, to the extent feasible, counseling or other appropriate assistance by a paralegal or law student under the supervision of an attorney). Legal assistance includes counseling or representation by a nonlawyer where permitted by law but does not include community education.
- (30) Local government—A political subdivision of the state, whose authority is general



and not limited to only one (1) function or combination of related functions.

(31) Local match—See match.

(32) Long-term care (LTC) facility—Any facility as defined in section 198.006, RSMo.

(33) Match—The equivalent cash value of third-party in-kind contributions or cash resources representing that portion of the costs of a grant-supported project or program not borne by the federal or state government.

(34) Medicaid—Financial assistance for medical services provided under section 208.151, RSMo, in accordance with Title XIX, Public Law 89-97, 1965 amendments to the Social Security Act (42 U.S.C. 301).

(35) Net cost—The total allowable costs, less grant-related income, for the purpose of meeting match requirements.

(36) Not-for-profit—An agency, institution or organization which is owned and operated by one (1) or more corporations or associations with no part of the net earnings benefiting any private shareholder or individual.

(37) Ombudsman—An individual assigned by the division or the area agency to investigate and resolve complaints made by or on behalf of older individuals who are residents of LTC facilities relating to administrative action which may adversely affect the health, safety, welfare and rights of these residents.

(38) Planning and service area (PSA)—A geographic area of the state that is designated by the division for purposes of planning, developing, delivering, monitoring and administering services to older persons.

(39) Policy—A principle established by a government, organization or an individual that guides decision-making and actions.

(40) Preprint—The division's format for development and submission of the area agency plan or plan amendment.

(41) Priority services—Those service categories of access, in-home and legal assistance.

(42) Procedure—The established sequence of actions to be followed to accomplish a task or implement a policy.

(43) Program—Any service funded under the approved area plan.

(44) Program costs—Costs incurred by the

area agency in managing and delivering a service.

(45) Program evaluation—The review and determination of program effectiveness in meeting recipient needs.

(46) Program monitoring—The review and determination of progress in meeting program objectives.

(47) Protective services—Services provided by the division in response to the need for protection from harm or neglect to elderly persons under sections 660.250—660.295, RSMo.

(48) Public hearing—An open hearing which provides an opportunity for older persons, the general public, officials of general purpose, local government and other interested parties to comment on a proposal.

(49) Public match—See match.

(50) Regional office—Department of Health and Human Services, Administration on Aging (AoA) office located in Kansas City, Missouri.

(51) Renovating—See altering.

(52) Request for proposal (RFP)—A formal invitation to prospective contractors to submit bids for procurement of a defined set of activities, services or goods.

(53) Request for qualifications (RFQ)—A type of RFP which is a formal invitation to prospective providers to submit information suitable for determining eligibility as a qualified provider.

(54) Rural areas—Nonurbanized areas.

(55) SMSA (standard metropolitan statistical area)—One (1) or more central counties with an urbanized area of at least fifty thousand (50,000) population.

(56) SSBG—Social Services Block Grant.

(57) Staff hour—An hour of staff time spent on any activity related to the service identified.

(58) Standards—The minimum requirements to be met for the operation of programs and the delivery of services.

(59) State plan—The document containing the division's priorities, goals, policy statements and objectives for enabling older persons to fulfill their potential for independent

functioning.

(60) Structural change—Any change to the loadbearing members of a building.

(61) Target population—Individuals aged sixty (60) or over, with the greatest social and economic need, especially low income minority.

(62) Technical assistance—Specific guidance and expertise provided by the division staff to the area agency or by the area agency staff to the service provider staff.

(63) Transportation service—A vehicular service which facilitates access to other services.

(64) Third-party in-kind contributions—Property or services which benefit grant-supported projects or programs and which, under the grant or subgrant, are contributed by nonfederal third parties without charge to the grantee, the subgrantee or a cost-type contractor.

(65) Unit of general purpose local government—See local government.

(66) Urbanized area—An incorporated place and adjacent densely settled surrounding area that together have a minimum population of fifty thousand (50,000).

(67) USDA—United States Department of Agriculture.

(68) Waiver—The granting of a deviation from portions of service standards, prohibition of direct service delivery or any other state regulation.

*AUTHORITY: section 660.050, RSMo (Supp. 1988). * This rule was previously filed as 13 CSR 15-6.005. Original rule filed Jan. 6, 1986, effective April 30, 1986. Amended: Filed Feb. 17, 1988, effective June 15, 1988. Amended: Filed June 3, 1991, effective Oct. 31, 1991. Amended: Filed Nov. 14, 1991, effective March 9, 1992.*

**Original authority 1984, amended 1988.*

13 CSR 15-4.020 Administration of the Older Americans Act

PURPOSE: This rule describes the organizational structure in the state for

administration of Title III of the Older Americans Act of 1965.

Editor's Note: The secretary of state has determined that the publication of this rule in its entirety would be unduly cumbersome or expensive. The entire text of the material referenced has been filed with the secretary of state. This material may be found at the Office of the Secretary of State or at the headquarters of the agency and is available to any interested person at a cost established by law.

(1) The Division of Aging, within the Department of Social Services, is the single organizational unit that is delegated all authority and responsibility to administer programs for persons aged sixty (60) and over under Title III of the Older Americans Act of 1965 and in accordance with all applicable federal and state laws and regulations.

(2) The division has designated ten (10) distinct planning and service areas (PSAs) within the state with one (1) Area Agency on Aging (AAA) in each PSA. These agencies are: Southwest Missouri Office on Aging (SMOA) (including Dallas, Polk, Dade, Lawrence, Greene, Webster, Wright, Texas, Shannon, Oregon, Howell, Douglas, Christian, Barry, Stone, Taney and Ozark counties); Southeast Missouri AAA (SEMO) (including Cape Girardeau, Ste. Genevieve, Perry, St. Francois, Iron, Madison, Reynolds, Wayne, Bollinger, Scott, Mississippi, Stoddard, Butler, Ripley, Carter, New Madrid, Pemiscot and Dunklin counties); District III AAA (including Chariton, Carroll, Saline, Lafayette, Johnson, Pettis, Henry, Benton, Bates, St. Clair, Hickory, Vernon and Cedar counties); Northwest Missouri AAA (NWAAA) (including Atchison, Daviess, Nodaway, Worth, Harrison, Mercer, Putnam, Sullivan, Grundy, Gentry, Holt, Andrew, DeKalb, Buchanan, Clinton, Caldwell, Livingston and Linn counties); Northeast Missouri AAA (NEAAA) (including Adair, Schuyler, Scotland, Clark, Knox, Lewis, Macon, Shelby, Marion, Randolph, Monroe, Ralls, Pike, Lincoln, Montgomery and Warren counties); Central Missouri AAA (CMAAA) (including Audrain, Boone, Callaway, Cooper, Howard, Miller, Moniteau, Cole, Osage, Morgan, Gasconade, Crawford, Washington, Dent, Phelps, Maries, Pulaski, Laclede and Camden counties); Mid-America Regional Council, Department of Aging Services (including Ray, Clay, Platte, Jackson and Cass counties); Mid-East AAA (MEAAA) (including St. Louis, St.

Charles, Franklin and Jefferson counties); St. Louis AAA (SLAAA) (St. Louis City); and Region X AAA (including Barton, Jasper, Newton and McDonald counties).

(3) Any public or nonprofit private agency or office or agency of a unit of general purpose local government, regional planning area or metropolitan area which is designated to function only for the purpose of serving as an area agency may apply to the division to be designated as a PSA. The division will consider the following factors in making a determination:

(A) A population of one hundred thousand (100,000) or more;

(B) The numbers of persons aged sixty (60) or older, including those with the greatest economic and social need;

(C) The views of public officials representing units of general purpose local governments;

(D) The incidence of need for services and the resources available to administer services to meet those needs; and

(E) The boundaries of units of general purpose local government, regional planning areas, existing economic development districts and areas within the state established for planning and administering human services, including the area-wide comprehensive planning and development districts or regions established pursuant to the state and local review system which replaces that of the Office of Management and Budget Circular A-95, Part IV. The division will include all portions of an economic development district within a single PSA.

(4) If the division denies an application for designation as a PSA, the applicant shall receive written notification which shall include:

(A) Explanation of the reasons for denial of the application;

(B) Provision of the opportunity for the applicant to review any pertinent documents upon which the determination was based; and

(C) Notification of the right to request a formal hearing on the determination.

AUTHORITY: section 660.050, RSMo (1986). Original rule filed Jan. 6, 1986, effective April 30, 1986. Emergency amendment filed Jan. 5, 1989, effective Jan. 16, 1989, expired April 24, 1989. Amended: Filed Jan. 5, 1989, effective March 25, 1989.

**Original authority 1984, amended 1988.*

13 CSR 15-4.030 Governor's Advisory Council on Aging

PURPOSE: This rule designates the Governor's Advisory Council on Aging as an advisory group to the Division of Aging and establishes bylaws under which it will operate.

Editor's Note: The secretary of state has determined that the publication of this rule in its entirety would be unduly cumbersome or expensive. The entire text of the material referenced has been filed with the secretary of state. This material may be found at the Office of the Secretary of State or at the headquarters of the agency and is available to any interested person at a cost established by law.

(1) The Governor's Advisory Council on Aging advises and assists the division to—

(A) Develop and implement a state plan;

(B) Conduct public hearings;

(C) Represent the interests of older persons; and

(D) Review and comment on other state plans, budgets and policies which affect older persons.

(2) The Governor's Advisory Council on Aging is composed of twenty-seven (27) members with more than fifty percent (50%) of the persons appointed to the council sixty (60) years of age or older. Membership includes participants in aging services and low income minority persons.

(3) The bylaws of the Governor's Advisory Council are as follows:

Governor's Advisory Council on Aging of the State of Missouri Bylaws

(A) Name and Authorization.

1. The name of this organization is the Governor's Advisory Council on Aging for Missouri, also referred to as the council.

2. The authority for the creation of the council was derived from the rules governing the federal Older Americans Act of 1965. The Governor's Advisory Council on Aging was formed in 1973;

(B) Purpose. The purpose is to—

1. Advise the governor on state government's impact on the independence and dignity of Missouri's elders;

2. Advise the directors of the Department of Social Services and the Division of Aging as to the administration of these programs that impact Missourians including Older Americans Act programs, Social

Services Block Grant (SSBG) programs and long-term care functions;

3. Encourage the coordination of all the state's agencies, both public and private, as they provide services to the elderly by—

- A. Encouraging appropriate services;
- B. Discouraging duplication; and
- C. Recommending new programs;

and
4. Advise the governor on the state's budget for aging seniors;

(C) Functions. The functions which the council performs in implementing the purpose are to—

1. Investigate and advise about the needs, concerns and potential of Missouri's elderly population;

2. Review and advise about the general direction of the Missouri Division of Aging and other statewide aging services;

3. Convene technical groups to study topical areas (that is transportation, health, housing, etc.);

4. Provide direct access to the system for the elderly;

5. Perform as a state level interagency council on aging;

6. Advise and impact national aging related organizations and agencies; and

7. Promote public awareness activities to enhance the independence and dignity of Missouri's elderly;

(D) Membership. The council will consist of twenty-seven (27) members appointed by the governor;

(E) Term of Membership.

1. The term of membership will be for three (3) years beginning October 1, unless an appointment is made to fill a vacancy on the council. When a term is completed, the term shall extend until a successor is appointed and duly qualified.

2. No member shall serve for more than two (2) consecutive three (3)-year terms.

3. Members who are absent for two (2) consecutive meetings will be contacted by the chairperson of the council to review their lack of participation and inquire whether the members wish to continue to serve on the council. If the member wishes no longer to serve, the chairperson will relate this information to the governor;

(F) Officers. The officers of the council will be one (1) chairperson, a first vice-chairperson and a second vice-chairperson who will be elected by the council annually and shall serve no more than two (2) consecutive one (1)-year terms in the same office;

(G) Committees, Special Committees, Subcommittees and Ad Hoc Committees.

1. The executive committee shall be composed of the chairperson, first vice-chair-

person, second vice-chairperson and the past chairman as an honorary member. The executive committee shall have all powers of the council between council meetings. The executive committee must immediately inform the council about any actions which officially communicate to the governor's office or the directors of the Department of Social Services and the Division of Aging. The executive committee must inform the council at its next meeting about actions which create or appoint special committees, subcommittees, ad hoc committees or other special appointments.

2. Standing committees will be created by the council. These committee(s) shall have the name(s), powers, duties and existence as may be determined from time-to-time by action of the council.

3. The chairperson of the council will appoint special committees, subcommittees and ad hoc committees as deemed necessary. Duration of these committees will not exceed the term of office of the chairperson of the council.

4. The chairperson and vice-chairperson of the committee, special committee, subcommittee or ad hoc committee will be appointed by the chairperson of the council. The committee, special committee, subcommittee or ad hoc committee chairperson shall appoint the membership. Council members will be assigned to at least one (1) committee but assigned to no more than two (2) committees. Membership will not be limited to members of the council. Noncouncil members may serve on no more than one (1) committee, special committee, subcommittee or ad hoc committee;

(H) Meetings.

1. There will be a minimum of four (4) meetings, one (1) of which will be the annual meeting of the council.

2. Place and time of meetings will be determined by the council.

3. Special meetings may be called at any time by the chairperson upon ten (10) days' notice to the members of the council. The purpose of these meetings must be stated at the time the meeting is called.

4. Special meetings will be called by the chairperson when petitioned by twelve (12) members of the council within ten (10) days' notice prior to the meeting. The purpose of these meetings must be stated at the time the meeting is called by the chairperson.

5. A quorum will be met when twelve (12) members of the council are present for voting;

(I) Reports. Annual reports of each committee's activities and recommendations shall be submitted to the council chairperson at

least thirty (30) days prior to the annual meeting. The annual council report to the governor of the council's activities and recommendations shall be presented by the council chairperson and approved by the council at the annual meeting. Other reports will be made as deemed necessary by the council to the governor, director of the Department of Social Services and the director of the Division of Aging;

(J) Staffing. Staff for the council and its committees will be provided or procured, or both, by the Division of Aging;

(K) Parliamentary Authority. *Robert's Rules of Order*, revised, shall be the parliamentary authority governing the meetings of the council and all committees subject to state law and these bylaws; and

(L) Amendments. These bylaws may be amended at any regular meeting of the council by two-thirds (2/3) of the members present and voting; and provided that notice of the proposed amendments has been made known to the members, with prior notice given at the previous meeting or by letter to the council members thirty (30) days prior to the meeting at which they will be discussed. Amendments so approved will be submitted to the governor, director of the Department of Social Services and the director of the Division of Aging for review and comments prior to implementation.

*AUTHORITY: section 660.050, RSMo (1986). * This rule was previously filed as 13 CSR 15-6.030. Original rule filed Jan. 6, 1986, effective April 30, 1986.*

**Original authority 1984, amended 1988.*

13 CSR 15-4.040 State Plan

PURPOSE: This rule describes the process where the division develops the state plan.

(1) The assessment and planning process used by the division to develop a comprehensive and integrated plan for delivery of services statewide includes, but is not limited to, consulting with area agencies, the Governor's Advisory Council, division staff and other agencies and organizations to—

(A) Assess the needs of older persons in the state;

(B) Establish statewide priorities;

(C) Review procedures with regard to the development and implementation of the state plan; and

(D) Ensure that the objectives established in the state plan and the area agencies area plans are consistent.

(2) The state plan is developed to cover a period of up to four (4) years, is reviewed by the governor and submitted to the commissioner. It is reviewed annually and updated as needed reflecting input and advice from older persons throughout the state.

(3) The state plan is available for review in the office of the director of the Division of Aging.

*AUTHORITY: section 660.050, RSMo 1986. * This rule was previously filed as 13 CSR 15-6.035. Original rule filed Jan. 6, 1986, effective April 30, 1986. Emergency amendment filed Oct. 16, 1991, effective Oct. 26, 1991, expired Feb. 13, 1992. Amended: Filed Oct. 16, 1991, effective Feb. 6, 1992.*

**Original authority 1984, amended 1988.*

13 CSR 15-4.050 Funding Formula and Fiscal Management

PURPOSE: This rule describes the division's fiscal management responsibilities under Title III of the Older Americans Act.

PUBLISHER'S NOTE: The publication of the full text of the material that the adopting agency has incorporated by reference in this rule would be unduly cumbersome or expensive. Therefore, the full text of that material will be made available to any interested person at both the Office of the Secretary of State and the office of the adopting agency, pursuant to section 536.031.4, RSMo. Such material will be provided at the cost established by state law.

(1) The division in consultation with all Area Agencies on Aging (AAAs) shall develop and use an intrastate funding formula for the allocation of funds received under Title III of the Older Americans Act (the Act) with the exception of Title III-F funds allocated for disease prevention and health promotion services, Title III-B funds utilized for outreach demonstration projects and the ombudsman program.

(2) The intrastate funding formula for the state of Missouri shall be established by the proportion of the population in each planning and service area (PSA) as calculated by using the following four (4) factors and weights:

(A) All individuals in each PSA sixty (60) years of age or older;

(B) All individuals in each PSA sixty (60) years of age or older who are low income;

(C) All individuals in each PSA who are sixty (60) years of age or older who are low-income minorities;

(D) All individuals in each PSA who are sixty (60) years of age or older who are in the greatest social need. The weighted basis for this factor shall be determined by the number of individuals who are of the appropriate age—

1. With a physical or mental disability;
2. With a language barrier;
3. Who are geographically isolated; or
4. Who are culturally or socially isolated;

(E) The factors and weights shall be applied as follows:

1. Individuals sixty (60) years of age or older = 25%;
2. Individuals sixty (60) years of age or older, low income = 25%;
3. Individuals sixty (60) years of age or older, low-income minority = 25%; and
4. Individuals sixty (60) years of age or older in greatest social need = 25%. The subfactors of this factor shall be weighted as follows:

A. Individuals sixty (60) years of age or older with a physical or mental disability = 6.25%;

B. Individuals sixty (60) years of age or older with a language barrier = 6.25%;

C. Individuals sixty (60) years of age or older who are geographically isolated = 6.25%. This category is comprised of individuals sixty (60) years of age or older who live in territory, population and housing units in nonurbanized areas and in places with populations of less than two thousand five hundred (2,500) not otherwise designated by the census as urban; and

D. Individuals sixty (60) years of age or older who are culturally or socially isolated = 6.25%. This category is comprised of minority individuals sixty (60) years of age or older;

(F) Data used to compute the area agency on aging allotment percentages was derived from the 1990 Census of Population and Housing, Summary Tape 3A for the following categories:

1. Population sixty (60) years of age and over for funds allocated for the period July 1, 1994 through June 30, 1995;
2. Population sixty (60) years of age and over, below poverty;
3. Population sixty (60) years of age and over, minority below poverty;
4. Population sixty (60) years of age and over, rural; and
5. Population sixty (60) years of age and

over, minority;

(G) Data from the 1990 Census of Population and Housing, Summary Tape File 4A was used for the following categories:

1. Population sixty (60) years of age and over with a disability;
2. Population sixty (60) years of age and over with limited English;

(H) Data used to compute the area agency on aging allotment percentages was derived from the 1993 Census Estimates prepared by the Missouri Office of Administration for the population sixty (60) years of age and over for funds allocated for the period July 1, 1994 through June 30, 1995;

(I) Data used to compute the area agency on aging allotment percentages was derived from the 1993 Census Estimates prepared by the Missouri Office of Administration for the population sixty (60) years of age and over for funds allocated for the period July 1, 1995 through June 30, 1996;

(J) Data used to compute the area agency on aging allotment percentages was derived from the 1994 Census Estimates prepared by the Missouri Office of Administration for the population sixty (60) years of age and over for funds allocated for the period July 1, 1996 through June 30, 1997;

(K) Data used to compute the area agency on aging allotment percentages was derived from the 1995 Census Estimates prepared by the Missouri Office of Administration for the population sixty (60) years of age and over for funds allocated for the period July 1, 1997 through June 30, 1998;

(L) Data used to compute the area agency on aging allotment percentages was derived from the 1996 Census Estimates prepared by the Missouri Office of Administration for the population sixty (60) years of age and over for funds allocated for the period July 1, 1998 through June 30, 1999;

(M) Based on the factors and weights stated in this rule, the percentage of funds allocated to each PSA for the period July 1, 1994 through June 30, 1995, are as follows:

1. Southwest Missouri Office on Aging—12.45%;
2. Southeast Missouri Area Agency on Aging—10.66%;
3. District III Area Agency on Aging—6.73%;
4. Northwest Missouri Area Agency on Aging—6.62%;
5. Northeast Missouri Area Agency on Aging—5.76%;
6. Central Missouri Area Agency on Aging—10.79%;
7. Mid-America Regional Council Area Agency on Aging—14.21%;



8. Mid-East Area Agency on Aging—19.34%;

9. City of St. Louis Area Agency on Aging—9.80%; and

10. Area Agency on Aging Region X—3.64%;

(N) Based on the factors and weights stated in this rule, the percentage of funds allocated to each PSA for Fiscal Year 1996 beginning on July 1, 1995 and ending June 30, 1996, are as follows:

1. Southwest Missouri Office on Aging—12.58%;

2. Southeast Missouri Area Agency on Aging—10.57%;

3. District III Area Agency on Aging—6.63%;

4. Northwest Missouri Area Agency on Aging—6.49%;

5. Northeast Missouri Area Agency on Aging—5.65%;

6. Central Missouri Area Agency on Aging—10.86%;

7. Mid-America Regional Council Area Agency on Aging—14.32%;

8. Mid-East Area Agency on Aging—20.07%;

9. City of St. Louis Area Agency on Aging—9.19%; and

10. Agency on Aging Region X—3.64%;

(O) Based on the factors and weights stated in this rule, the percentage of funds allocated to each PSA for Fiscal Year 1997 beginning on July 1, 1996 and ending June 30, 1997, are as follows:

1. Southwest Missouri Office on Aging—12.63%;

2. Southeast Missouri Area Agency on Aging—10.54%;

3. District III Area Agency on Aging—6.61%;

4. Northwest Missouri Area Agency on Aging—6.44%;

5. Northeast Missouri Area Agency on Aging—5.63%;

6. Central Missouri Area Agency on Aging—10.88%;

7. Mid-America Regional Council Area Agency on Aging—14.35%;

8. Mid-East Area Agency on Aging—20.28%;

9. City of St. Louis Area Agency on Aging—9.00%; and

10. Area Agency on Aging Region X—3.64%;

(P) Based on the factors and weights stated in this rule, the percentages of funds allocated to each PSA for the Fiscal Year 1998 beginning on July 1, 1997 and ending June 30, 1998, are as follows:

1. Southwest Missouri Office on Aging—12.69%;

2. Southeast Missouri Area Agency—10.52%;

3. District III Area Agency—6.60%;

4. Northwest Missouri Area Agency—6.40%;

5. Northeast Missouri Area Agency—5.61%;

6. Central Missouri Area Agency—10.91%;

7. Mid-America Regional Council—14.39%;

8. Mid-East Area Agency—20.42%;

9. St. Louis Area Agency—8.82%; and

10. Region X Area Agency—3.64%; and

(Q) Based on the factors and weights stated in this rule, the percentages of funds allocated to each PSA for the Fiscal Year 1999 beginning on July 1, 1998 and ending June 30, 1999, are as follows:

1. Southwest Missouri Office on Aging—12.76%;

2. Southeast Missouri Area Agency—10.48%;

3. District III Area Agency—6.59%;

4. Northwest Missouri Area Agency—6.35%;

5. Northeast Missouri Area Agency—5.59%;

6. Central Missouri Area Agency—10.94%;

7. Mid-America Regional Council—14.42%;

8. Mid-East Area Agency—20.59%;

9. St. Louis Area Agency—8.64%; and

10. Region X Area Agency—3.64%.

(3) The funds allocated to each area agency shall include an identical base amount to each AAA in the state and an amount allotted using the factors and weights in section (2).

(4) The division shall use the data from the most recent decennial census in computing allotment percentages. In addition, the division shall revise allotment percentages, at least, biennially in accordance with population estimates made available through the Missouri Office of Administration.

(5) The division in consultation with all AAAs shall develop and use an intrastate funding formula for the allocation of Title III-F funds for Disease Prevention and Health Promotion Services.

(6) The intrastate funding formula for the allocation of Title III-F funds for Missouri shall be established by the proportion of the sum of the factors for each PSA to the total of the factors for the state as calculated by using the following three (3) factors and weights:

(A) Average score of the sum of the following four (4) social and economic need indicators per region:

1. The proportion of the individuals who are age sixty (60) and over who are low-income to the total population of individuals who are age sixty (60) and over within each county or the city of St. Louis. A score was assigned to each county or the city of St. Louis based upon the following scale:

- A. 0.00%—6.00% = 1
- B. 6.01%—12.00% = 2
- C. 12.01%—18.00% = 3
- D. 18.01%—24.00% = 4
- E. 24.01%—100.00% = 5

2. The proportion of the individuals who are age sixty (60) and over who are receiving Medicaid assistance to the total population of individuals who are age sixty (60) and over within each county or the city of St. Louis. A score was assigned to each county or the city of St. Louis based upon the following scale:

- A. 0.00%—6.00% = 1
- B. 6.01%—12.00% = 2
- C. 12.01%—18.00% = 3
- D. 18.01%—24.00% = 4
- E. 24.01%—100.00% = 5

3. The proportion of the individuals who are age sixty (60) and over who are minority to the total population of individuals who are age sixty (60) and over within each county or the city of St. Louis. A score was assigned to each county or the city of St. Louis based upon the following scale:

- A. 0.00%—1.00% = 1
- B. 1.01%—5.00% = 2
- C. 5.01%—8.00% = 3
- D. 8.01%—12.00% = 4
- E. 12.01%—100.00% = 5

4. The population density expressed as individuals per square mile within each county or the city of St. Louis. A score was assigned to each county or the city of St. Louis based upon the following scale:

- A. 0.00—10.00 persons per square mile = 5
- B. 10.01—15.00 persons per square mile = 4
- C. 15.01—25.00 persons per square mile = 3
- D. 25.01—40.00 persons per square mile = 2
- E. 40.01—100.00 persons per square mile = 1

(B) The proportion of individuals who are age sixty (60) and over within each PSA to the total population of individuals who are age sixty (60) and over within the state. This factor is computed by dividing the population sixty (60) and over per PSA by the total population sixty (60) and over within the state;