## Rules of Department of Economic Development
### Division 30—Missouri Board for Architects, Professional Engineers and Land Surveyors
#### Chapter 4—Applications

<table>
<thead>
<tr>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 CSR 30-4.010</td>
<td>Filing Deadline—Architects, Engineers, Land Surveyors and Land Surveyors-in-Training</td>
</tr>
<tr>
<td>4 CSR 30-4.020</td>
<td>Filing Deadline—Engineer-in-Training</td>
</tr>
<tr>
<td>4 CSR 30-4.030</td>
<td>Deferring Action on Applications</td>
</tr>
<tr>
<td>4 CSR 30-4.040</td>
<td>Reconsideration of Denied Applications (Rescinded October 30, 1996)</td>
</tr>
<tr>
<td>4 CSR 30-4.050</td>
<td>Criteria to File Application Under 327.391, RSMo</td>
</tr>
<tr>
<td>4 CSR 30-4.060</td>
<td>Evaluation—Comity Applications—Architects</td>
</tr>
<tr>
<td>4 CSR 30-4.070</td>
<td>Evaluation—Comity Applications—Engineers</td>
</tr>
<tr>
<td>4 CSR 30-4.080</td>
<td>Evaluation—Comity Applications—Land Surveyors</td>
</tr>
</tbody>
</table>
Chapter 4—Applications

4 CSR 30-4.010 Filing Deadline—Architects, Engineers, Land Surveyors and Land Surveyors-in-Training

PURPOSE: This rule sets filing deadline for applicants for examination and registration as architects, professional engineers, land surveyors and land surveyors-in-training.

All applications for examination and registration as an architect, professional engineer or land surveyor and all applications for examination and enrollment as a land surveyor-in-training shall be filed with the secretary-treasurer of the board at least ninety (90) days before the date set for the examination.


4 CSR 30-4.020 Filing Deadline—Engineer-in-Training

PURPOSE: This rule sets filing deadline for examination and enrollment as an engineer-in-training.

All applications for examination and enrollment as an engineer-in-training shall be filed with the secretary-treasurer of the board at least forty-five (45) days before the date set for the examination.


4 CSR 30-4.030 Deferring Action on Applications

PURPOSE: This rule gives the board authority to defer action on applications.

The board, on its own motion, may continue or defer action on any pending application and nothing in these regulations shall be construed as limiting the authority of the board in such matters.
the applicant for further consideration after reviewing material submitted pursuant to subsections (2)(A)–(D) of this rule, the applicant will be invited to submit a comprehensive, detailed, notarized report on an outstanding land surveying project in which s/he has personally participated as a land surveyor or for which the land surveying functions have been under his/her direct supervision. The report will be a document prepared for the specific purpose of registration. A printed article of personal or conjoint authorship or a copy of a document prepared for some other purpose will not be acceptable. With the report, the applicant will be required to include a list of items covering some of his/ her achievements, such as published articles, books, citations, honors, patents, society activities, etc. and exhibits of personal work which s/he considers to be of outstanding land surveying nature, not to exceed four (4) or five (5) in number. If, after reviewing the report, the board still feels the applicant deserves further consideration, the applicant will be required to pass an oral examination.

(G) If the applicant does not hold a degree in engineering or science and if the board approves the applicant for further consideration after reviewing the material submitted pursuant to subsections (2)(A)–(D) of this rule, the applicant will be required to pass a written examination.

(H) The written examination shall consist of three (3) sections. The first section shall be the NCEE Part III Examination covering the Principles and Practice of Land Surveying. The second section shall be Part IV-A covering Missouri statutes and rules related to the “Standards of Practice” of the Missouri Land Survey, the U.S. system of public land surveying in Missouri, the Missouri State Coordinate System and other areas of professional practice in Missouri. The third section shall be the NCEE Part IV-B Examination covering the Principles and Practice of Land Surveying.


4 CSR 30-4.070 Evaluation—Comity Applications—Engineers

**Purpose:** This rule insures that applicants for registration as professional engineers meet the minimum requirements for initial registration in Missouri.

1. Any person applying for registration as a professional engineer under section 327.381, RSMo who was originally registered, or subsequently registered, on or after April 13, 1984, in another state, territory or possession of the United States or in another country without being required to pass the NCEES examinations, that is, the Fundamentals of Engineering Examination except that if such person has been actively engaged in the practice of engineering for a period of fifteen (15) consecutive years immediately prior to the filing of his/her application for comity, such person shall not be required to take the NCEES Fundamentals of Engineering Examination.

2. Any person applying for registration as a professional engineer under section 327.381, RSMo who was originally registered or subsequently registered anytime prior to April 13, 1984, in another state, territory or possession of the United States or in another country without being required to pass at least an eight (8)-hour examination covering the mathematics and basic sciences (fundamentals of engineering), shall be required to take and pass the NCEES Fundamentals of Engineering Examination except that if such person has been actively engaged in the practice of engineering for a period of fifteen (15) consecutive years immediately prior to the filing of his/her application for comity, such person shall not be required to take the NCEES Fundamentals of Engineering Examination, providing he/she has already taken and passed at least an eight (8)-hour fundamentals of engineering examination.

3. Any person applying for registration as a professional engineer under section 327.381, RSMo who was originally registered or subsequently registered anytime prior to April 13, 1984, in another state, territory or possession of the United States or in another country without being required to pass at least an eight (8)-hour examination covering the theory and practice of engineering (principles and practice of engineering), shall be required to take and pass the NCEES Principles and Practice of Engineering Examination.

4. When a comity applicant is required to take both the NCEES Fundamentals of Engineering Examination and the NCEES Principles and Practice of Engineering Examination, he/she may take the examinations on consecutive days, provided however, the applicant will not be registered by comity until he/she passes both examinations in accordance with the provisions of section 327.241.3, RSMo.

5. When an applicant for registration by comity is required to take the NCEES Fundamentals of Engineering Examination and/or the NCEES Principles and Practice of Engineering Examination, the applicant shall not be required to pay an examination fee for either or both examinations. If the applicant fails to pass the required examination(s), he/she will be permitted unlimited reexaminations so long as notice of desire to retake is filed with the board on or before the filing deadline and so long as the applicant pays the
required reexamination fee as is set forth in 4 CSR 30-6.020.


### 4 CSR 30-4.080 Evaluation—Comity Applications—Land Surveyors

**PURPOSE:** This rule insures that applicants for registration as land surveyors meet the minimum requirements for initial registration in Missouri.

Any applicant for registration as a land surveyor on the basis of the comity provisions of section 327.381, RSMo who has been registered as a land surveyor in another state may be allowed, at the discretion of the land surveying division, to sit for an oral examination consisting of material to be determined by the division; however, if the applicant has been registered as a land surveyor in another state for less than five (5) years or who is not engaged, at the time of his/her application, in an active practice of land surveying must pass Part IV-A and Part IV-B of the written and survey examination before being registered.