Rules of
Department of Economic Development
Division 196—Landscape Architectural Council
Chapter 2—Applications

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Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT
Division 196—Landscape Architectural Council
Chapter 2—Applications

4 CSR 196-2.010 Filing Deadline for Examination and Registration
(Rescinded November 30, 2000)


4 CSR 196-2.020 Submitting an Application

PURPOSE: This rule provides requirements for filing an application for registration.

(1) Applications shall be typewritten on forms provided by the council and shall be accompanied by a check payable to the Missouri Landscape Architectural Council for fees required by 4 CSR 196-6.010.

(2) The applicant shall—
(A) Provide sufficient documentation of his/her age;
(B) Provide documentation as to education, professional experience, results of previous landscape architectural licensing examinations, if any, and other information as the council may require;
(C) Include four (4) reference letters from a registered landscape architect, registered architect or registered professional engineer;
(D) Have at least one (1) of the reference letters from a registered landscape architect. For a period of one (1) year from the publication of these rules in the Missouri Register, the term landscape architect, as used in this rule, shall be defined as any person who has a degree in landscape architecture from an accredited school of landscape architecture, and has acquired at least three (3) years’ satisfactory landscape architectural experience after acquiring that degree;
(E) Have at least two (2) of the reference letters from a current or prior employer or immediate supervisor; and
(F) Include on each application a statement that it is made under oath or affirmation and that its representations are true and correct to the best knowledge and belief of the person signing the application subject to the penalties of making a false affidavit or declaration.


4 CSR 196-2.030 Reviewing Applications for Registration

PURPOSE: This rule provides the guidelines used in reviewing an application for registration.

(1) In determining an applicant’s qualifications for registration, a simple majority of council members voting shall prevail.

(2) The council, on its own motion, may continue or defer action on any pending application and nothing in these regulations shall be construed as limiting the authority of the council in those matters.


4 CSR 196-2.040 Reconsideration of Denied Application for Registration

PURPOSE: This rule provides guidelines for reconsideration when an application for registration has been denied.

(1) Each applicant whose application for registration has been denied shall be notified, in writing, of the council’s decision.

(2) When information originally presented on an application does not appear to the council as conclusive or as warranting registration, the council may require other information be provided.