Rules of
Department of Economic Development
Division 60—State Board of Barber Examiners
Chapter 2—Licensure Requirements

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the board within ten (10) days of the applied examination date with applicable fee.

(4) Applicants with special needs addressed by the Americans with Disabilities Act must notify the board office at least thirty (30) days prior to the examination to ensure that reasonable accommodations are made. Notification shall be forwarded in writing and mailed to the State Board of Barber Examiners, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, MO 65102 or by calling (573) 751-0805. The TDD number is (800) 735-2966.

(5) The examination may be administered by the board in two (2) general portions; one (1) written and one (1) practical. Both parts of the examination must be passed for licensure. Portions of the examination may be administered by the board utilizing a national testing service or other examination subject to the board’s discretion.

(6) For the practical portion of the examination, the applicant must have the required number of models and all necessary supplies to perform services on the required models or examination and applicable fee shall be forfeited.

(7) The examination is scheduled by the board for both portions at least four (4) times annually.

(8) Failure of any portion of the examination will require the applicant to reapply to the board with the applicable fee for examination. Applicants shall be required to retake only the portion(s) of the examination that were failed.

(9) A passing score on the written or practical portion of the examination shall be valid for twelve (12) months. Upon expiration of twelve (12) months, an applicant may reapply to the board for reexamination for both parts of examination.

(10) Upon notification from the board of passing scores on both portions of the examination for licensure as a barber, the applicable fee for a license shall be submitted to the board to lawfully practice as a barber. If applicable fee is not submitted to the board within two (2) years of notification from the board of passing scores, the applicant shall reapply to the board for reexamination for both portions of the examination.

number of models and all necessary supplies to perform services on the models, or examination and applicable fee will be forfeited.

(8) Failure of any portion of the examination will require the applicant to reapply to the board with applicable fee for examination. An applicant shall be required to retake only the portion(s) of the examination that was failed.

(9) A passing score on the written, practical, or lesson plan portion of the examination shall be valid for twelve (12) months. Upon expiration of twelve (12) months, an applicant shall reapply to the board for reexamination for all portions of examination.

(10) Upon notification from the board of passing scores on all three portions of examination for licensure as an instructor, the applicable fee for an instructor license must be submitted to the board within two (2) years of the passing examination date or applicant shall reapply to the board for reexamination of all three (3) portions of examination.


4 CSR 60-2.030 Reciprocity

PURPOSE: This rule outlines and explains the requirements for obtaining licensure by reciprocity.

(1) Application for licensure by reciprocity shall be made on the forms provided by the board. Applications may be obtained by writing the board at P.O. Box 1335, Jefferson City, MO 65102. The telephone number is (573) 751-0805 and TDD number is (800) 735-2966.

(2) An applicant with a current license to engage in the practice of barbering from another state or territory which has requirements equal to or greater than those in Missouri at the time the applicant was licensed or who has lawfully practiced barbering in another state for at least two (2) years, may be granted licensure in Missouri without examination provided the applicant submits evidence acceptable to the board.

(3) For purposes of this rule, “evidence acceptable to the board” shall include, but not be limited, to the following:

(A) Completed application on a form provided by the board;

(B) Verification form provided by the board, to be completed by the out-of-state licensing agency, verifying the barber training completed by the applicant; that the applicant is licensed as a barber in that state; and that the license is current and in good standing;

(C) Medical examination form provided by the board shall be completed and signed by a licensed physician; and

(D) Applicable fee.

(4) Applicants who do not meet the requirements for licensure by reciprocity shall be notified by the board regarding deficiencies and shall be informed of the action necessary to qualify for examination.

(5) If an applicant is required to take any portion of the examination, the applicant shall comply with 4 CSR 60-2.015 Licensure by Examination for a Barber.

(6) Upon notification from the board of approved application for licensure by reciprocity, the applicable fee for the issuance of a Missouri barber license shall be submitted to the board.


4 CSR 60-2.040 Barbershops

PURPOSE: This rule outlines and explains the requirements and procedures for obtaining a license for a barbershop.

(1) To operate a barbershop, an applicant shall submit an application to the board at least thirty (30) days prior to the anticipated opening of the shop with applicable fee. Application for shop licenses shall be made on the forms provided by the board and may be obtained by writing or calling the board. The address is P.O. Box 1335, Jefferson City, MO 65102 and the telephone number is (573) 751-0805. The TDD number is (800) 735-2966.

(2) The board shall not consider any application for a shop license, unless it is fully completed and accompanied by the applicable fee.

(3) Barbershop licenses will not be approved and issued by the board until the shop facility has been inspected and the shop is in compliance with 4 CSR 60-4.015 Sanitation Rules.

(4) No barbershop shall open for business before a license has been obtained. If a shop opens for business before approved by the board for licensure, the applicable delinquent fee shall be imposed.

(5) Original Licensure. Each license for a shop shall be valid only for the premises located at the address provided on the initial application for the shop. If, at any time, the physical location or operation of the shop is moved to a new address or if ownership is changed or a co-owner(s) added, the existing license for the shop shall become void.

(A) Change of Location. No shop shall be opened at a new location until a new application accompanied by the applicable fee is received by the board; the shop facility is inspected and is in complete compliance with 4 CSR 60-4.015 Sanitation Rules; and approved by the board.

(B) Change of Ownership. It is the responsibility of the new owner(s) to submit to the board an application accompanied by the applicable fee.

(C) Adding a Co-Owner. It shall be the responsibility of the co-owners to submit to the board an application accompanied by the applicable fee.

(D) Deleting a Co-Owner. It shall be the responsibility of the shop’s co-owners to immediately notify the board in writing of any ownership change. The written notice shall serve as documentation of the change and a new application and fee shall not be required.

(E) Name Change of Shop. The board shall be notified immediately in writing of a name change.

(6) Display of License. The current shop license shall be posted in a conspicuous place at all times. The barber license shall be posted at each respective work station.

(7) Open to Inspection. A member, representative, or inspector of the board may inspect the shop for compliance with Chapter 328, RSMo and rules adopted by the State
Board of Barber Examiners during normal working hours or at reasonable times as requested by the board.


*Original authority, 1981.

4 CSR 60-2.050 Barber School/College

PURPOSE: This rule outlines and explains the requirements and procedures for obtaining a license for a barber school/college.

(1) To operate a barber school/college in Missouri an applicant shall submit an application and applicable fee to the board at least sixty (60) days prior to the anticipated opening date of that facility. Application to open a barber school/college shall be made on the forms provided by the board and may be obtained by writing the board at P.O. Box 1335, Jefferson City, MO 65102. The telephone number is (573) 751-0805 and the TDD number is (800) 735-2966.

(2) The board shall not consider any application to open a barber school/college unless it is fully completed, including supporting documents to be attached to application with the applicable fee.

(3) Upon initial approval of the application, the board, within a reasonable time, will arrange for an initial inspection to be made by the State Board of Barber Examiners. The purpose of the inspection is to approve or disapprove the location and facility. Items to be included in the preliminary inspection shall include a floor plan of the following:

(A) A reception area;
(B) A classroom for theory instruction with a reference library;
(C) A work station for each student for practical instruction to include shampoo bowl, backbar, dust tight cabinet or drawers, mirror not less than thirty inches (30") in diameter, and barber chair with headrest. Barber chairs shall be mechanically sound with acceptable covering in good condition. Chairs shall be placed at least five feet (5') apart and each chair shall occupy not less than thirty-five (35) square feet of floor space. There shall be electrical outlets between every two (2) chairs;
(D) Two (2) or more restrooms that separately accommodate male and female students including sink with hot and cold running water, soap (liquid or powder) and paper towels;
(E) A dispensary for the preparation, mixing, storage, and disposal of supplies and chemicals used for disinfecting barbering implements;
(F) Manager(s) office;
(G) A student breakroom; and
(H) A janitor’s closet for cleaning supplies.

(4) A second inspection shall be conducted for the purpose of either approving or disapproving the condition of the school/college relative to all required equipment and compliance with 4 CSR 60-3.015 and 4 CSR 60-4.015.

(5) Original Licensure. Upon compliance with 4 CSR 60-2.050(3) and (4), the board may issue the school/college a license.

(A) Change of Location. It shall be the responsibility of the school/college owner(s) to submit an application to open a barber school/college at a different location and the applicable fee to the board and meet all the requirements to obtain a license to operate a Missouri barber school/college.

(B) Change of Ownership. It shall be the responsibility of the new owner(s) to submit an application to open a barber school/college and the applicable fee to the board and to meet all requirements to obtain a license to operate a barber school/college.

(C) Adding a Co-Owner. It shall be the responsibility of the co-owners to submit an application to open a barber school/college and the applicable fee to the board to obtain a license to operate a barber school/college.

(D) Deleting a Co-Owner. It shall be the responsibility of the co-owners to immediately notify the board of any ownership change. The written notice shall serve as documentation of the change and a new application and fee shall not be required.

(E) Name Change of School/College. The board shall be notified immediately in writing of a name change.

(6) A member, representative, or inspector of the State Board of Barber Examiners shall inspect the school/college prior to annual renewal and the school/college shall be in compliance with 4 CSR 60-3.015 and 4 CSR 60-4.015. The barber school/college must be open to the members, representatives, or inspectors of the State Board of Barber Examiners for inspection at all times during normal working hours or at reasonable times as requested by the board.
