# Rules of Department of Economic Development

**Division 145—Missouri Board of Geologist Registration**

**Chapter 2—Licensure Requirements**

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Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT
Division 145—Missouri Board of Geologist Registration
Chapter 2—Licensure Requirements

4 CSR 145-2.010 Grandfather Requirements

PURPOSE: This rule establishes the requirements for licensure prior to October 1, 1995.

(1) Individuals applying for licensure as a registered geologist prior to October 1, 1995, shall submit a properly completed application, along with all required documents to the Board of Geologist Registration (see 4 CSR 145-1.030).

(2) All individuals shall meet the requirements of 4 CSR 145-2.020 and 4 CSR 145-2.030 to be considered for licensure as a registered geologist.

(3) The examination requirement of section 256.468.4., RSMo, shall be waived for those applicants who are practicing geology as defined in 256.450(7), RSMo, as of August 28, 1994, provided the application is postmarked on or before October 1, 1995, and all applicable fees have been paid.


*Original authority 1994.

4 CSR 145-2.020 Educational Requirements

PURPOSE: This rule defines the educational requirements for a registered geologist or geologist-registrant in-training.

(1) To be eligible for licensure, an applicant must have received a degree at the baccalaureate, master’s or doctoral level from a school, college, university, or other institution of higher education in the United States; which, at the time the applicant was enrolled and graduated, was accredited by a regional accrediting commission recognized by the United States Department of Education.

(2) Upon request by the board, the applicant shall furnish to the board competent and substantial evidence that the college or university is accredited by a regional accrediting commission recognized by the United States Department of Education. Regional accrediting commissions acceptable to the board are as follows:

(A) Middle States Association of Colleges and Schools for the states of Delaware, District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico, and Virgin Islands;

(B) New England Association of Colleges and Schools for the states of Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont;

(C) North Central Association of Colleges and Schools for the states of Arizona, Arkansas, Colorado, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, New Mexico, North Dakota, Ohio, Oklahoma, South Dakota, West Virginia, Wisconsin, and Wyoming;

(D) Northwest Association of Schools and Colleges for the states of Alaska, Idaho, Montana, Nevada, Oregon, Utah, and Washington;

(E) Southern Association of Colleges and Schools for the states of Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas, and Virginia; and

(F) Western Association of Schools and Colleges for the states of California, Hawaii, American Samoa, Guam, Commonwealth of North Marianas Islands, and the Trust Republic of the Pacific Islands.

(3) A school, college, university or other institution of higher learning outside the United States which, at the time the applicant was enrolled and graduated, shall maintain a standard of training substantially equivalent to the standards of training of those institutions accredited by one (1) of the regional accrediting commissions recognized by the United States Department of Education and acceptable to the board.

(4) The applicant shall have completed at least thirty (30) semester hours or forty-five (45) quarter hours of credit in a course of study in geology.

(A) A course of study in geology, where it may be administratively housed, shall be clearly identified and designed to teach fundamentals of geology, and principles and practices of geology, and shall be designed to train the student to engage in the practice of geology.

(B) No credit will be given for workshops, continuing education, work experience or readings courses, even if credit is awarded by the educational institution and the offering appears on the transcript.

1. An independent study will be accepted by the board only if the applicant is awarded credit and a passing grade appearing on the transcript accompanied by a letter from the appropriate school official explaining the course was an in-depth study of geology or a branch of geologic study and work;

2. If an academic course title is not self-explanatory as to the content, content must be substantiated through course descriptions from official school catalogs or bulletins, course syllabi, or through written documentation from an appropriate school official.

3. A course shall not be considered as complete or meeting any academic requirements unless the applicant’s official transcript clearly shows the course was awarded credit by the school and the applicant has received a passing grade; and

4. It shall be the applicant’s burden to demonstrate his/her academic course work and training constituted a program of study in geology. The applicant shall request the school or university forward official transcripts and any other supporting evidence necessary to document the fact that these educational requirements have been met. A final determination of whether the program of study or course work which forms the basis of the applicant’s thirty (30) semester or forty-five (45) credit hours of study in geology is within the discretion of the board.

6. The board will review an applicant’s educational credentials upon receiving official educational transcripts directly from the college, school, or university and upon payment of a fee for an educational review. All information must be submitted to the board no
4 CSR 145–2.030 Post-Baccalaureate Experience in Geology

PURPOSE: This rule defines the requirements for post-baccalaureate experience.

Editor’s Note: Forms following this rule are also used for 4 CSR 145-2.060.

(1) A person applying for licensure as a registered geologist with three (3) years post-baccalaureate experience shall have completed the post-baccalaureate experience prior to the time of application and the experience shall consist of the practice of geology in responsible charge. Responsible charge geological work shall be provided pursuant to the order, oversight, guidance, and full professional responsibility of a supervisor, employer or client.

(2) The phrase, actual geological work, as defined in 256.468.3., RSMo, means the practice of geology as defined in 256.453.7., RSMo, beginning after the satisfactory completion of the educational requirements set forth in 4 CSR 145-2.020.

(3) A licensed, registered, or certified person shall not serve as a supervisor if his/her license is subject to terms of probation, suspension or revocation.

(4) The supervisor, employer or client must certify to the board, on a form provided by the board, the applicant has complied with these requirements for post-baccalaureate experience. For the purposes of this rule, a reference may not be a current board member or relative of the applicant. A relative of an applicant shall mean a spouse, parent, child, sibling of the whole or half-blood, grandparent, aunt, or uncle of the applicant, or one who is or has been related by marriage.


*Original authority 1994.
**STATE OF MISSOURI**
**BOARD OF GEOLOGIST REGISTRATION**
**APPLICATION FOR CERTIFICATION**

**INSTRUCTIONS**

1. APPLICANT MUST COMPLETE ALL SECTIONS.

2. IF ADDITIONAL INFORMATION IS NEEDED FOR ANY QUESTIONS, PLEASE ATTACH A SEPARATE SHEET.

3. COMPLETED APPLICATIONS SHOULD BE MAILED TO THE FOLLOWING CENTRAL OFFICE ADDRESS:
   
   MISSOURI BOARD OF GEOLOGIST REGISTRATION
   3605 MISSOURI BOULEVARD
   POST OFFICE BOX 1335
   JEFFERSON CITY, MO 65102-1335

   TELEPHONE: (314) 526-ROCK (526-7625) (VOICE MAIL) FAX: (314) 751-4176 TDD: 800-735-2966

4. ATTACH APPLICATION FEE. IF APPLICATION IS APPROVED, YOU WILL BE NOTIFIED TO REMIT ANY ADDITIONAL, APPLICABLE FEE.

**I. GENERAL INFORMATION**

I HEREBY APPLY FOR A LICENSE TO PRACTICE AS A REGISTERED GEOLOGIST IN THE STATE OF MISSOURI ON BASIS OF (CHECK)

- ☐ EXAMINATION
- ☐ THREE YEARS POST BACCALEAUREATE EXPERIENCE AND PRACTICING GEOLOGY (GRANDFATHER CLAUSE)
- ☐ RECIPROCITY

1. APPLICANT NAME (LAST, FIRST, MIDDLE INITIAL, SUFFIX, MAIDEN NAME)

2. SOCIAL SECURITY NUMBER

3. DATE OF BIRTH

4. SEX
   - ☐ MALE
   - ☐ FEMALE

5. MAILING ADDRESS (ACTUAL RESIDENTIAL ADDRESS, STREET AND BOX NO., IF APPLICABLE, CITY, STATE, ZIP)

6. BUSINESS ADDRESS

7. COUNTY

8. HOME TELEPHONE NUMBER

9. WORK TELEPHONE NUMBER

ARE YOU REGISTERED OR LICENSED IN ANOTHER STATE?  ☐ YES  ☐ NO  IF YES, COMPLETE BELOW

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<thead>
<tr>
<th>STATE</th>
<th>REGISTRATION NUMBER</th>
<th>REGISTRATION DATE</th>
<th>REGISTERED BY:</th>
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<td>OTHER</td>
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APPLICATIONS PREVIOUSLY SUBMITTED TO THIS BOARD

- ☐ NONE
- ☐ GEOLOGIST-REGISTRANT IN-TRAINING
- ☐ REGISTERED GEOLOGIST

DATE SUBMITTED:

NOTE: APPLICANT IS RESPONSIBLE FOR HAVING HIS/HER EXAM SCORE SUBMITTED TO CENTRAL OFFICE BY THE TESTING SERVICE.
### II. Educational Experience

<table>
<thead>
<tr>
<th>College, University or Professional School</th>
<th>City/State</th>
<th>Dates Attended</th>
<th>Degree</th>
<th>Major Course of Study</th>
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### III. References

(See instructions on Reference Information Page)

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<thead>
<tr>
<th>Name</th>
<th>Profession</th>
<th>License or Registration Number If Applicable</th>
<th>Telephone Number</th>
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### IV. Professional Experience

Begin with the most recent employment, using additional sheets if necessary

#### A. Name and Address of Employer and Nature of Business

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<tr>
<th>From</th>
<th>To</th>
<th>Immediate Supervisor's Name and Address</th>
<th>Title of Your Position</th>
<th>Months Experience</th>
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GEOLOGY DUTIES PERFORMED

#### B. Name and Address of Employer

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<th>From</th>
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<th>Title of Your Position</th>
<th>Months Experience</th>
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GEOLOGY DUTIES PERFORMED
### C. NAME AND ADDRESS OF EMPLOYER

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**GEOLOGY DUTIES PERFORMED**

### D. NAME AND ADDRESS OF EMPLOYER

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**GEOLOGY DUTIES PERFORMED**

### E. NAME AND ADDRESS OF EMPLOYER

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**GEOLOGY DUTIES PERFORMED**

### F. NAME AND ADDRESS OF EMPLOYER

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**GEOLOGY DUTIES PERFORMED**

### G. NAME AND ADDRESS OF EMPLOYER

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**GEOLOGY DUTIES PERFORMED**
V. VERIFICATION

ANSWER THE FOLLOWING QUESTIONS (Yes answers must be explained in sworn affidavit)

YES       NO

1. Has your application to be licensed or registered as a geologist ever been denied? If yes, please explain on a separate sheet of paper.

2. Have you ever failed an examination for geologist or any other regulated profession?
   If so, how many times? __________________________  Where? __________________________
   For what profession? __________________________

3. Has your license ever been revoked or have you ever been the subject of disciplinary action by any licensing agency?

4. Have you ever been charged with or convicted of a felony or misdemeanor?

5. Are you now or have you ever been addicted to or used in excess, any drug or chemical substance including alcohol?

6. Are you now being treated or have you ever been treated through a drug or alcohol rehabilitation program?

7. Have you ever been named as a defendant in a civil suit?

I, the below named applicant, being duly sworn, hereby affirm under penalties of perjury that I am the applicant referred to in the preceding application for a license to practice as a geologist in the state of Missouri, and that all statements and enclosures are true and accurate to the best of my knowledge, information and belief.

I submit for consideration the above proofs as required by the Missouri law governing the practice of geology and subject to the rules and regulations of the Board of Geologist Registration. I subscribe and agree to abide by all applicable laws and rules regarding the practice of geology to include the Code of Professional Ethics. I hereby certify that I have familiarized myself with sections 256.450-256.483 RSMo, known as the Geologist Registration Act and applicable rules promulgated by the Missouri Board of Geologist Registration.

Enclosed is the application fee which is not refundable. I understand that the Board may require further evidence that it deems reasonable and proper from the sources above.

MUST BE SIGNED IN PRESENCE OF NOTARY

SIGNATURE OF APPLICANT

STATE OF

SUBSCRIBED AND SWORN BEFORE ME, THIS DAY OF 19

NOTARY PUBLIC SIGNATURE  MY COMMISSION EXPIRES

NOTARY PUBLIC NAME (TYPED OR PRINTED)

USE RUBBER STAMP IN CLEAR AREA BELOW.

MO 419-2000 (8-96)
4 CSR 145-2.040 Examination

PURPOSE: This rule outlines the examination requirements and procedures for obtaining a registered geologist license.

(1) Every applicant for licensure by the board as a registered geologist, except those meeting the requirements for licensure by grandfather procedures, reciprocity, or where test examination score has been endorsed by the board, shall take a written examination as prescribed by the board.

(2) The applicant shall pass the National Geologist Examination as developed by the National Association of the State Boards of Geology (ASBOG) or its predecessor which consists of two (2) sections; Fundamentals of Geology, and Principles and Practices of Geology.

(3) The examinations shall be given at least twice each year at times determined by the board.

(A) The board shall notify all candidates in writing at least thirty (30) days prior to the date of the examination of the time and place of the examination.

(B) The candidate shall submit the applicable nonrefundable fees as prescribed.

(C) If the candidate fails to appear for the examination without submitting a written notice to the board at least seven (7) days prior to the examination, the examination fee shall be forfeited.

(D) The board shall notify all candidates in writing of their success or failure on any examination.


*Original authority 1994.

4 CSR 145-2.060 Licensure by Reciprocity

PURPOSE: This rule establishes requirements for licensure by reciprocity.

Editor’s Note: For forms mentioned in this rule, please see forms following 4 CSR 145-2.030.

(1) An applicant with an original, current license to practice geology in another state, jurisdiction, territory, or country may be granted licensure in Missouri without examination, provided the applicant submits evidence acceptable to the board that the requirements under which s/he was originally licensed were substantially identical or more stringent than the requirements in this state.

(2) For purposes of this rule, “evidence acceptable to the board” shall mean a completed application on forms provided by the board, documentation of licensing which shall contain information concerning the requirements in force at the time the applicant was originally licensed, the method of licensing including examination results, the date of original licensing, the current status of the applicant’s license and the applicable fee.


*Original authority 1994.

4 CSR 145-2.070 Geologist-Registrar In-Training

PURPOSE: This rule establishes the requirements for a geologist-registrar in-training.

(1) Any person engaged in post-baccalaureate experience in the practice of geology as defined in section 256.453(7), RSMo, may apply for geologist-registrar in-training by obtaining an application from the board.

(A) The applicant shall meet the educational requirements as defined in 4 CSR 145-2.020; and

(B) The applicant shall have passed both the Fundamentals of Geology and Principles and Practice of Geology of the National Geologist Examination as developed by the National Association for the State Boards of Geology (ASBOG) or its predecessor.

(2) The applicant will be informed by letter regarding the results of the board review. If the application is denied the letter shall outline, with as much specificity as practical, the reasons for denial.

(3) Once approved by the board, during the period of post-baccalaureate experience the applicant shall identify him/herself as a geologist-registrar in-training.

(4) Each geologist-registrar in-training shall provide clients with a disclosure statement which shall include:

(A) His/her in-training status; and

(B) Name of the supervisor, employer, or client.

(5) A geologist-registrar in-training shall comply with all laws and rules relating to the practice of geology.


*Original authority 1994.
**INSTRUCTIONS**

1. This application must be typed or printed in black ink and all sections must be completed. Additional information may be included by attaching a separate sheet.
2. Official transcript must be forwarded by college or university.
3. Completed registration forms should be mailed to the following central office address:
   Missouri Board of Geology Registration
   3605 Missouri Boulevard
   Post Office Box 1335
   Jefferson City, MO 65102-1335

**TELEPHONE:** (314) 526-ROCK (526-7625)  
**FAX:** (314) 751-4176  
**TDD:** 800-735-2966

**APPLICANT NAME (LAST, FIRST, MIDDLE, MAIDEN)**

**TELEPHONE NO (HOME) / TELEPHONE NO (WORK) / DATE OF BIRTH / SOCIAL SECURITY NO.**

**MAILING ADDRESS (ACTUAL RESIDENTIAL ADDRESS, STREET, BOX NUMBER, CITY, STATE, ZIP CODE)**

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**EDUCATIONAL EXPERIENCE**

**OFFICIAL TRANSCRIPTS FOR ALL COLLEGE WORK DIRECTLY PERTAINING TO LICENSURE REQUIRED**

<table>
<thead>
<tr>
<th>UNIVERSITY/COLLEGE ATTENDED</th>
<th>CITY AND STATE</th>
<th>DATES ATTENDED FROM</th>
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<th>DEGREE</th>
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**PLEASE ANSWER THE FOLLOWING QUESTIONS**

(Yes answers must be explained in sworn affidavit)

- a. Have you ever entered a plea of guilty or nolo contendere or been convicted of a felony or misdemeanor?  
- b. Are you now or have you ever been addicted to or used in excess, any drug or chemical substance including alcohol?  
- c. Are you now being treated or have you ever been treated through a drug or alcohol rehabilitation program?  
- d. Have you ever been named as a defendant in a civil suit?  
- e. Have you ever been disciplined for unethical behavior or unprofessional conduct?  
- f. Have you ever applied for a license or certification as a geologist in this state or any other and been denied?  
- g. Have you ever taken a test for geology registration or licensure or any other profession and failed?  
  - If so, how many times?  
  - Where?  
  - For what profession?

---

I submit for consideration the above proofs as required by the Missouri law governing the practice of geology and subject to the rules and regulations of the Board of Geology Registration. I subscribe and agree to abide by all applicable laws and rules regarding the practice of geology to include the Code of Professional Ethics. I hereby certify that I have familiarized myself with sections 256.450-256.483 RSMo, known as the Geologist Registration Act and applicable rules promulgated by the Missouri Board of Geologist Registration.

I HEREBY AFFIRM THAT ALL STATEMENTS AND ENCLOSURES HEREIN ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF.

**MUST BE SIGNED IN PRESENCE OF NOTARY**

**SIGNATURE OF APPLICANT**

**STATE OF**

**SUBSCRIBED AND SWORN BEFORE ME, THIS**

**DAY OF:** 19

**NOTARY PUBLIC SIGNATURE**

**MY COMMISSION EXPIRES**

**NOTARY PUBLIC NAME (TYPED OR PRINTED)**

---

*We are requesting that you voluntarily provide your social security number. Failure or refusal to provide your social security number will not affect licensing or any other benefits or privileges you would otherwise enjoy. If provided, your social security number will be used for the following purposes: a) to identity you in record keeping and information exchanges with state agencies (Missouri and other states), federal agencies and other data sources; b) to make criminal history checks and to verify all information provided in the application. Discovery of false information in the application or discovery of relevant criminal history may result in denial of your application.*
4 CSR 145-2.080 Renewal of License

PURPOSE: This rule provides information regarding the annual renewal of a license as a registered geologist or geologist-registrant in-training.

(1) A certificate may be renewed on or before the expiration date of the certificate by submitting the signed renewal notice and fee as set forth in these regulations.

(2) Failure of a registered geologist or geologist-registrant in-training to receive the notice and application to renew his/her certificate shall not excuse him/her from the requirement to renew that certificate.

(3) Failure to renew a certificate within sixty (60) days of the registration renewal date shall affect an administrative revocation of the certificate as authorized by section 256.468.12., RSMo.

(4) Any registered geologist or geologist-registrant in-training who fails to renew the certificate or whose certificate has been administratively revoked shall not perform any act or provide any service for which a license is required.

(5) Any individual who failed to renew the certificate within the sixty (60)-day period set forth in section 256.468.12., RSMo., and who wishes to restore the certificate shall provide reports, plans, drawings or other documents which are prepared by the registered geologist or under the registered geologist’s immediate personal supervision.

(A) When there are multiple page plans, reports, maps, drawings or other documents or instruments, the registered geologist may sign, seal and date only the title or index page, providing the signed sheet clearly identifies all of the other pages comprising the bound volume were prepared by him/her or under their immediate personal supervision.

(B) When revisions are made, the registered geologist who made the revisions or under whose personal supervision the revisions were made shall place his/her signature on the same line next to the revision date and give an explanation of the revisions.

(4) When a registered geologist is submitting documents for review purposes to supervisors, clients or municipal authorities, such documents shall be signed, sealed and dated.

If the documents are incomplete, language should be placed in an obvious location so that it is easily read and not obscured by other markings. When the documents are considered complete by the registered geologist, the disclaimer should be removed or crossed out and the registered geologist shall sign the cancellation of the disclaimer as a revision to the documents.

(5) If two (2) or more registered geologists provide reports, plans, drawings, maps or other documents, each registrant shall date, sign and seal those documents using the appropriate disclaimer identifying each registrant’s responsibility.

(6) Any documents not prepared by the registered geologist or under his/her personal supervision shall not be signed or sealed by the registered geologist.

(7) Any registered geologist who does not have a current certificate in this state is prohibited from using his/her seal on any documents until the certificate is renewed or otherwise reinstated.


*Original authority 1994.

4 CSR 145-2.100 Registered Geologist’s Seal

PURPOSE: This rule describes the format for the personal seal of a registered geologist and explains in detail where and how the seal shall be used.

(1) Each registered geologist shall, at his/her own expense, secure a seal or rubber stamp, one and three-quarters inches (1 3/4”) in diameter. The seal or stamp shall consist of concentric circles between which shall appear in capital letters “STATE OF MISSOURI” on the upper part of the seal, and “REGISTERED GEOLOGIST” on the lower part of the seal. Within the inner circle of the seal shall appear the name of the registered geologist in printed letters and his/her certificate number preceded by the capital letters “RG”.

(2) The registered geologist shall submit an impression or stamp of the seal with an original signature superimposed over it for the board’s records. If the board disapproves the registered geologist’s seal, the board shall inform the registered geologist in writing and the registered geologist shall obtain another seal that meets the requirements of this rule.

(3) In addition to the personal seal or rubber stamp, the registered geologist shall also affix his/her signature on or through his/her seal, and place the date of the signature under the seal on each sheet in a set of plans, drawings, specifications, maps, reports, and other documents which are prepared by the registered geologist or under the registered geologist’s immediate personal supervision.


*Original authority 1994.

4 CSR 145-2.090 Name and Address Changes

PURPOSE: This rule outlines the requirements and procedures for notifying the board of name and address changes.

(1) An individual practicing under a certificate issued by the board shall ensure that the current certificate bears the current legal name of that individual.

(2) A registered geologist or geology-registrant in-training whose name is changed by marriage or court order shall promptly—

A) Notify the board of such change and provide a copy of the appropriate document indicating such change; and

B) Request a new certificate bearing the individual’s new legal name.

(3) A registered geologist or geology-registrant in-training whose address has changed must inform the board of all such changes by sending a letter to the board’s office in Jefferson City, Missouri, within sixty (60) days of the effective date of the change.


*Original authority 1994.