# Rules of
Department of Elementary and Secondary Education

## Division 60—Division of Career Education

### Chapter 100—Adult Education

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PURPOSE: This rule incorporates the current state plan for adult education, which serves as an agreement between state and federal governments regarding the conduct and administration of the program in Missouri.

PUBLISHER’S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. Therefore, the material which is so incorporated is on file with the agency who filed this rule, and with the Office of the Secretary of State. Any interested person may view this material at either agency’s headquarters or the same will be made available at the Office of the Secretary of State at a cost not to exceed actual cost of copy reproduction. The entire text of the rule is printed here. This note refers only to the incorporated by reference material.

The Missouri State Board of Education is responsible for administering and supervising the adult education program at the state level to provide adult education and literacy services, including workplace literacy services, family literacy, and English literacy programs. Funds will be distributed to eligible providers such as local education agencies, public or private nonprofit agencies, community-based organizations, correctional education agencies, postsecondary educational institutions and other institutions that have the ability to provide comprehensive literacy services to adults and families for the purpose of providing instruction in adult education, which is designed to teach persons out of school who are sixteen (16) years of age or older to obtain sufficient mastery of basic educational skills to enable them to function effectively in society. The program priorities and objectives are—

1. Have the written permission of the parent or legal guardian, if home schooled; or
2. Be currently enrolled in school and qualify as a participant in an approved Missouri Option Program for at-risk youth; or
3. Be incarcerated or have the written permission of the juvenile judge if under the court’s jurisdiction.

(2) Arrangements for Taking the GED Tests.

(A) The GED Tests are administered under the direction of DESE at centers approved and designated by DESE.

(B) Application forms may be obtained by contacting the GED Office, PO Box 480, Jefferson City, MO 65102-0480. The completed form is to be returned for approval. Only approved applicants may take the examination. Positive identification in the form of a current Missouri driver’s license or Missouri non-driver ID must be presented by the examinee before being allowed to take the GED Test. The local testing center is responsible for positive identification of examinees.

(C) A fee approved by the State Board of Education (board) must accompany each application to cover the cost of administering the program. An additional fee payable to the local GED testing center is required prior to testing. These fees are nonrefundable and nontransferable and will be required each time an individual retakes any part of the test. Additional transcripts and replacement certificates are available for additional fees.

(3) Local testing centers will assign testing dates to applicants who have been authorized by DESE to take the test or to retake all or part of the test. The following areas are covered by the tests: Language Arts-Writing, Social Studies, Science, Language Arts-Reading and Mathematics.

(4) The Missouri Certificate of High School Equivalence is awarded on the basis of the successful completion of the GED Tests. Minimum standard scores are established in accordance with the policies and procedures of the General Educational Development Testing Services (GEDTS) of the American Council on Education (ACE).
(5) Certificates of High School Equivalence are issued only by DESE. Public high schools are not permitted to issue these certificates nor are they permitted to issue a diploma on the basis of the GED Tests unless the district is part of the Missouri Option Program.

(6) Reexamination.
   (A) An applicant who fails to qualify for the certificate on the first testing may be approved for additional attempts, but only if a minimum of two (2) months have elapsed since the previous attempt. Application and fee are required each time tests are taken.
   (B) The highest score obtained for each of the five (5) tests within a two (2)-year period will be used as the basis for determining eligibility for the certificate in accordance with GEDTS standards and procedures.

(7) GED Tests given by DANTES or USAFI are recognized by Missouri. A completed application form, fee and an official transcript of GED scores must be submitted to the GED Office, PO Box 480, Jefferson City, MO 65102-0480. A Missouri Certificate of High School Equivalence will be issued if the standard scores meet the minimum score requirements established by the board.


5 CSR 60-100.040 Rules for Administration of Adult Basic Education Program
(Rescinded August 14, 1978)


5 CSR 60-100.050 Family Literacy Program
(Rescinded September 30, 2007)


5 CSR 60-100.030 Administration of Adult High School Diploma Program
(Rescinded August 14, 1978)