## Rules of
### Department of Elementary and Secondary Education
#### Division 80—Teacher Quality and Urban Education
##### Chapter 860—Scholarships and Financial Aid

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Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
Division 80—Teacher Quality and Urban Education
Chapter 860—Scholarships and Financial Aid

5 CSR 80-860.010 Robert C. Byrd Honors Scholarship Program

PURPOSE: The Department of Elementary and Secondary Education has the authority to receive and expend federal funds for educational programs and to establish regulations for the administration of the programs in accordance with controlling federal statutes and regulations. This rule sets forth the general administrative procedures for the department’s implementation of the federally funded Robert C. Byrd Honors Scholarship Program.

PUBLISHER’S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. This material as incorporated by reference in this rule shall be maintained by the agency at its headquarters and shall be made available to the public for inspection and copying at no more than the actual cost of reproduction. This note applies only to the reference material. The entire text of the rule is printed here.

(1) The provisions of 34 CFR part 654, the Robert C. Byrd Honors Scholarship Program, promulgated (59 FR 32657) June 24, 1994, are hereby incorporated by reference as a portion of this rule in accordance with controlling federal statutes and regulations. This rule sets forth the general administrative procedures for the department’s implementation of the federally funded Robert C. Byrd Honors Scholarship Program.

(2) The following procedures will be used in the administration of the program:

(A) September: Applications mailed to all high school (public and private) principals and counselors;

(B) January through March: Applications received and student data entered into computer by congressional district;

(C) April:

1. Winners are selected on the basis of American College Test (ACT) or Scholastic Aptitude Test (SAT) scores. In the event of a tie, the applicant’s unweighted cumulative grade point average (GPA) will be used. A transcript evaluation will be conducted for further ties. In instances when the number of scholarships is not evenly divisible by nine (9), an equal number will be awarded in each congressional district. The remaining scholarships will be declared at-large scholarships. These will be used to provide awards to both students in the event of a tie in scores. Any remaining scholarships will be awarded to the next highest scoring students statewide;

2. Winners are sent an award letter, status verification form and statement of registration status and

3. Nonwinners are sent a letter of notification;

(D) Status verification forms are received throughout the year; and

(E) Scholarship checks are mailed directly to the students upon receipt of status verification forms.


5 CSR 80-860.050 Urban Flight and Rural Needs Scholarship Program

PURPOSE: Section 173.232, RSMo, establishes a program that makes scholarships available for eligible students who make a commitment to a teaching career who enroll in a college program leading to certification to teach in public schools of Missouri, the population of which includes a higher than average “at-risk student population.” This rule sets forth the qualifications required of applicants for the scholarships, the criteria to be used in selecting scholarship recipients, terms to which a scholarship recipient must agree and repayment procedures to be followed by recipients who fail to fulfill their commitment to become certified to teach or to teach in the public schools of Missouri, with a population which includes a higher than average “at-risk student population.”

(1) Eligible applicants are defined as United States citizens and residents of Missouri who:

(A) Are high school seniors, students in a four (4)-year college or university located in Missouri, or students enrolled in a junior or community college located in Missouri with approved teacher education programs;

(B) Make a commitment to pursue an approved teacher education program and enroll as full-time students in an approved two (2)- or four (4)-year college or university located in Missouri;

(C) Have a cumulative grade point average (GPA) of 2.5 and demonstrates financial need; and

(D) Meet the requirements for entry into an approved teacher education program in Missouri.

(2) Each student wishing to apply for a scholarship shall submit an application to the Department of Elementary and Secondary Education (DESE) on a form required by DESE by April 15 in order to be considered for the award of a scholarship for the fall and spring semesters. The application for Urban Flight and Rural Needs Scholarship is included herein.

(3) Each application shall contain information as may be required to enable DESE to select recipients under the provisions of this rule.

(4) Each eligible applicant will be notified by June 1 whether the applicant has or has not been selected as a recipient, pending legislative funding.

(5) Recipients will be selected from the group of eligible applicants on the basis of each applicant’s qualifying GPA and financial need.

(6) Annually, DESE shall appoint a selection committee whose assignment shall be to review the eligible applicants on the basis of the criteria.

(7) In the event that there are more eligible applicants than can be granted scholarships because insufficient funds have been appropriated, scholarships shall be awarded ranking eligible applicants regarding cumulative GPA after seventh semester and financial need.

(8) In the event that a designated recipient declines to accept a scholarship, the scholarship shall be offered to the next highest ranked eligible applicant, if any.

(9) Following notification that the applicant has been selected to receive a scholarship, the applicant shall respond to DESE to accept or decline the scholarship. The recipient (and parents or guardians, if the recipient is under eighteen (18) years of age) shall sign an agreement form which obligates the student to fulfill the commitment to be made by recipients with the provision that funds received under the terms of this rule shall be repaid according to the terms of this rule if the student defaults on the commitments.
The Urban Flight and Rural Needs Scholarship agreement form is included here-in.

(10) After a recipient has completed admission and registration procedures at the college or university and is ready to attend class at the beginning of the fall semester of the program year (fiscal year), a copy of the student’s schedule must be sent to DESE within thirty (30) days after the start of the semester. Following completion of the semester coursework, the student must submit a DESE invoice form with official transcripts within thirty (30) days of the semester end. Upon receipt of the official transcripts, a check will be issued to the student for the eligible student’s tuition and fees, if a GPA of 2.5 or higher has been obtained. A similar procedure shall occur for each concurrent semester until a total of eight (8) semesters or four (4) years have occurred.

(11) On the two (2) occasions, at the beginning of the first and second semesters after the recipient has completed all enrollment requirements and is ready to attend class, the recipient (and parents or guardians, if the recipient is under eighteen (18) years of age) shall sign a Form A which obligates the student to fulfill the commitment to be made by recipients with the provision that funds received under the terms of this rule shall be repaid according to the terms of this rule if the student defaults on the commitments. The Form A for the Urban Flight and Rural Needs Scholarship is included herein.

(12) Eligible colleges or universities must:
(A) Be located in Missouri; and
(B) Offer a teacher education program approved by DESE.

(13) Before receiving any funds from the state under terms of the Urban Flight and Rural Needs Scholarship Program, each designated recipient must agree to the following terms and conditions:
(A) To enroll in and complete a college program designed to qualify the recipient for a Missouri teaching certificate within five (5) years from the date of receiving funds under the scholarship program (three (3) years in the case of students transferring from a junior or community college);
(B) To teach on a full-time basis for a period of up to eight (8) years (two (2) years for each year of scholarship funding) in a Missouri public elementary or secondary school, the population of which includes a higher than average “at-risk student population” after receiving a teaching certificate;
(C) To notify DESE each fall and spring semester, on the Urban Flight and Rural Needs Form A of the applicant’s current status as a student during years of college attendance. Form A is included herein;
(D) To notify DESE annually of their teaching status for a period of up to eight (8) years in a Missouri public school with a higher than average “at-risk student population;”
(E) To repay the scholarship funds received from the state in accordance with terms set forth in this rule if any one (1) of the following events occurs:
   1. The recipient ceases study leading to teacher certification for any reason, including, but not limited to:
      A. Failure to maintain a cumulative GPA of 2.5;
      B. Enrollment and attendance during any fall or spring semester with less than twelve (12) semester hours (less than full-time) in a program leading to certification to teach in Missouri public schools;
      C. Change of career goal as evidenced by the nature of courses selected in colleges;
      D. Discontinuance of college attendance; or
      E. Dismissal, suspension or expulsion from college for any reason;
   2. The recipient fails to be hired for or to accept a full-time teaching position in a Missouri public school, the population of which includes a higher than average “at-risk student population” within eight (8) years after receiving a degree (or two (2) years of teaching for each year of scholarship funding), the scholarship amount shall be considered as a loan to the recipient and interest at the rate of nine and one-half percent (9.5%) per year shall be charged on the unpaid balance of the amount received from the date the recipient ceases to teach until the amount received has been paid back to the state.
(17) The amount received (plus interest) shall be repaid to the state within five (5) years of the date of default; except that repayment shall not be triggered for a period of not more than:
   (A) One (1) year by a recipient’s returning to full-time study after two (2) years of teaching in a Missouri public elementary or secondary school; or
   (B) One (1) semester by a recipient’s requesting and receiving maternity leave from a Missouri public school district if the recipient returns to a teaching position in a Missouri public elementary or secondary school following this interruption of employment.
(18) The obligation to teach on a full-time basis in a Missouri public elementary or secondary school with a higher than average “at-risk student population” for a period of eight (8) years following certification shall not be altered by any such moratorium on the requirement to repay the scholarship funds.
MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
DIVISION OF TEACHER QUALITY AND URBAN EDUCATION
EDUCATOR RECRUITMENT AND RETENTION
P.O. Box 490, Jefferson City, MO 65102-0490
APPLICATION FOR URBAN FLIGHT AND RURAL NEEDS SCHOLARSHIP

INSTRUCTIONS
RETURN THIS APPLICATION ALONG WITH ALL OFFICIAL TRANSSCRIPTS AND A STUDENT FINANCIAL AID REPORT TO THE
ABOVE ADDRESS—APPLICATIONS MUST BE POSTMARKED BY APRIL 15

APPLICANT INFORMATION
*SOCIAL SECURITY NUMBER CURRENT NAME (LAST, FIRST, MIDDLE INITIAL)

HOME ADDRESS CITY STATE ZIP CODE

COUNTY DAYTIME TELEPHONE NUMBER(S)

NAME OF PARENT/GUARDIAN

ADDRESS CITY STATE ZIP CODE

DAYTIME TELEPHONE NUMBER

ETHNIC ORIGIN (CHECK ONE)
___ BLACK ___ HISPANIC ___ INDIAN
___ WHITE ___ ASIAN ___ OTHER ___

* View the Social Security number statute: http://www.missouri.gov/socsecuritynumbers/ssn.html

IN ORDER OF PREFERENCE, LIST THE COMMUNITY COLLEGE OR 4-YEAR COLLEGE OR UNIVERSITY THAT YOU WOULD
ATTEND IF YOU WERE AWARDED A SCHOLARSHIP. THESE INSTITUTIONS MUST HAVE AN APPROVED TEACHER
EDUCATION PROGRAM AND MUST BE IN MISSOURI.

(1) __________________________________________________________________________

(2) __________________________________________________________________________

IN WHAT SUBJECT AREA WOULD YOU PREFER TO SPECIALIZE?

HIGH SCHOOL/INSTITUTION CURRENTLY ATTENDING

CURRENT ACADEMIC STATUS (CHECK)
___ HIGH SCHOOL SENIOR
___ COMMUNITY COLLEGE/UNIVERSITY FRESHMAN
___ COMMUNITY COLLEGE/UNIVERSITY SOPHOMORE
___ RETURNING ADULT STUDENT
___ OTHER

HOURS COMPLETED AT DECEMBER OF CURRENT YEAR

HOURS COMPLETED AT DECEMBER OF CURRENT YEAR

HOURS COMPLETED

APPLICANT'S SIGNATURE DATE

MO 500-2688 (10/07)
MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
DIVISION OF TEACHER QUALITY AND URBAN EDUCATION
EDUCATOR RECRUITMENT AND RETENTION
P.O. Box 480, Jefferson City, MO 65102-0480
URBAN FLIGHT AND RURAL NEEDS SCHOLARSHIP FORM A

DIRECTIONS

In order to be eligible for the Urban Flight and Rural Needs Scholarship, a student must be enrolled in a 2 or 4-year accredited institution of higher education and enrolled full-time in an education program leading to certification to teach in the public schools of Missouri.

Please provide us with the following information and return the form to the above address.

Phone: 573-751-1191 or 573-751-1666  Fax: 573-526-3580

STUDENT INFORMATION

Last Name   Address
First Name   City and State
*SSN        Zip

CONTACT INFORMATION

Please provide the name and title of the contact person in the financial aid office and the mailing address.

Institution Name   Contact Person Title
Building Address   Street Address
City                State MO     Zip     Phone

ASSURANCES

This is to verify that the student listed above is enrolled as a full-time student with the above mentioned accredited institution of higher education and is in an approved education program that would lead to certification to teach.

# hours enrolled current semester ______  ______ Fall Semester  ______ Spring Semester


(College/University Seal)   Signature of Institution Registrar/Official
Printed or Typed Name of Registrar/Official

DATE

MO 500-2690 (10/07)
MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
DIVISION OF TEACHER QUALITY AND URBAN EDUCATION
EDUCATOR RECRUITMENT AND RETENTION
P.O. Box 460, Jefferson City, MO 65102-0460

AGREEMENT FORM FOR THE URBAN FLIGHT AND RURAL NEEDS SCHOLARSHIP

PERSONAL DEMOGRAPHIC INFORMATION

*SOCIAL SECURITY NUMBER

CURRENT NAME (LAST, FIRST, MIDDLE INITIAL)

STREET ADDRESS

CITY, STATE, ZIP CODE

E-MAIL ADDRESS

DAYTIME PHONE NUMBERS

( ) ( )

NAME OF UNDERGRADUATE INSTITUTION

UNDERGRADUATE MAJOR

* View the Social Security number disclosure: http://lease.missouri.edu/schools/college/School_SSN_Disclosure.pdf

ASSURANCES

I understand and agree that upon acceptance of scholarship funds through the Urban Flight and Rural Needs Scholarship Program, I shall remain a full-time student in an approved teacher education program through a Missouri college or university until which time I have acquired the credits deemed necessary by the Missouri Department of Elementary and Secondary Education to be eligible for a Missouri teaching certificate (not to exceed five (5) years if attending a four (4) year college or three (3) years if attending a community or junior college).

Upon acceptance of scholarship funds through the Urban Flight and Rural Needs Scholarship Program and after acquiring and receiving a Missouri teaching certificate, I understand that I have ten (10) months to acquire a full-time teaching position in a Missouri public elementary or secondary school, the population of which includes a higher than average "at-risk student population."

I understand that failure to be employed as a full-time teacher in a Missouri public school with a population of which includes a higher than average "at-risk student population," for the number of years not to exceed eight (8) years or two (2) years for every year of funding through the Urban Flight and Rural Needs Scholarship program, that I will be required to repay all scholarship funds received through said scholarship with an interest of 9.5%. The amount to repay may be reduced by the number of years taught.

Date Signed __________________ Signature of Borrower __________________

Address __________________ City __________________ State __________________ Zip Code ____________

NOTARY INFORMATION

NOTARY PUBLIC EMBOSSED OR BLACK INK RUBBER STAMP SEAL

STATE ______________________ COUNTY (OR CITY OF ST. LOUIS) ____________

SUBSCRIBED AND SWORN BEFORE ME THIS ____________________

DAY OF ____________________ YEAR __________________

NOTARY PUBLIC SIGNATURE ____________________ MY COMMISSION EXPIRES __________________

NOTARY PUBLIC NAME (TYPED OR PRINTED) __________________

MO 500-2886 (10/07)

ROBIN CARNAHAN (7/31/08) CODE OF STATE REGULATIONS 7