
**Rules of
Department of Higher Education
Division 10—Commissioner of Higher Education
Chapter 1—Departmental Organization**

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**Title 6—DEPARTMENT OF
HIGHER EDUCATION
Division 10—Commissioner
of Higher Education
Chapter 1—Departmental
Organization**

6 CSR 10-1.010 Departmental Organization

PURPOSE: As required by section 536.023.3., RSMo (1986), this rule describes the organization and operation of the Department of Higher Education, which was created pursuant to Article IV, sections 12 and 52, Missouri Constitution and section 173.005, RSMo (1986).

(1) The Coordinating Board for Higher Education (CBHE).

(A) The CBHE is the head of the Department of Higher Education and constitutes the policymaking body for the Department of Higher Education. The coordinating board appoints the commissioner of higher education who shall be the chief administrative officer of the department. The coordinating board also appoints the state librarian who shall administer the affairs of the State Library as a part of the Department of Higher Education, but on matters of library policy, the state librarian, at his/her choice, may report his/her views directly to the coordinating board.

(B) The responsibilities of the coordinating board include the following:

1. Establishing the policies of the Department of Higher Education and the State Library;
2. Developing a coordinated plan for higher education in this state;
3. Administering state financial assistance programs for students attending institutions of higher education in this state;
4. Approving new degree programs to be offered in state institutions of higher education;
5. Establishing guidelines for the appropriation requests of public institutions of higher education, including approved off-campus and out-of-district instruction;
6. Approving new state-supported senior colleges, campuses or residence centers;
7. Establishing statewide guidelines relating to admission and transfer of students;
8. Establishing statewide policy relating to residency of students;
9. Collecting data on all institutions of higher education in this state, which data is to be used to delineate areas of competence for each institution or for other purposes deemed appropriate by the board;

10. Administering state statutes with respect to public community junior colleges;

11. Administering state statutes providing for coordinating board jurisdiction over both instate and out-of-state trade and technical schools and degree-granting institutions operating in Missouri;

12. Contracting with Missouri independent colleges and universities or publicly-supported higher education institutions or coordinating agencies located outside the state to provide professional or graduate programs of instruction or research services;

13. Coordinating reciprocal agreements between and among Missouri state institutions of higher education and between and among Missouri state institutions of higher education and publicly supported higher education institutions located outside the state; and

14. Placing on probation or terminating teacher education programs at any college or university that fails to meet certain standards.

(2) The Missouri State Library maintains a book collection, a library for the blind and physically handicapped and staff in Jefferson City, provides library services to state agencies, coordinates state library services with those of local libraries and other educational agencies and provides assistance in establishing, maintaining and organizing libraries and improving library services.

(3) The Missouri State Anatomical Board, which is under the supervision of the commissioner of higher education, maintains exclusive charge and control of the disposition and delivery of cadavers among qualified educational institutions in this state.

(4) The public may request access to public records, in custody of the Department of Higher Education, by submitting requests, in writing, to the Commissioner of Higher Education, 101 Adams Street, Jefferson City, MO 65101. The commissioner will route the request to the appropriate departmental custodian of records.

(5) For information concerning the coordination of higher education, the certification of trade schools or the administration of student financial aid, the public may visit, or write to, the office of the department at 101 Adams Street, Jefferson City, MO 65101 or call (314) 751-2361 for information on coordination and trade schools and (314)751-3940 for information on student financial aid. For information concerning the State Library, the public may visit, or write to, the department at the library, which is located at the Missouri State Information Center 600 W. Main, Jef-

erson City, MO 65101 or call (314) 751-3615. For information concerning the Anatomical Board, the public may visit, or write to, the Anatomy Department of the University of Missouri Medical Center, Columbia, MO 65212 or call (314) 882-2288.

AUTHORITY: section 536.023.3, RSMo (1986). Original rule filed March 25, 1977, effective Sept. 11, 1977. Amended: Filed Sept. 12, 1984, effective Jan. 12, 1985. Amended: Filed Sept. 2, 1988, effective Dec. 1, 1988.

Op. Atty. Gen. No. 43, Bradshaw, 1-17-79. Section 6.2 of the Omnibus State Reorganization Act prohibits any member of the Coordinating Board for Higher Education from being "engaged professionally as an educator or educational administrator, at the time appointed or during his term." Since the trustee of a private college in Missouri is an "educational administrator" in light of the purposes of the Act, he cannot serve simultaneously as a trustee of the private college and as a member of the Coordinating Board.